COMMISSION ON ACCREDITATION FOR CORRECTIONS

STANDARDS COMPLIANCE REACCREDITATION AUDIT

Arkansas Department of Corrections
Northwest Arkansas Work Release Center
Springdale, Arkansas

April 9 – 10, 2025

VISITING COMMITTEE MEMBERS

Michael A. Radon, Chairperson
ACA Auditor

Sherry Lowe
ACA Auditor

A. Introduction

The audit of the Northwest Arkansas Work Release Center was conducted on April 9 – 10, 2025, by the following team: Michael Radon, Chairperson; Sherry Lowe, Member.

B. Facility Demographics

Rated Capacity: 100
Actual Population: 100
Average Daily Population for the last 12 months: 95
Average Length of Stay: 18 Months
Security/Custody Level: Minimum
Age Range of Offenders: 21-64 Years
Gender: Male
Full-Time Staff 38, Administrative 5, Support 8, Security 32, Program 10, Other 3

C. Facility Description

The Northwest Arkansas Work Release Center (NWAWRC) is located at 600 West Sunset Avenue, Springdale, Arkansas houses male residents and has a rated capacity of one hundred, the Center is a minimum-security facility. The governing authority/parent agency is the Arkansas Department of Corrections. The Center is approximately 25 miles from the Northwest Arkansas National Airport.

The physical plant is a single-story brick and mortar building with a small manicured lawn and shrubs in front. There is ample secured parking for staff and visitors. The physical plant consists of five buildings, two of these buildings are used for storage and maintenance purposes. The third building consists of the Control Center, and administrative offices. A newer constructed building holds the commissary, laundry area and additional storage. To the back of the Control Center is housing for the inmates, it is an open dormitory style housing.

NWAWRC only inmates classified as 1A. Arkansas Department of Corrections utilizes four levels of classification, Class I being the highest classification and Class IV being the lowest. Classification promotions are decided by the Unit Classification Committee, which are based on the inmates past and current behavior along with recommendation from the inmate's work supervisor or staff.

There are three entrances to the Center; Visitors and contractors (must sign in and out) enter through the main administrative area; staff enter through a side entrance and inmates enter through a second side entrance.

The mission of the Center is to teach inmates work ethics as many have never had a steady job. The facility will teach them the necessity of going to work every day, on time and how to conduct themselves on the job so they are able to maintain steady employment.

The Center also teaches inmates fiscal responsibility since many inmates don't know the importance of meeting their financial obligations. While on the work release program, they must pay for their upkeep. The Center also sees that they assist in the support of their families. The Center encourages them to save money, which will help them get a new start once they are released from prison.

The program will provide a service to the community, which will foster a positive awareness in relations to the Department of Corrections as a whole and provide inmates the skills to develop a high degree of responsibility.

D. Pre-Audit Meeting

The chairperson divided standards into the following groups:

Standard#4-ACRS-1A-01 to 5A-13	Michael Radon, Chairperson
Standard#4-ACRS-5A-14 to 7F-10	Sherry Lowe, Member

E. The Audit Process

1. Transportation

   The team was escorted to the facility by Shelly Jones, staff.

2. Entrance Interview

   The audit team met in the facility conference room. The team expressed the appreciation of the Association for the opportunity to be involved with continuous improvement through the accreditation process.

   The following persons were in attendance:

Name	Title
Michael Radon	ACA Chairperson
Shelly Lowe	Member
Dexter Payne	Director
Gaylon Lay	Asst. Director
Shelly Jones	Agency ACA Manager
Yolanda Smith	Unit ACA Manager
Blake Barnes	Lieutenant
John Springston	Sergeant
Charlotte Johnson	Records Supervisor
Linda James	Administration
Michelle Jarrett	Sergeant

Tyler Bradley	Sergeant
Jacob Higgins	Lieutenant
Antwan Young	Corporal
Sheryl Theriault	Administration
Paul Galvez	Corporal
Carrie Savarro	Corporal
Stephen Simmons	Deputy Warden
Dakota Smith	Corporal
Casey Cloud	Sergeant
Don Glover	Maintenance
Clifton Holcomb	Director of Maintenance
Dana Haynes	Regional Manager-Wellpath
Laurie Keele	Unit LPN
Donald Reed	Captain
Amanda Pasley	Well ACA Manager
Tiffany Wagner	Corporal

