



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, June 11, 2021

David Eberdt Training Center: In person and ZOOM

Board Members present: Lieutenant Lloyd White, Chair; Sheriff Ron Nichols, Vice Chair; Col. Bill Bryant; Mr. Matthew Durrett; Mr. Dan Harness; Mr. Howard Heffington; Judge Melanie Martin; Mr. Zach Mayo; Attorney Nicki Nicolo; Mr. William Straughn for Mr. Dexter Payne; Ms. Krystal A. Mann for Mr. Marty Sullivan; Joe West for the Honorable Leslie Rutledge and Attorney Daniel Faulkner.

Also attending - Brad Cazort, Director; Rick Stallings, Administrator of Operations; Heather Bray for Michael Tackett, Administrator of Information Services; Lesa Winston, Administrator of Repository; Karen Burgess, ACIC; Jennifer Tomlin, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Contiki Cooper, ACIC; Rhonda Ratterree, ACIC and Bliss Boever, ACIC.

Call to Order:

Lt. Lloyd White called the meeting to order at 10:04am.

Lt. Lloyd White requests a moment of silence for former Director Jay Winters and former employee Steve Johnson who both passed since the last meeting.

Chair Lloyd White welcomes new Board Member Judge Melanie Martin: Representing the District Judges Association, replacing Judge Lance Wright.

Judge Martin: As you know, we use ACIC every single day so it's an honor to be on the Board. Thanks for asking.

Approval of Previous Minutes: March 5, 2021:

Motion to Approve: Mr. Dan Harness

Seconded by: Judge Melanie Martin

Voting: Unanimous

ACIC Division Reports:

Operations:

Requests for Workstation Applications:

Rick Stallings:

✧ *Austin Police Department:* Mobile Access (No issues, Recommends approval)

✧ *Cutter Morning Star School District Police Department:* Limited Access (No issues, Recommends approval)

Mr. Durrett: This is a school District with a Police Department?

Mr. Stallings: Yes, we have several School Districts throughout the state that made Police Departments. There was a law passed that allows schools to create them.

Mr. Durrett: What do they use it for?

Mr. Stallings: Any law enforcement action on campus. It's not for applicants or anything of that nature. They are investigating crimes on campus.

Col. Bryant: Do we check, are they in good standing with CLEST?

Mr. Stallings: They are in good standing with CLEST.

- ✧ **Danville Police Department:** Mobile Access (No issues, Recommends approval)
- ✧ **Gentry Police Department:** Mobile Access (No issues, Recommends approval)
- ✧ **Judsonia Police Department:** Mobile Access (No issues, Recommends approval)
- ✧ **Walnut Ridge Police Department:** Mobile/Limited Access (No issues, Recommends approval)
- ✧ **Wilmont Police Department:** Mobile Access (No issues, Recommends approval)

Approve above Applications:

Motion to Approve: Mr. Dan Harness

Seconded by: Col. Bill Bryant

Voting: Unanimous

Karen Burgess:

We upgraded our configurator to version 7.5 after several months of preparation and testing. I give great kudos to our DPS help desk and field agents and a loud shout-out to Rick (Stallings). We hired Tom Jones on April 12, he really was a champion.

- Configured and Installed 31 messenger workstations, 217 Mobile data terminals.
- Approved 4 DIS circuits and routers to be removed from system
- 16 Agencies are now directly build by DIS instead of ACIC.
- Removed 7 messenger workstations.
- Requested 7 ORI changes from NCIC: 4 were assigned, 1 was reactivated, and 1 retired.
- Processed 1,657 hot files and 407 owner/lien holder requests.
- Completed 57 audit reports.
- Completed 300 offline searches.
- 463 active missing persons in Arkansas.

Jennifer Tomlin:

- Certified 2,530 users during the quarter with CJIS Online Security Training.
- Certified 11,198 vendors across the nation.
- On April 22, 2021 we combined NexTest and CJIS Online.
- Basic training: 1,041 users with a 90.8% pass rate.
- Advanced training: 89 users with a 97.8% pass rate.
- VINE had over 60,502 new registrations.
- Delivered 502,522 VINE Notifications by phone, text and email.
- JusticeXchange had 162,628 law enforcement searches.
- Investigators placed 18,683 watches; this yielded 3,428 hits on those watches.
- 16,128 DL photos viewed.
- AlertXpress utilized 206 times during this quarter.

- Pseudoephedrine purchases 34,727.
- NPLEx blocked 1,697 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 104,238 tickets on 237,756 items scrapped and 4,259 of those tickets yielded a hit on a reported stolen item. That's up over 837 tickets.
- Kristian (Lanes) and I have worked over 2,230 training emails.

