



Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, March 5, 2021

David Eberdt Training Center: ZOOM

Board Members present: Sergeant Lloyd White, Chair; Lt. Shawn Garner for Col. Bill Bryant; Mr. Matthew Durrett; Ms. Kimberly Green for Assistant Chief Hayward Finks; Mr. Dan Harness; Mr. Howard Heffington; Mr. Zach Mayo; Attorney Nicki Nicolo; Mr. Dexter Payne; Joe West and Sydney Meyer for the Honorable Leslie Rutledge; Ms. Debbie Wise and Attorney Daniel Faulkner.

Also attending - Brad Cazort, Director; Rick Stallings, Administrator of Operations; Michael Tackett, Administrator of Information Services; Lesa Winston, Administrator of Repository; Karen Burgess, ACIC; Jennifer Tomlin, ACIC; Ralph Ward, ACIC; Paula Stitz, ACIC; Monica Newman, ACIC and Bliss Boever, ACIC..

Call to Order:

Sgt. Lloyd White called the meeting to order at 10:00am.

Director Brad Cazort welcomes new ACIC Attorney Mr. Daniel Faulkner.

Mr. Faulkner: Thanks Brad, Butch retired December 31, so I'm temporarily handling his client load. Good news I've been around awhile. I've been in State Government almost 20 years. I'm a Senior Assistant Attorney General and happy to help the Board with any questions.

Approval of Previous Minutes: December 4, 2020:

Motion to Approve: Ms. Debbie Wise

Seconded by: Mr. Joe West

Voting: Unanimous

ACIC Division Reports:

Operations:

Requests for Workstation Applications:

Rick Stallings:

- ✧ *Luxora Police Department:* Limited Access (Resolved prior issues, Recommends approval)
- ✧ *St. Charles Police Department:* MDT Access (Employees subject to fingerprint background check marked no. Agent talked to them and they will be fingerprinted, Recommends approval)
- ✧ *Tuckerman Police Department:* ATLAS Access (No issues, Recommends approval)

Approve above Applications:

Motion to Approve: Mr. Dan Harness

Seconded by: Ms. Nicki Nicolo

Voting: Unanimous

Karen Burgess:

Due to February snow storm/flooding of ACIC building, employee's evacuated building and help desk worked remotely.

- ♦ Gave access to 203 TAC's to reset passwords for their agencies.
- Scheduled testing on new configurator (Move to production mid-April).
- Configured and Installed 20 messenger workstations, 456 Mobile data terminals.
- Approved 12 DIS circuits and routers to be removed from system
- Removed 41 messenger workstations and 3 mobile data terminals.
- Requested 6 ORI changes from NCIC: 4 were assigned, 1 was reactivated, and 1 retired.
- Processed 1,401 hot files and 336 owner/lien holder requests.
- Completed 12 audit, 3 re-audit reports.
- Completed 785 offline searches.
- 476 active missing persons in Arkansas.

Configurations: December 1, 2020 – February 28, 2021

- 430 users added.
- 5,539 users modified.
- 5 users deleted.
- 570 stations added.
- Message Key is also getting ready for new configurator.
- Fingerprint Project is on hold.
- 196 AR female missing, 270 AR males missing as of January 31, 2021.

Jennifer Tomlin:

- Certified 3,559 users during the quarter with CJIS Online Security Training.
- Certified 8,891 vendors across the nation.
- Basic training: 1,487 users with an 86.7% pass rate.
- Advanced training: 42 users with a 91.3% pass rate.
- Recertification for Advanced: 233 users with an 83.7% pass rate.
- VINE had over 51,986 new registrations.
- Delivered 339,645 VINE Notifications by phone, text and email.
- JusticeXchange had 141,812 law enforcement searches.
- Investigators placed 17,182 watches; this yielded 2,712 hits on those watches.
- 15,147 DL photos viewed.
- AlertXpress utilized 245 times during this quarter.
- Pseudoephedrine purchases 34,727.
- NPLeX blocked 1,697 attempts to buy pseudoephedrine.
- Metal Theft tracking Program reported 78,560 tickets on 182,332 items scrapped and 3,422 of those tickets yielded a hit on a reported stolen item. That's up over 1,000 tickets.
- We continue to follow our COVID protocol to ensure we follow CDC guidelines.
- Kristian (Lanes) and I have worked over 1,821 training emails.
- Our Training committee worked really hard on projects through suggestions/surveys through our students/users.
- Completed six (6) MP4 Help/Infomercials with CLEST for training portal that will help users in the area of ACIC & Messenger Basics, CJIS Manual, Identity theft, message switching, medical marijuana transactions and vehicle transactions.

Ralph Ward:

- Current NIBRS program status; there are 326 agencies cleared to request & report.
- Twelve (12) agencies and vendors are testing their RMS.
- Working with several agencies that have multiple programming issues with the new RMS in the state.
- Kyle (Brown) and I completed the collection of the 2020 fulltime law enforcement and civilian employee counts and submitted it to the FBI.
- Posted employee counts on the ACIC website.
- This quarter I was tasked with reviewing/auditing the ASP E-Crime Incident Software and its NIBRS compliancy. Completed task and reported findings to the IT Shared Services Division and ASP Commanders.
- Researched three (3) additional Arkansas charge codes to ensure that matched the Administrative Office of the Courts and added them to the ACIC dictionary. I also sent the charge codes to the State Police AFIS team to be distributed throughout the state.
- Received and processed requests for statistics.