3. Facility Tour

The team toured the facility on Wednesday, April 9th from 8:30 a.m. to 9:30 a.m. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Name	Title
Stephen Simmons	Deputy Warden
Gaylon Lay	Asst. Director
Shelly Jones	Agency ACA Manager
Jacob Higgins	Lieutenant
Casey Cloud	Sergeant
Don Glover	Maintenance
Clifton Holcomb	Director of Maintenance
Dana Haynes	Regional Manager-Wellpath
Laurie Keele	Unit LPN
Donald Reed	Captain
Amanda Pasley	Wellpath ACA Manager
Tiffany Wagner	Corporal

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security

The Northwest Arkansas Work Release Center is a minimum-security facility, the

physical plant has a 4-foot decorative fence and is well-lit at night. The facility has 27 interior cameras and 15 exterior cameras for a total of 42 cameras. These cameras are monitored from the Control Center, the Lieutenant's office, and the Supervisor's office.
There are three entrances to the Center; Visitors and contractors (must sign in and out) enter through the main administrative area; staff enter through a side entrance and inmates enter through a second side entrance.

The entrance used by inmates is monitored/controlled by correctional officers. Inmates sign in and out and are finalized by pat search and personal property search. Inmate head counts are performed throughout the day.

A handheld metal detector is used on all people entering the building. Identification is needed to enter the building. Staff communicate using handheld radios during transport of inmates to and from their work.

The audit team found all key and tool control to be up-to-date and secured. The chit system is used for all keys. Head counts are done three times on each shift as well as unofficially at any time during the day.

The Center has a small secure armory, with only designated personnel having access. The audit team found all weapons, ammunition, and other equipment to be secure, inventoried, and in their proper places.

Environmental Conditions

The audit team found the outside of the Center to be well-maintained, clean, and orderly; the inside was clean with no sign of old dirt, trash, or pest/vermin.

Temperatures throughout the facility were comfortable for inmates and staff alike. Water temperatures were within standard for hygiene purposes as well as sanitation. Natural lighting was abundant as was artificial lighting.

Noise levels were acceptable for the population being served.

Sanitation

The audit team found NWAWRC to be organized, clean and well maintained. Inmates are responsible for keeping areas clean and sanitized. Cleaning chemicals are diluted on site for use by inmates. All cleaning equipment was found to be organized and inventoried properly.

There was no sign of trash, pest, or vermin anywhere in the facility. All trash was found in its designated areas only. Pest control and biohazard waste is contracted monthly.

Fire Safety

The Centers' main building has a centralized sprinkler system. The Springdale Fire Department is conveniently across the street with two-minute response time.

Fire extinguishers were clearly marked and up-to-date. Evacuation routes were plainly posted; exit doors were visible and easily accessible. The enunciator panel is located in the Central Control office. The kitchen has a fire suppression system in place.

Food Service

The audit team found the food service area to be organized, clean and well-kept. The food service area is as follows: A walk in refrigerator, a preparation area, outside food storage and a large dining room for 24 inmates at a time.

Cleaning supplies were stored properly and inventoried. The food service area has its' tools on shadow board, the chit system is used to sign out tools.

Inmates are served three hot meals daily; daily cost of a meal is $2.00. Menus are on a four-week cycle with a certified dietitian approving of meals. The facility offers religious and other special menus and must be approved by the administration.

The Work Release Center has a commissary on each unit. Each unit has a list of items available to the inmates along with pricing. An account is set up for inmates when they enter the facility allowing them to purchase from the commissary, all monies received by inmates is put into their account. The facility has a ceiling on how much each inmate can purchase.

Medical Care

The Center has contracted medical care, inmates are seen in the medical services building, there is also a lab within this building. There is a physician in the facility two days a week, a nurse Monday thru Thursday from 7:00 a.m. to 9:00 p.m. and Friday from 7:00 a.m. to 3:30 p.m. Medical staff is as follows: one part-time Physician, two LPN's, an RN, one Lab Tech, and a clerical staff member. The facility has a 24/7 on call status.

Arriving inmates are orientated and screened by medical staff.

Inmates may request to be seen by medical personnel by using a sick call request form placed in a secure box outside of the medical area, these requests and collected daily by a nurse. Inmates are usually seen within a 24-hour period.

The staff is trained in CPR and in the use of AED's. There are six first aid kits throughout the Center and a single AED located in the Control Room.

