



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, March 6, 2020

David Eberdt Training Center:

Board Members present: Sergeant Lloyd White, Chairman and Sheriff Ron Nichols, Vice Chairman; Col. Bill Bryant; Asst. Chief Hayward Finks; Mr. Dan Harness; Mr. Howard Heffington; Mr. Zach Mayo; Attorney Nicki Nicolo; Mr. Dexter Payne; Joe West for the Honorable Leslie Rutledge; Larry Brady for Mr. Marty Sullivan; Ms. Debbie Wise; Judge Lance Wright and Attorney Olan Reeves.

Also attending - Brad Cazort, Director; Rick Stallings, Administrator of Operations; Michael Tackett, Administrator of Information Services; Lesa Winston, Administrator of Repository; Karen Burgess, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Tyler Hughes, ACIC; Bliss Boever, ACIC and Lester Hankins, DPS.

Call to Order:

Sgt. Lloyd White called the meeting to order at 10:00am.

Approval of Previous Minutes: December 6, 2019:

Motion to Approve: Sheriff Nichols

Seconded by: Asst. Chief Finks

Voting: Unanimous

Sgt. Lloyd White:

- Welcomes new Board Members Ms. Nicki Nicolo; replacing Jack Lassiter, Representing the Arkansas Bar Association and Mr. Howard "Rex" Heffington; replacing T.J. Curtis, Governor appointed Citizen at Large.

Ms. Nicki Nicolo: I'm so honored to take this appointment on behalf of the Arkansas Bar Association. I know Jack's (Lassiter) been on this Board for quite a while so hopefully I can follow in his footsteps and provide some guidance; but I know y'all are going to probably be teaching me a lot so I greatly appreciate it.

Mr. Howard Heffington: Glad to be here, I am from Ozark, citizen at large, thank you.

Continued Discussion on Part-Time Officers:

Director Brad Cazort:

- At a previous meeting the Board put up for discussion whether or not the Board wanted to determine if there should be a requirement that any applicant should have a full-time officer/chief before being approved for access.

Col. Bill Bryant: I brought this up to the Board a couple of meeting ago. My concern is we are seeing a lot of small departments in Arkansas that have no full-time people; and part-time they grab them from all over Arkansas or maybe Tennessee to come in and work. If you just have part-time people and they're not even 24/7, there is no accountability for who accessing ACIC. I checked with CLEST yesterday, Evening Shade now has one (1) full-time officer; Glenwood has a full-time Chief;

that's just my concern. I think most of these small part-time departments, the sheriff's office or local PD will let them run through it. I'm just concerned if you have no accountability and it is all part-time people there is really no ownership. I think the Board should consider departments have at least one full-time certified law enforcement officer that is there full-time that can monitor this, otherwise the burdens going to fall on ACIC to do the checks and balances.

Mr. Dan Harness: Brad, what are your concerns?

Dir. Brad Cazort: I think the Colonel has addressed it pretty well. Obviously, security in accessing our system is a major concern. It would be easier on us if we were sure that people who had direct access or were approved for direct access had a full-time chief or whoever was in charge of that department was full-time.

Mr. Dan Harness: Mr. Chairman, I make a motion since Diamond City is in my county that unless they have a full-time employee with the police department that access be denied.

Mr. Rick Stallings: Diamond City was approved for access. Currently they do not have a workstation that is operational. They have not had access for over a year. We have a policy to make agencies come back before the supervisory Board for access. I will be sending them a letter advising them they have been off the network for over a year, we will need to get a new network diagram and everything in asking them to reapply.

Dir. Brad Cazort: What I'm passing around here is draft language, something to consider as your proposal to require any applicant have a full-time officer.

Mr. Dan Harness: May I amend my motion. Law enforcement agencies requesting direct access to the ACIC network shall be in good standing with Arkansas Commission of Law Enforcement Standards and Training; have been assigned an Originating Agency Identifier (ORI) number by the FBI; and the chief law enforcement officer must be employed by the agency to work 40 hours a week.

Approval of Access Requirements Discussed above:

Motion to Approve: Col. Bill Bryant

Seconded by: Mr. Howard Heffington

Voting: Unanimous

ACIC Division Reports:

Operations:

Requests for Workstation Applications:

Rick Stallings:

✧ *Cherokee Village Police Department:* Mobile Access (No issues, Recommends approval)

✧ *Lincoln Police Department:* Mobile Access (No issues, Recommends approval)

✧ *Sulphur Springs Police Department:* Mobile Access (No issues, Recommends approval)

Approve the above-discussed Applications:

Motion to Approve: Col. Bill Bryant

Seconded by: Mr. Dexter Payne

Voting: Unanimous

❖ **Humphrey Police Department:** ATLAS Access (Found issues, Recommends deny)

CLEST shows they are not current in annual training.