Repository:

Paula Stitz:

- Introduces new Sex Offender Registry (SOR) Employee Gabrielle Salazar.
- Sex offender Stats: 17,335 registered; compliant rate is holding good.
 - Compliant sex offenders: 8,410
 - Delinquent sex offenders: 1,448
 - Incarcerated sex offenders: 3,192
 - Out of state sex offenders: 3,826
 - Address Unknown sex offenders: 141
 - Deported sex offenders: 208
 - Incapacitated sex offenders: 96 (means that they are in a nursing home or physically incapacitated and can't move from their house).
 - Out of the United States: 13
 - New CENSOR application released for update.

Monica Newman:

- 10,798 records entered, 30,882 verified, and 20,538 miscellaneous transaction worked.
- Total of 60,036 records entered, quality controlled, verified or processed for accuracy.

ISD:

Michael Tackett:

- New programmer added to the application team.
- Signed off on AMF contracts for adding and upgrading.
- Working on upgrading CENSOR Project.
- Gathering information for the A-NFF Project.
- Helpdesk doing great on making the transition over and getting a lot of training.

- Building the DPS environment, first domain controllers up and built. Hopefully we will be able to start moving DPS agencies (ACIC) to our new environment.
- Issues with “snow apocalypse” and flooding of the basement. Water reached about six ½ feet, most IT racks don’t go over six feet so you can imagine all of the communication/routing technical gear that was down there for the state of Arkansas was under water.
- ACIC IT team, about three years ago, realized for communication with the outside world all our eggs were in one basket with just DIS so we brought in a secondary connection to the 7th floor server room. We were able to work with DIS and reroute all of ACIC’s state network over that temporary connection. That caused the state only to be down about 28 hours total; where the actual building and primary services were not turned up for almost a week.
- Working with DIS on the transition of moving the critical ACIC systems to data center west.

Fiscal:

Director Brad Cazort:

- We are on track to be on budget by the end of the year. Only thing I will point out is a few of our funds you see on the top line have nothing committed at this point. That is because on some of those funds we don’t get billed until late in the fiscal year.

Legislative Update:

Director Brad Cazort:

- ACIC had one bill in our entire legislative packet and it’s already gone through its process and signed in to law. Act 57, a sex offender bill. Since the sex offender law was passed in 1997 it’s always been interrupted that if an offender moves here from another state, and they are registered in another state that they have to register here. We had an offender that moved here who was convicted in Kansas but did not register. He moved to Missouri without registering even though he was required to according to Kansas law. Missouri made him register based on the Kansas conviction then he moved here. When they tried to register him here his attorney argued the law did not require that. In an actual strict reading of the way law was written would be correct. It said you had to be registered in the state you were convicted in. He was not, not that he wasn’t supposed to he just didn’t do it. To close the loophole Act 57 makes the law now read what it’s always been interrupted as since 1997 that if you are registered in any state you are going to register here.

Directors Report:

Brad Cazort:

- You’ve heard a lot about the snow storm. Tuesday, February 16, 2021 a giant water main broke outside our building flooding the basement with almost seven feet of water. The city engineers came out and asked everyone to abandon the building. Employees were out because of the snow but Network Control was still there. IT Staff worked very hard to get Network out and working remotely. I got here in the afternoon and they were pumping the water out. All of the mechanical systems in the building were shot and had to be repaired. As Michael (Tackett) pointed out, I

think IT people and DIS did a great job of getting us back up. Our main things that we lost in the basement were phone, internet, fax lines, and connectivity to ACIC and NCIC. They got those back up and running temporarily. The company the building hired to pump out the water was running five pumps to the basement. By Friday they were down to the last few inches and informed us that we would have to turn off power to the building because it was an electrical hazard. We had to shut down for good, (Servers) which we did, only to find out they didn't turn the power off to the seventh floor. They did not let us know they could block and just turn the power off to the basement. We were down for about four hours before we found that out and got it all back up and running. During that temporary connection time we were able to get information out, but had a limit on what we could take in so we had to stop accepting fingerprints from AFIS. That has now been remedied. Basically we are all up and running with everything with the exception of fax lines. The latest report, the structural engineer says the building is sound, the fire panel is now back up and working, and the elevators are working. The system that allows us to key into the building was down but got repaired. The generators have been refilled and fixed. The HVAC system was out but is now up and running, we still have no hot water. The pumps for the fire hoses are not working, the fire hoses work and they're pressured by the city water pressure but the extra pump they have to add more pressure is being replaced. For an old building it survived pretty well. Kudos to everybody at ACIC Operations and Criminal History to work remotely to get this done. And especially to all DPS IT who worked very hard to get us back up, twice. Down in the basement we rented two spots that we stored things in, some were going to M&R some were old files. All the files we were working are on the seventh floor. All of our old personnel files were upstairs to go to DPS. Everything we had in the basement is gone. We do have insurance, the adjuster was here this morning looking at our area and basically said it's all a loss. I've checked with the state about things we had to go to M&R, we will work our way through that. There are some mold issues the building will have to address.

- Secretary Cook asked every division of DPS to produce an annual report, We have done that and it's posted on our website. <https://www.dps.arkansas.gov/wp-content/uploads/2021/02/ACIC-Annual-Report-2020.pdf>. A lot of Kudos to Rick (Stallings) and Lesa (Winston) for all the work they did to help put this together.

Adjournment: (10:50am)

Motion to Approve: Mr. Dan Harness

Seconded by: Ms. Debbie Wise

Voting: Unanimous



ACIC Director

6/9/21

Date