Medications for inmates are dispensed on cards that they keep on their person. Cards may be checked at any time for accuracy.

In the event of an emergency inmates, the Northwest Medical Center of Springdale is nearby and available for care as well as hospitalization.

The audit team found all sharps to be inventoried correctly. All medical supplies were found to be well-stocked and accurately inventoried.

Recreation

NWAWRC has indoor and outdoor recreation for the offenders. The outdoor recreation offers a short walking track, a small area with a basketball hoop and a bench press for large muscle group exercise.

Inside recreation consists of a small library for reading materials, a television viewing area, and card/board games.

Religious Programming

Religious programming is done on a volunteer basis. Services are brought to the Center on Sunday evenings. Religious activities-worship services, counseling, meetings and visiting must comply with schedules and guidelines. Chaplains and volunteers provide religious services, pastoral counselling, study groups, and other special events.

There are no outside services offered to the inmates.

Offender Work Programs

NWAWRC is a work release center, when inmates reach the facility, they are appointed to a maintenance position in the community or in the Center itself. Positions may be at the airport, City Hall, Springdale Police Department as well as private companies cooperating with the Center. At the time of the audit 75 out of 100 inmates held work positions.

Academic and Vocational Education

The facility has no full-time educational staff. Inmates have access to GED classes and Basic Life Skill courses offered by volunteers from the local institute coming into the Center.

Social Services

Social services at NWAWRC offer individual and group outpatient treatment from psychologists, psychiatrists, social workers, and counselors. Inmates may request mental health services by submitting a request in a sick call/mental health request box.

Inmates also have access to various programs while at the Center; Healthy Relationships, Substance Abuse Treatment Program, Think Legacy Program, Anger Management, Inmate Tablet Program, Alcoholics Anonymous, Narcotics Anonymous, and basic life skills.

Visitation

Saturdays and Sundays are designated visitation days for all regular visits. There is no visitation on holidays unless the holiday falls on a set visitation day. Each unit has a schedule for visitation.

All Class I inmates will be permitted weekly Sunday visits.

No more than four people are allowed to visit an inmate during any one visitation period. Exceptions to this must be approved by the Warden.

No contact visitations are used when the safety and security of the Unit.

Special visits by a licensed attorney representing the inmate, a court ordered visit, spiritual advisor visits, and minister/inmate are allowed Monday through Friday between the hours of 8:00 a.m. and 4:30 p.m. with at least a 24-hour notice and approval.

Library Services

There is a small library at the Center for use by the inmates. There is a local library close by, where the inmates may request use of the facility.

Laundry

The laundry area and commissary share a building. The facility laundry has two industrial washers and two industrial dryers. The audit team found the laundry area to be spotless. All cleaning chemicals were secured and properly inventoried.

F. Examination of Records

Following the facility tour, the team proceeded to the conference room to review the accreditation files and evaluate compliance levels of the policies and procedures.

1. Litigation

Over the last three years, the facility had no consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

Significant incidents and outcome measures were all found to be within appropriate range for the inmate population being served.

3. Departmental Visits

Team members revisited the departments to review conditions relating to departmental policy and operations. The team interviewed the following staff:

Stephen Simmons, Deputy Warden
Donald Reed, Captain
Cassandra Dorio, Food Preparation Supervisor
Laurie Keele, LPN
Antwan Young, Corporal
Clifton Holcomb, Director of Maintenance

4. Shifts

a. Day Shift – 5:45 a.m. to 5:45 p.m.

b. Night Shift – 5:45 p.m. to 5:45 a.m.

The audit team was present for both shifts. The team observed staff/ inmates and staff/staff interactions in their daily routines, shift change, and all facility operations. All interactions were found to be respectful and professionally conducted.

5. Status of Previously Non-compliant Standards/Plans of Action

The Center has no previously non-compliant standards.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The audit team interviewed five of the inmates. All were happy to be at the facility and looking forward to getting on with their lives. All stated that their needs were being met.

2. Staff Interviews

The audit team interviewed ten staff. Staff reported they enjoyed the facility, all staff had high morale and a positive and safe experience on the job.

H. Exit Discussion

The exit interview was held in the conference room. The following persons were in attendance.