ACIC Field Agent advised the Chief is not a full-time officer and has another non-law enforcement job. The Mayor did not know they requested access or how they were going to pay for it.

Deny the above-discussed Application:

Motion to Deny: Mr. Dan Harness

Seconded by: Ms. Debbie Wise

Voting: Unanimous

Karen Burgess:

- 2,002 Messenger Stations: 5,840 Mobile Access points.
- Configured 20 messenger workstations; 48 Mobile data terminals.
- Removed 9 DIS routers, and 30 messenger workstations.
- 4 ORI requests.
- Processed 4,389 hot files; 217 Owner/Lien holder request.
- 34 audits and 2 re-audits.
- 681 offline searches.
- 625 Password resets; Token resyncs and Password extensions.
- 416 active missing persons in Arkansas.

Rick Stallings:

- Jennifer Tomlin promoted to replace Benny Battles.
- 2,493 users certified during the rating period with CJIS Online Security Training.
- Basic training: 1,452 users with a 88.1% pass rate.
- Advanced training: 76 users with a 100% pass rate.
- Recertification: 241 users with a 90% pass rate.
- VINE is looking at different scripting options for community corrections.
- 103,623 new registrations for the 1st quarter.
- 469,779 VINE Notifications delivered by phone, text and email.
- We changed to the new VINE3 in 2018 and have fifty-four (56) service providers registered.
- JusticeXchange had 172,753 law enforcement searches.
- 16,754 DL photos viewed.
- AlertXpress was used 191 times during this quarter.
- 46,514 purchases of pseudoephedrine.
- NPLeX blocked 1,736 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 60,937 tickets on 146,115 items scrapped.

Ralph Ward:

- Current NIBRS program status; there are 324 agencies cleared to request & report.
- Nine (9) agencies and vendors are testing their RMS.
- Sent (180) letters to the chiefs and sheriffs that are missing monthly submissions for 2019.
- Completed a collection of the 2019 full-time law enforcement officers and civilian employee counts.
- Working with AOC, ADC and the sentencing commission on new charge codes from the legislative session.
- Received and Processed several request for statistics.

Repository:

Paula Stitz:

- Our numbers are holding.
- Updating or Sex Offender manual for law enforcement with the seven (7) new laws passed last legislative session.
- The manual will be online this year.

Dir. Brad Cazort: I will point out that by putting it online instead of printing it we will save around \$4,000.00 a year.

Tyler Hughes:

- 68,442 records entered, quality controlled, verified, and processed for accuracy from December 2019 – February 2020.

ISD:

Michael Tackett:

DPS IT, which is kind of ACIC IT we've been formed together with transformation has been very busy. One of the things that transformation has allowed us to do is share our knowledge and resources with our other DPS agencies.

Applications & Programming:

- Rolling out our new CSN Project updates.
- CENSOR Replacement.
- Call Center/DPS cross training for ATLAS.
- Data center optimization plan.

Infrastructure:

- Data center optimization plan.

CJIS Compliance & Auditing:

- Eric (Stricklin) has been out about three (30) days a week since January.

Director Brad Cazort: As part of transformation, all the fiscal staff have been physically relocated to state police. The fact that I don't have fiscal people here does not mean I'm not fully apprised and get all the information on our budget. We are on track, not over the limit anywhere. In our budget the amount of general revenue that we receive is enough to pay for our salaries; the other special revenues that we collect during the year pay for everything else we do.

Directors Report:

Director Brad Cazort:

- By the next Board meeting, we hope to show you the new ACIC APP.
- Happy to report that Rick (Stallings) has been selected to serve on the NCIC subcommittee of the CJIS APB working group. Congratulations!
- Rick mentioned we promoted Jennifer Tomlin.

- ACIC Conference is May5-7, 2020; our keynote speaker is Benjamin Franklin.
- Today is National Employee Appreciation Day; I thought this was a good opportunity for me to let the Board know that it is all the employees here at ACIC who make this agency work very well and I am extraordinarily appreciative of them.

Chairman White: Next item is Board Member stipends, is there a motion for that?

Board Member Stipends:

Motion to Approve: Col. Bill Bryant

Seconded by: Sheriff Ron Nichols

Voting: Unanimous

Chairman White: You have the Board Meeting dates in front of you.

Dir. Brad Cazort: You might note, as typical in September instead of doing the first Friday, which tends to be the Friday before the Labor Day weekend, we have moved it a week later.

Adjournment: (10:38 am)

Motion to Approve: Sheriff Ron Nichols

Seconded by: Ms. Debbie Wise

Voting: Unanimous



ACIC Director

6/3/20

Date