



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, December 5, 2025

David Eberdt Training Center: In-person and TEAMS

Board Members present: Lieutenant Lloyd White, Chair; Sheriff Ron Nichols, Vice Chair; Chris Bentley; Wayne Bewley; Judge Chris Griffin; Dan Harness; Howard Heffington; Krystal Mann; Nicki Nicolo; Dexter Payne; Frank Spain

Also attending – Jeff Long, Director; Rick Stallings, Administrator of Operations; Lajunda Bean, ACIC; Karen Burgess, ACIC; Sarah Cole, ACIC; Kimberlee Freeman, ACIC; Rhonda Harris, ACIC; Thomas Jones, ACIC; Kristian Lanes, ACIC; Jennifer Locke, ACIC; Zach Osborne, ACIC; Karen Perry, DPS; Rhonda Ratteree, ACIC; Kara Rice, ACIC; Joan Shipley, DPS; Paula Stitz, ACIC; Ralph Ward, ACIC; Tiffanie Ward, ACIC; Cortney Williams, ACIC; Eric Wacaster, DPS

Call to Order:

Lt. Lloyd White called the meeting to order at 10:03 am.

Welcome New Board Members:

- Chris Griffin – Representing the District Judges Association

Approval of Previous Minutes: September 5, 2025:

Motion to Approve: Mr. Dan Harness

Seconded by: Director Dexter Payne

Voting: Unanimous

ACIC Division Reports:

Operations:

Rick Stallings:

Requests for Workstation Applications:

- ***Elaine Police Department:*** Full/Mobile Access (No issues, Recommends approval)
- ***Hickory Ridge Police Department:*** Mobile Access (No issues, Recommends approval)
- ***Menifee Police Department:*** Full/Mobile Access (No issues, Recommends approval)

Approve Applications for: Elaine Police Department, Hickory Ridge Police Department, and Menifee Police Department

Motion to Approve: Mr. Wayne Bewley

Seconded by: Ms. Krystal Mann

Voting: Unanimous

Karen Burgess:

- 458 requests for additional ACIC Connections; 17 messenger workstations; 2 LIST Stations, 158 ATLAS DAC IDs, 244 Tyler Tech CAD DAC IDs, 3 Server IDs, 34 ORIs created
- 63 removals (5 messenger workstations, 8 ORI deletions, 48 DAC IDs, 2 Server IDs); 3 applications for direct access, 8 ORI requests (7 created, 1 retired/removed)
- Processed 2,262 hot files and 552 owner/lien holder requests in the last 3 months
- 14 system audits, 26 CJIS IT Audits, 18 Re-audits
- 422 Arkansas Missing Persons on the Never Forgotten, Arkansas Takes Action website
- 611 advanced authentication tokens issued September – November
- Testing new Messenger forms: Query Criminal History Statistical Report (QCHS) and Query Criminal History Log (QCHL)
- 2025 System Audit Common Findings – improperly documenting fingerprint-based background checks, criminal history requests, improperly documenting ID proofing requests
- FBI Audit – Agencies being audited (Independence Co, Jefferson Co, Jacksonville PD, North Little Rock PD, White Co and ACIC)

Jennifer Locke:

- Report for September, October, and November 2025
- Certified 1731 users during the quarter with CJIS Online Security Training with a 99.4% pass rate.
- Certified 26,695 vendors across the nation with a 99.6% pass rate.
- Basic online training:
 - Module 1 Basic Testing 530 users tested, 88.3% pass rate
 - Module 2 Basic Testing 680 users tested, 69.56 pass rate
 - Module 3 Basic Testing 638 users tested, 74.29% pass rate
 - Module 4 Basic Testing 687 users tested, 68.56% pass rate (pass rate up 2.53%)
- Adjusted testing requirements: if student fails 3 times, testing will be locked, and student will be returned to the beginning of the training module to retake training. A custom report monitors this activity, and we're alerted if an individual needs intervention. Average test time on Modules is still under 2 minutes.
- 2396 users took the Basic Refresher, with an 89.94% pass rate.
- Advanced training (New Testing Methods):
 - Day 1- 63 users tested with a 100% pass rate
 - Day 2- 64 users tested with a 98.44% pass rate
 - Day 3- 63 users tested with a 100% pass rate
- 474 advanced users were recertified, with a 95.78% pass rate.
- ACIC Awareness/Misuse Class – Zach Osborne taught 14 cadets at North Little Rock. Zach also worked with Shannon McCuiin and Joe Duboise to provide the ALETA Overview presentation. Bailey Wyatt taught 62 students at ALETA. Kim Freeman and William Mason taught 43 students at ALETA awareness.
- Regional TAC Class – Tiffanie Ward conducted a class at Dardanelle PD with 14 students.
- VINE/JusticeXchange – Kristian Lanes taught in Black River in November