Name	Title
Michael Radon	ACA Chairperson
Sherry Lowe	Member
Dexter Payne	Director
Andrea Culclager	Deputy Director
Gaylon Lay	Assistant Director
Stephen Simmons	Deputy Warden
Lindsay Wallace	Secretary
Tiffanye Compton	Superintendent of Operations
Manda Bass	Website Manager
Shelly Jones	Agency ACA Manager
Yolanda Smith	Unit ACA Manager
Blake Barnes	Lieutenant
Charlotte Johnson	Records Supervisor
Linda James	Administration
Michelle Jarrett	Sergeant
Tyler Bradley	Sergeant
Jacob Higgins	Lieutenant
Antwan Young	Corporal
Sheryl Theriault	Administration
Carrie Savarro	Corporal
Dakota Smith	Corporal

COMMISSION ON ACCREDITATION FOR CORRECTIONS

AND THE

AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	Adult Community Residential Services, 4th Edition
Supplement	2016 Standards Supplement
Facility/Program	Northwest Arkansas Work Release Center
Audit Dates	April 9 - 10, 2025
Auditor(s)	Michael Radon, Chairperson; Shelly Lowe, Member

	MANDATORY	**NON-MANDATORY**
Number of Standards in Manual	32	222
Number Not Applicable	0	19
Number Applicable	32	203
Number Non-Compliance	0	0
Number in Compliance	32	203
Percentage (%) of Compliance	100%	100%

- Number of Standards *minus* Number of Not Applicable *equals* Number Applicable
- Number Applicable *minus* Number Non-Compliance *equals* Number Compliance
- Number Compliance *divided by* Number Applicable *equals* Percentage of Compliance

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Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

None

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Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

None

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Visiting Committee Findings

Non-Mandatory Standards

Non-Applicable

Standard #4-ACRS-1A-14

MALE AND FEMALE OFFENDERS DO NOT OCCUPY THE SAME SLEEPING ROOM.

FINDINGS.

There are no females housed at this unit.

Standard #4-ACRS-2A-05

WHEN BOTH MALES AND FEMALES ARE HOUSED IN THE FACILITY, AT LEAST ONE MALE AND ONE FEMALE STAFF MEMBER ARE ON DUTY AT ALL TIMES.

FINDINGS.

There are no females housed at this unit.

Standard #4-ACRS-2A-06

IF EMPLOYEE'S CONTRACTS ARE GOVERNED BY CIVIL SERVICE OR UNIONS, PROCEDURES PROVIDE FOR PROVISIONAL APPOINTMENTS TO ENSURE THAT SHORT-TERM PERSONNEL, BOTH FULL-TIME AND PART-TIME, CAN BE AVAILABLE DURING EMERGENCIES.

FINDINGS.

Civil Service/Union does not govern employee contract.

Standard #4-ACRS-2A-12

ABSCONDERS ARE DETECTED AND PROMPTLY REPORTED. TIMELY NOTIFICATION IS MADE TO THE FACILITY WITH JURISDICTION OVER THE OFFENDER AND OTHERS AS APPROPRIATE.

FINDINGS.

Per ACA definition of absconders, probation, parole, or juvenile offenders are not housed at this facility.

Standard #4-ACRS-2A-13

THE ELECTRONIC MONITORING PROGRAM HAS A SYSTEM OF ACCOUNTING FOR AN OFFENDER AT ALL TIMES, INCLUDING VERIFICATION OF ACTIVITIES, REPORTING OF TARDINESS AND/OR ABSENCE FROM REQUIRED SERVICES OR ACTIVITIES, AS WELL AS OTHER PROGRAM VIOLATIONS.

FINDINGS.

There is no electronic monitoring program in unit.

Standard #4-ACRS-2A-14

ACCESS TO COMPUTER EQUIPMENT IS LIMITED TO AUTHORIZED PERSONNEL WITH SECURITY CODES. ADEQUATE POWER AND COMMUNICATION BACKUP SYSTEMS PROVIDE CONTINUOUS, UNINTERRUPTED OPERATIONS.

FINDINGS.

There is no electronic monitoring program in unit.

Standard #4-ACRS-2A-15

ANY INTERRUPTION IN SERVICE IS DOCUMENTED AND REPORTED TO THE AUTHORITY HAVING JURISDICTION.

FINDINGS.

There is no electronic monitoring program in unit.

Standard #4-ACRS-2A-16

A DETAILED WRITTEN OFFENDER SCHEDULE IS DEVELOPED AND SIGNED BY A STAFF MEMBER AND THE OFFENDER.

FINDINGS.

There is no electronic monitoring program in unit.

