

COMMISSION ON ACCREDITATION FOR CORRECTIONS
STANDARDS COMPLIANCE REACCREDITATION AUDIT

Arkansas Department of Correction
Maximum Security Unit
Tucker, Arkansas

March 11 - 13, 2024

VISITING COMMITTEE MEMBERS

Doug Sproat, Chairperson
ACA Auditor

Anita Carnell
ACA Auditor

Jamil Niazi
ACA Auditor

Introduction

The audit of the Maximum-Security Unit (MSU) of the Arkansas Department of Correction (ADC) was conducted on March 11-13, 2024, by the following team: Doug Sproat, Chairperson; Jamil Niazi, Member; and Anita Carnell, Member.

B. Facility Demographics

Rated Capacity:	592
Actual Population:	589
Average Daily Population for the last 12 months:	577
Average Length of Stay:	4 years, 7 months and 9 days
Security/Custody Level:	Maximum, Medium, Minimum, High
Age Range of Offenders:	20-79 years of age
Gender:	Male
Full-Time Staff:	164
21 Administrative/ Support, 143 Security	

C. Facility Description

The MSU is an extremely secure facility that houses maximum security level inmates who require close supervision due to their highly assaultive and insubordinate behavior. The facility's rated capacity is 592 inmates with security levels of maximum, medium, minimum, and high.

The facility is located in Tucker, Arkansas, which is approximately 40 miles south of Little Rock, Arkansas. The compound sits on 2,140 acres, with 12.73 of those acres within three 12-foot perimeter secure fences. The interior and the exterior fences have a strand of razor wire at the top. The fence in the center is electrified. A microwave detection system further enhances the perimeter fences.

MSU is a modern brick and block structure located inside a secure perimeter fence housing all its inmates and services under one roof. These services include food service, medical/mental health, recreational, and academic services. This building also houses the administrative offices, the laundry, commissary, a chapel, restrictive housing, master control, count room, intake, inmate residential living units, staff dining, general library, law library, contact and non-contact visitation, and a gymnasium.

There are smoke detectors and fire extinguishers strategically located throughout the building. Outside the secure perimeter fence is the entrance building, maintenance, the horse barn, and the armory.

The inmate residential living units are divided into cellblocks; they are:

Cellblock #1 through #4 - General Population

Cellblock #5 through #8 and West Isolation – Restrictive Housing

Barracks #9 through #12 – General Population

D. Pre-Audit Meeting

The team met on March 10, 2024, in White Hall, Arkansas, to discuss the information provided by the Association staff and the officials from the Arkansas Department of Correction and the Maximum-Security Unit.

The chairperson divided standards into the following groups:

Standards 5-ACI-1A-01 – 5-ACI-2G-03 to Doug Sproat, Chairperson

Standards 5-ACI-5E-01 – 5-ACI-5F-08 to Doug Sproat, Chairperson

Standards 5-ACI-3A-01 - 5-ACI-5D-15 to Jamil Niazi, Member

Standards 5-ACI-6A-01 – 5-ACI- 7F-08 to Anita Carnell, Member

E. The Audit Process

1. Transportation

The team was escorted to the facility each day by Shelly Jones, ADC State Accreditation Manager.

2. Entrance Interview

The audit team proceeded to the administrative conference room, escorted by Warden James Shipman, where a briefing was held with the Warden and his administrative staff. The Warden was asked whether staff and inmates were aware of the audit and whether signs regarding the audit were posted. He responded that everyone had been made aware of the audit, and during the course of the audit, the team observed many prominently-displayed signs throughout the facility.

Warden Shipman was asked whether any staff or residents had requested, either orally or in writing, to speak to the audit team. He advised the team that no one had requested to speak to the auditors

The Warden was asked whether there was anything the audit team needed to be aware of that had occurred or was occurring that could jeopardize the audit. He informed us that nothing of that nature had occurred or was occurring.

The Warden was also asked if there were any consent decrees, class action lawsuits, adverse judgments against the facility or monitoring reports. He stated that there were none in that regard.

The audit team was escorted to the chapel where the formal entry meeting was held. The team expressed the appreciation of the Association for the opportunity to be involved with the Maximum Security Unit in their reaccreditation process.