Ralph Ward:

- Current NIBRS program status; there are 325 agencies cleared to request & report.
- Twenty Eight (28) agencies and vendors are testing their RMS.
- Kyle (Brown) and I are working with agencies and their RMS vendors to test new systems, helping with technical recording issues.
- We will post the 2020 Crime Statistics on the DPS/ACIC website in July (2021).
- Working with AOC and AFIS on additional charge codes for our state.
- Victim Reports Project – We received several requests from victim groups and organizations. These statistics are used to show the need for funding.
 - a. Funding/Cost (\$30,000) Our NIBRS Repository Vendor (Tac10 Global Software) agreed to pay \$15,000 and Debbie Bousquet DFA (Intergovernmental Services) funded the other \$15,000 from the VOCA grant.
- Received and processed requests for statistics.

Repository:

Paula Stitz:

- Sex offender Stats: 17,480 registered; compliant rate is holding good.
 - Compliant sex offenders: 8,432
 - Delinquent sex offenders: 1,406
 - Incarcerated sex offenders: 3,313
 - Out of state sex offenders: 3,869
 - Address Unknown sex offenders: 145
 - Deported sex offenders: 208
 - Incapacitated sex offenders: 93
 - Out of the United States: 13
 - Working on updating new CENSOR application.

Contiki Cooper:

- 13,643 records entered, 26,367 verified, and 35,985 miscellaneous transaction worked.
- Total of 75,995 records entered, quality controlled, verified or processed for accuracy.
- Processed 23 Governor Pardons.
- Worked 180 mental defects and commitments.
- Sealed 1,033 orders.
- Assisted 73 walk-ins with their records.
- Janet Evans (Field Agent) assisted with CCH/Arrest/Disposition Audits at Grant and Hot Springs County.

ISD:

Heather Bray:

- Working on AMF Project.
- Finalizing the SOR RFP on upgrading CENSOR Project.
- Conversations with FBI for the A-NFF Project.
- End-User support (Helpdesk) working on transition with them helping on tier one support.
- DPS domain build, we hope to have this completed soon in the future.
- Communication with CPI about issues on hardware problems with the message switch. They worked really well with our IT department to complete maintenance and the message switch is back up and running and we now have a secondary system that's in place.
- Michael (Tackett) is working as part of the IGTF and security task force and assuring that ACIC has a voice in those groups.

Fiscal:

Director Brad Cazort:

- We are coming to the end of our fiscal year, we are in good shape on our budget.

Elections of Officers (Chair and Vice-Chair):

Motion: That Lt. Lloyd White be nominated again for Chair and Sheriff Ron Nichols be nominated again for Vice-Chair of the ACIC Supervisory Board.

Motion to Approve: Mr. Dan Harness

Seconded by: Mr. Matthew Durrett

Voting: Unanimous

Directors Report:

Brad Cazort:

- We only had one (1) bill in the last legislative session and it was passed early and signed early.
- There are some things from legislature that we have to deal with: several new sex offender laws that were passed, we are working on updating the sex offender registry form. Several new laws were passed creating new finger print based background checks for employment purposes, those must be approved by FBI. We have submitted those to the FBI but have not hear back yet. There were new laws on how to seal records, we are working on changing the petition to seal and order to seal to show updates in the laws.
- In our next Board Meeting (September) we're going to talk about our tokens and seeking Board approval to pass the cost of those tokens to law enforcement.
- During the pandemic, we sought permission from the FBI to allow non-criminal justice agencies to submit background checks using purpose code X. This means they are going to get a state name check only even though they are required to get a federal fingerprint based check. FBI approved this for every state and it lasts as long as the state of emergency was in effect. That state of emergency ended May 30, 2021. Under FBI's rules, every agency who submitted

background checks using purpose code X has ninety (90) days to submit those fingerprints. ASP, and ACIC are working on a joint letter to all those agencies advising them they have 90 days to submit prints and fees if they haven't already paid. That compliance and purpose code X will be an issue that ACIC will audit and FBI will audit.

- ACIC Conference is October 6-8, 2021 please come if you can.

Judge Melanie Martin: Was there legislation this session about the printing of B and C misdemeanors, and then a change in A misdemeanors to be "may" print on A's?

Brad Cazort: I don't think it passed. The law was an A misdemeanor had to be printed and it didn't say B and C misdemeanors shouldn't be, it was discretionary.

Col. Bill Bryant: I don't think it passed. It didn't get out of committee.

- Since our last Board Meeting our Chair has been promoted to Lieutenant so I want to say congratulations to Lloyd.

Judge Melanie Martin: A concern we had during the pandemic was the dissemination by email of ACIC information to authorize users. Specifically for us it was when the prosecutors and lawyers were out of court. Traditional the ACIC is printed in the court room so we were kind of shifted into a "are we authorized to email to a user." My understanding was as long as it's encrypted and it is an authorized user, we are good with that? The regulations have the word fax but I didn't see anything about electronic transmissions?

Brad Cazort: When CJIS security requirements were written they were not anticipating a pandemic. The safest way is making sure they're encrypted.

Adjournment: (10:56am)

Motion to Approve: Col. Bill Bryant

Seconded by: Sheriff Ron Nichols

Voting: Unanimous



ACIC Director

9/9/21

Date