Standard #4-ACRS-2A-17

PROVISIONS ARE MADE FOR THOSE WHO ARE UNABLE TO PAY PROGRAM COSTS.

FINDINGS.

There is no electronic monitoring program in unit.

Standard #4-ACRS-4C-07

EACH NEWLY ADMITTED RESIDENT WHO WAS NOT TRANSFERRED FROM A CORRECTIONAL FACILITY UNDERGOES A MEDICAL EXAMINATION WITHIN 14 DAYS OF ADMISSION.

FINDINGS.

No new commit/unit is not an intake unit.

Standard #4-ACRS-4C-14

IF FEMALE OFFENDERS ARE HOUSED, ACCESS TO PREGNANCY MANAGEMENT SERVICES IS MADE AVAILABLE.

FINDINGS.

No females housed at this unit.

Standard #4-ACRS-4C-14-1

WHERE NURSING INFANTS ARE ALLOWED TO REMAIN WITH THEIR MOTHERS, PROVISIONS ARE MADE FOR A NURSERY, STAFFED BY QUALIFIED PERSONS, WHERE THE INFANTS ARE PLACED WHEN THEY ARE NOT IN THE CARE OF THEIR MOTHERS.

FINDINGS.

No females housed at this unit.

Standard #4-ACRS-5A-26

THE FACILITY'S LOCATION FACILITATES ACCESS TO AND THE USE OF COMMUNITY-BASED SERVICES, RESOURCES, AND PUBLIC TRANSPORTATION. [NEW CONSTRUCTION ONLY]

FINDINGS.

Unit is not a new construction.

Standard #4-ACRS-6A-04-1

THE ASSIGNMENT OF APPROPRIATELY TRAINED INDIVIDUALS TO ASSIST DISABLED OFFENDERS WHO CANNOT OTHERWISE PERFORM BASIC LIFE FUNCTIONS IS PROVIDED.

FINDINGS.

No disabled inmates housed at this unit.

Standard #4-ACRS-6A-04-2

EDUCATION, EQUIPMENT AND FACILITIES, AND THE SUPPORT NECESSARY FOR INMATES WITH DISABILITIES TO PERFORM SELF-CARE AND PERSONAL HYGIENE IN A REASONABLY PRIVATE ENVIRONMENT ARE PROVIDED.

FINDINGS.

No disabled inmates housed at this unit.

Standard #4-ACRS-7A-02

A SOLE PROPRIETOR OPERATING A FACILITY IS ABLE TO DOCUMENT THAT NECESSARY LEGAL MEASURES HAVE BEEN TAKEN TO PROVIDE CONTINUITY OF SERVICE IN THE EVENT OF BANKRUPTCY, INCAPACITATION, RETIREMENT, OR DEATH.
FINDINGS.

Unit is not a sole proprietor.

Standard #4-ACRS-7A-03

THE AGENCY SATISFIES PERIODIC FILING REQUIREMENTS NECESSARY TO MAINTAIN ITS LEGAL AUTHORITY TO CONTINUE OPERATIONS. (PRIVATE AGENCIES ONLY).

FINDINGS.

Unit is not a private agency.

Standard #4-ACRS-7A-04

AT A MINIMUM, THE BYLAWS FOR THE GOVERNING AUTHORITY OF THE AGENCY INCLUDE:

- MEMBERSHIP (TYPES, QUALIFICATIONS, COMMUNITY REPRESENTATION, RIGHTS, DUTIES)
- SIZE OF GOVERNING BODY
- METHOD OF SELECTION
- TERMS OF OFFICE
- DUTIES AND RESPONSIBILITIES OF OFFICERS
- TIMES AUTHORITY WILL MEET
- COMMITTEES
- PARLIAMENTARY PROCEDURES
- RECORDING OF MINUTES
- METHOD OF AMENDING THE BYLAWS
- CONFLICT OF INTEREST PROVISIONS
- QUORUM

FINDINGS.

Unit is not a private agency.