Kristian Lanes

- VINE had 115,889 new registrations.
- Delivered 460,724 VINE Notifications
 - 54,245 by phone
 - 260,270 by text
 - 145,934 by email
- JusticeXchange had 145,360 law enforcement searches.

- Investigators placed 22,606 watches; this yielded 4,122 hits on those watches.
- 7,586 DL photos viewed
- 35,175 actual logins to JX
- Pseudoephedrine purchases 41,125
- NPLeX blocked 2,162 attempts to buy pseudoephedrine (6,054 grams).
- Law enforcement logged 0 searches
- Placed 87 watches with 0 hits
- Metal Theft Tracking Program reported 108,482 tickets of 250,088 items scrapped.
- 6,823 of those tickets yielded a hit on reported stolen items.

Ralph Ward:

- Agencies testing for certification to report NIBRS
- 372 agencies cleared or request to report
- 12 agencies in testing & certification process for RMS Vendors (Cross Co, Fort Smith PD, Greers Ferry PD, Heber Springs PD, Hot Springs Co, Howard Co, Nashville PD, Nevada Co, Phillips Co, Quitman PD, Searcy PD, Woodruff Co)
- 446 agencies were contacted this quarter
- Working with Administrative Office of the Courts for the latest additional charge codes from the last legislative session

Special Services:

Paula Stitz: Sex Offender Registry

- 20,207 sex offenders as of December 2, 2025

Rhonda Harris: Criminal History

- September 2025 – November 2025 (Quarterly Workflow Chart)
- Entered 15,161 records, verified 32,892, 17,756 miscellaneous transactions.
- Year-to-date records entered – 85,547
- Year-to-date records verified – 192,898
- Year-to-date miscellaneous transactions – 109,763
- Total Entries for the year – 388,208
- 94 governor pardons processed (year-to-date)
- 960 mental commitment orders (year-to-date)
- 5,260 orders to seal records (year-to-date)
- Janice Evans – completed Arrest & Disposition audits in Jefferson Co
- Invited to multiple courts to teach proper processing of sentencing orders and fingerprinting
- Preparing for FBI audit

Directorial:

Director Jeff Long:

- Everything seems to be in order with our budget but can see an incline in our (ACIC) spending
- Beginning January 2026, we're increasing the transactions fees for users
- Sex Offender Registry - Google Map fees
- Looking to change venue of ACIC conference that's more budget friendly for 2027
- Updating the board appeal procedures to make it more formal

Rick Stallings:

- Misuse – For 2025 (49 reports, 47 agencies, 31 cases determined weren't misuse, 1 undetermined, 11 misuses found, 13 cases still open)

Board Meeting Dates for 2025:

- Friday, March 13, 2026
- Friday, June 5, 2026
- Friday, September 11, 2026
- Friday, December 4, 2026

Approval of the above dates:

Motion to Approve: Mr. Wayne Bewley

Seconded by: Director Dexter Payne

Voting: Unanimous

Rick Stallings: "I sent an email to the board members earlier in the quarter. If you see anything in the reports that you want to change, please reach out to me and we'll try to get that for you. We've provided (the Operations division) the reports in the same format for the past few years."

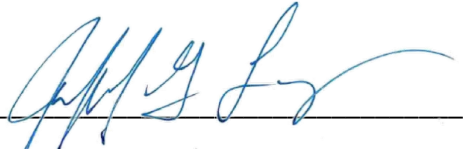
Lloyd White: "Any other business needs to be brought before this board? I want to wish you all Merry, Merry Christmas and happy new year. It's always an honor to serve with yall."

Adjournment: (11:10am)

Motion to Approve: Sheriff Ron Nichols

Seconded by: Director Dexter Payne

Voting: Unanimous



ACIC Director

Date: 3/2/2026