Standard #4-ACRS-7D-12

IN FACILITIES THAT ENGAGE IN, OR ALLOW THE CONDUCT OF RESEARCH, THE FACILITY COMPLIES WITH STATE AND FEDERAL GUIDELINES FOR THE USE AND DISSEMINATION OF RESEARCH FINDINGS, WITH ACCEPTED PROFESSIONAL AND SCIENTIFIC ETHICS, AND ISSUES OF LEGAL CONSENT AND RELEASE OF INFORMATION. ADDITIONALLY THE FACILITY ALSO COMPLIES WITH THE FOLLOWING:

- THE FACILITY ADMINISTRATOR REVIEWS AND APPROVES ALL RESEARCH PROJECTS PRIOR TO IMPLEMENTATION.
- ALL RESEARCH RESULTS ARE REVIEWED BY THE FACILITY/AGENCY ADMINISTRATOR PRIOR TO PUBLICATION OR DISSEMINATION.
- PROCEDURES GOVERN THE VOLUNTARY PARTICIPATION OF OFFENDERS IN NON MEDICAL, NON PHARMACEUTICAL, AND NON COSMETIC RESEARCH PROGRAMS.

FINDINGS.

There is no research at this facility.

Significant Incident Summary
This report is required for all **residential** accreditation programs.

This summary is required to be provided to the Chair of your visiting team upon their arrival for an accreditation audit and included in the facility's Annual Report. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. Please type the data. If you have questions on how to complete the form, please contact your Accreditation Specialist.

This report is for Adult Correctional Institutions, Adult Local Detention Facilities, Core Jail Facilities, Boot Camps, Therapeutic Communities, Juvenile Correctional Facilities, Juvenile Detention Facilities, Adult Community Residential Services, and Small Juvenile Detention Facilities.

Facility Name: Northwest Arkansas Work Release Center Reporting Period: May 1, 2024 – March 31, 2025

Incident Type	Months →	May	June	July	August	September	October	November	December	January	February	March	Total for Reporting Period
Escapes		0	0	0	0	0	0	0	0	0	0	0	0
Disturbances*		0	0	0	0	0	0	0	0	0	0	0	0
Sexual Violence		0	0	0	0	0	0	0	0	0	0	0	0
Homicide*	Offender Victim	0	0	0	0	0	0	0	0	0	0	0	0
	Staff Victim	0	0	0	0	0	0	0	0	0	0	0	0
	Other Victim	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	Offender/ Offender	0	0	0	0	0	0	0	0	0	0	0	0
	Offender/ Staff	0	0	0	0	0	0	0	0	0	0	0	0
Suicide		0	0	0	0	0	0	0	0	0	0	0	0
Non-Compliance with a Mandatory Standard*		0	0	0	0	0	0	0	0	0	0	0	0
Fire*		0	0	0	0	0	0	0	0	0	0	0	0
Natural Disaster*		0	0	0	0	0	0	0	0	0	0	0	0
Unnatural Death		0	0	0	0	0	0	0	0	0	0	0	0
Other* Illness		0	0	0	0	0	0	0	0	0	0	0	0

**May require reporting to ACA using the Critical Incident Report as soon as possible within the context of the incident itself.*

Facility Name: Northwest Arkansas Work Release Center

Date: **3/18/25**

Standard	Outcome Measure	Numerator / Denominator	Value	Calculated O.M.
1A	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months	0	
	divided by	Average number of Full-Time Equivalent staff positions during the past 12 months	38	0
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the past 12 months	100	0
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of sanitation or health code violations identified by external agencies in the past 12 months	3	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.03
1B	(1)	Number of accidents resulting in property damage in the past 12 months	0	

	divided by	total number of miles driven in the past 12 months unless otherwise noted	113180	0
	(2)	Number of accidents resulting in injuries requiring medical treatment for any party in the past 12 months	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted.	113180	0
	(3)	Amount ($) of damage from vehicle accidents in the past 12 months.	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted.	113180	0
1C	(1)	Number of emergencies, caused by forces external to the facility, that result in property damage in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(2)	Number of injuries, caused by forces external to the facility, requiring medical attention that results from emergencies in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0

	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	0	
	divided by	Number of emergencies caused by forces external to the facility.	0	0
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(6)	Number of injuries requiring medical attention that result from emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(7)	Number of times that normal facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.	0	
	divided by	Number of emergencies.	0	0
	(9)	Number of injuries requiring medical treatment resulting from fires in the past 12 months	0	

	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(10)	Number of fires that resulted in property damage in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(11)	Amount ($) of property damage from fire in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(12)	Number of code violations cited in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(14)	Number of incidents of inventory discrepancies during the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
2A	(1)	Number of incidents in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(2)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0

	(3)	Number of unauthorized offender absences from the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of times facility did not report offender absence to the responsible jurisdiction within the established time.	0	
	divided by	Number of unauthorized offender absences	0	0
	(5)	Number of instances of unauthorized access to the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
2B	(1)	Number of instances in which force was used in the past 12 months.	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(2)	Number of times that staff uses of force was found to have been inappropriate in the past 12 months.	0	
	divided by	number of instances in which force was used	0	0
	(3)	Number of offender grievances filed alleging inappropriate use of force in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
	(4)	Number of grievances alleging inappropriate use of force decided in favor of offender in the past 12 months.	0	

	divided by	number of grievances alleging inappropriate use of force filed	0	0
	(5)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	0
2C	(1)	Number of incidents involving contraband in the past 12 months	11	
	divided by	Average Daily Offender Population for the Past 12 Months.	100	.11
	(2)	Number of weapons found in the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(3)	Number of controlled substances found in the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
2D	(1)	Number of incidents involving keys in the past 12 months	4	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.04
	(2)	Number of incidents involving tools in the past 12 months	3	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.03
3A	(1)	Number of rule violations in the past 12 months	53	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.53
	(2)	Number of offenders terminated from the facility due to rule violations in the past 12 months	28	

	divided by	Average Daily Offender Population for the Past 12 Months	100	.28
4A	(1)	Number of documented offender illnesses attributed food service operations in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(2)	Number of offender grievances about food service decided in favor of the offender the past 12 months	0	
	divided by	Number of offender grievances about food service in the past 12 months.	0	0
	(3)	Number of violations cited by independent authorities for food service sanitation in the past 12 months	3	3
4B	(1)	Offender grievances regarding offender access to personal hygiene decided in favor of the offender in the past 12 months	0	
	divided by	Number of offender grievances about access to personal hygiene in the past 12 months	0	0
4C	(1)	Number of suicide attempts in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(2)	Number of offender suicides in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(3)	Number of offender grievances regarding access to health care in the past 12 months	0	

	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of offender health care access complaints that are found to have merit in the past 12 months	0	
	divided by	Number of offender grievances regarding access to health care in the past 12 months	0	0
	(5)	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(6)	Number of health care access court cases decided against the facility in the past 12 months	0	
	divided by	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	0
5A	(1)	Number of offenders who are employed upon release in the past 12 months	27	
	divided by	Number of offenders released in the past 12 months	27	1
	(2)	Number of offenders who move into permanent housing upon release in the past 12 months	0	
	divided by	Number of offenders released in the 12 months	27	0
	(3)	Number of offender substance abuse tests for which the results were positive in the past 12 mos.	8	
	divided by	Number of tests administered in the past 12 months	417	.019

	(4)	Total number of offenders who successfully completed the program in the past 12 months	27	
	divided by	Number of offenders who left the program in the past 12 months	66	.41
	(5)	Number of offenders who showed improvement as measured by the objective assessment instrument prior to release in the past 12 months	27	
	divided by	Number of offenders released in the past 12 months	27	1
	(6)	Number of offenders who were arrested while in residence in the past 12 months	0	
	divided by	Daily Offender Population for the Past 12 Months	100	0
6A	(1)	Total number of offender grievances in the past 12 months, regarding: (a) access to court; (b) mail or correspondence; (c) sexual harassment; (d) discipline; (e) discrimination; (f) protection from harm	2	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.02
	(2)	Number of offender grievance (see a through e above) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	2	0
	(3)	Total number of offender court suits alleging violation of offender rights filed against the facility in the past 12 months	0	

	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of offender court suits alleging violation of offender rights decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender suits filed in the past 12 months	0	0
6B	(1)	Number of offender grievances regarding discrimination in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(2)	Number of offender grievances regarding discrimination resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances filed regarding discrimination in the past 12 months	0	0
	(3)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	2	0
6C	(1)	Number of disciplinary incidents resolved informally in the past 12 months	56	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.56

	(2)	Number of formal offender disciplinary decisions that were are appealed in the past 12 months	15	
	divided by	Total number of disciplinary decisions made in the past 12 months	84	.18
	(3)	Number of appealed disciplinary decisions decided in favor of the offender in the past 12 months	1	
	divided by	Total number of disciplinary decisions made in the past 12 months	84	.01
	(4)	Number grievances filed by offenders challenging disciplinary procedures in the past 12 months	2	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.02
	(5)	Number of disciplinary-related grievances resolved in favor of the offender in the past 12 months	0	
	divided by	Total number of disciplinary-related grievances filed in the past 12 months	2	0
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months	0	
	divided by	Total number of court decisions regarding discipline decided in the past 12 months	0	0
	(8)	Number of rule violations in the past 12 months	53	

	divided by	Average Daily Offender Population for the Past 12 Months	100	.53
	(9)	Number of offenders terminated from the facility due to rule violations in the past 12 months	28	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.28
6D	(1)	Number of offenders released in the past 12 months who made regular payments toward their restitution obligations	0	
	divided by	Number of offenders who had restitution obligations in the past 12 months	1	0
	(2)	Number of offenders who satisfy their court cost/fines obligations in the past 12 months	14	
	divided by	Number of offenders who had court cost/fine obligations in the past 12 months	46	.30
	(3)	Total amount of restitution paid by offenders in the past 12 months	1500	
	divided by	Average Daily Offender Population for the Past 12 Months	100	15
	(4)	Total number of hours of community service donated by offenders in the past 12 months	16378	
	divided by	Average Daily Offender Population for the Past 12 Months	100	163.78
	(5)	Total number of offenders who participated in restitution in the past 12 months	1	
	divided by	Total number of offenders housed in the past 12 months	171	0

	(6)	Total number of offenders who participated in community service work in the past 12 months	71	
	divided by	Total number of offenders housed in the past 12 months	171	.42
	(7)	Total number of offenders who participated in victim awareness programs in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	171	0
	(8)	Total amount of restitution paid by offenders in the past 12 months	1500	
	divided by	Total number of offenders housed in the past 12 months	171	8.8
	(9)	Total number of hours delivered by offenders who participated in community service work in the past 12 months	16378	
	divided by	Total number of offenders housed in the past 12 months	171	95.8
7A		None		
	(1)	Total number of years of staff members' education as of the end of the last calendar year	553	
	divided by	Number of staff at the end of the last calendar year	38	14.55
	(2)	Number of staff who left employment for any reason in the past 12 months	7	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.18
	(3)	Total number of credit hours in course relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months	0	

	divided by	Number of full-time equivalent staff positions in the past 12 months	38	0
	(4)	Number of professional development events attended by staff in the past 12 months	6	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.16
7C	(1)	Number of incidents in which staff were found to have acted in violation of facility policy in the past 12 months	1	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.03
	(2)	Number of staff terminated for conduct violations in the past 12 months	1	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.03
	(3)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Number of offenders grievances alleging improper staff conduct filed in the past 12 months	2	0
	(4)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Average Daily Population for the past 12 months	100	0
	(5)	Where staff are tested, the number of staff substance abuse tests failed in the past 12 months	1	

	divided by	Number of staff substance abuse tests administered in the past 12 months	56	.02
7D	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures)	0	
	divided by	Budget for the past 12 months	450000	0
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit	0	0
	(3)	Number of grievances filed by offenders regarding their records or property in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(4)	Number of offender grievances (records/property) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances (records/property) in the past 12 months	0	0
	(5)	Number of objectives achieved in the past 12 months	3	
	divided by	Number of objectives for the past 12 months	5	.6
	(6)	Number of program changes made in the past 12 months	0	
	divided by	Number of program changes recommended in the past 12 months	0	0
7E	(1)	Number of grievances filed by staff in the past 12 months	1	
	divided by	Number of full-time equivalent staff positions in the past 12 months.	38	.03

	(2)	Number of staff grievances decided in favor of staff in the past 12 months	0	
	divided by	Total number of staff grievances in the past 12 months	1	0
	(3)	Total number of years of staff members' experience in the field as of the end of the last calendar year	234	
	divided by	Number of staff at the end of the last calendar year (e.g. Average number of years experience)	38	6.16
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months	0	
	divided by	Number of staff termination or demotion hearings requested in the past 12 months	1	0
7F	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months	128	
	divided by	Average Daily Offender Population for the Past 12 Months	100	1.28
	(2)	Total number of individual community members who provided voluntary service in the past 12 months	8	
	divided by	Average Daily Offender Population for the Past 12 Months	100	.08
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0

	(4)	Total number of positive statements made by media regarding the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(5)	Total number of complaints from the community in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	100	0
	(6)	Total number of hours of community service work delivered by offenders in the past 12 months	16378	
	divided by	Average Daily Offender Population for the Past 12 Months	100	163.78