The following persons were in attendance:

James Shipman	Warden
Jasmine Saih	Health Services Administrator
Dexter Payne	Director ADC
William Straughn	Deputy Director ADC
Gayten Lay	Superintendent ADC
Richard Cooper	Assistant Director ADC
Shelly Jones	ACA Manager ADC
David Ryles	Mental Health
Joseph Mohoney	Major
Jacob Higgins	Fire/Safety ADC
Sondra Parker	Wellpath
Maurice Culclager	Deputy Warden
Latoris Willis	MSU ACA
Tina Deen	Grievance Supervisor
Abigail Watson	Warden's Secretary
Roselyn Smith	Records Supervisor
Tommy Bourgeois	Chaplain
Todd Ball	Warden, Tucker Unit
Kenyon Randle	Deputy Warden, Tucker Unit
Jeffrey Dean	Field Major, Tucker Unit
Antonio Johnson	Building Major, Tucker Unit
Beecher Brodnax	Construction Division Manager
Ronald Martin	Construction Division

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit. It was emphasized that the goals of accreditation promoted the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time.

3. Facility Tour

The team toured the facility from 8:45 A.M. to 11:30 A.M. The following persons accompanied the team on the tour:

James Shipman	Warden
Maurice Culclager	Deputy Warden
Joseph Mohoney	Major, Chief of Security
Shelly Jones	ACA Manager ADC
Jacob Jones	Fire/Safety Coordinator ADC
William Straughn	Deputy Director ADC
Gayten Lay	Superintendent ADC
David Riles	Mental Health

Cantrell Bass	Captain
Tina Deen	Grievance Supervisor
Latoris Willis	Unit ACA Manager
Abigal Watson	Warden's Secretary
Roselyn Watson	Records Supervisor

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative descriptions of the relevant programmatic services and functional areas summarize the findings regarding the quality of life.

Security:

The Maximum Security Unit (MSU) perimeter security is maintained through the use of three 12-foot chain link fences. The fences are mounted on a concrete base; the interior and exterior fencing has one strand of razor wire along the top of each fence, the center fence is an electrified fence, and a microwave detection system further enhances the fences.

The facility has an armed roving patrol which monitors the perimeter 24/seven. A two-person correctional officer team conducts a foot patrol of the internal fence line every shift. The facility has four towers; two towers are manned 24/seven and two towers are unmanned since the installation of the electrified fence. The north and south towers are armed with a rifle and a shotgun. Each tower has two spot lights mounted on the tower catwalk that is used in hours of darkness to check the fence lines. Spotlight fence checks are conducted every thirty minutes as an additional security measure.

MSU uses cameras for enhanced security measures; there are 20 digital exterior cameras that monitor the perimeter of the facility and 89 digital interior cameras that monitor the interior of the housing units, food service, laundry, hallways, and other areas of the facility. All cameras have pan/tilt capability and can maintain recordings for approximately 30-45 days. Cameras are monitored from the camera room, major's office, and master control.

MSU has one vehicle sallyport; entry is controlled by the north tower officer. All drivers and vehicles are inspected prior to entrance into the facility. The sallyport has a walk-through gate that is only used for designated staff and offenders that are under direct supervision.

MSU has one main entrance for staff and visitors. All staff and visitors must go through a rigorous five step screening process to be allowed access to the facility.

First step: staff and visitors must remove all items from their pockets, remove shoes, belts, and any objects of metal and walk through the metal detector; all items are searched and pass through an x-ray machine. Second step: individuals are scanned by a Rapiscan single pose body scanner (similar to what is used by TSA screeners). Third step, individuals are required to stand and rotate 360 degrees to be scanned by a cell sense tower (used for cell phone detection). Fourth step: a pat search is conducted. Fifth step: staff will check-in using Officer's eye recognition and badge. Visitors are required to show photo identification and sign-in before being allowed inside the secure perimeter. Once inside the administration building, staff go through the bio-metric scan again and visitors are again required to show identification. Visitors are always under escort while in the facility.

MSU has a master control center and control rooms in each of the designated housing units. Master control is staffed with one officer that manage the flow of staff, visitors and offenders throughout the facility. Master control officers are responsible for opening doors, radio communication, issuance of keys, chemical agents, and other security equipment. They are also responsible for monitoring the fence alarm system. All emergency keys are appropriately identified, numbered and on tamper proof rings.

The MSU armory is located outside the perimeter fence behind two locked doors and under the direct supervision of the armed tower officer. Access is strictly controlled and only with approval of the Warden; the key is located in a lock box in the South Tower.

The armory contains the following weapons: AR15's, Mini 14's, Remington 12-gauge shotguns, and Glock handguns. Due to the limited space in the doors. armory, chemical munitions are stored in the sally-port building behind two secured doors. Outdated chemical munitions are used for Emergency Response Team (ERT) training or transferred to the Department's Training Academy for training use.

All weapons, ammunition, and chemical agents are inventoried, maintained, and inspected according to policy. A spot check of weapons, ammunition, and chemical agents inventories was conducted and no deficiencies were found.

The MSU key room is located outside the perimeter fence in the Armory, in a secured location, and access to the area is strictly controlled and only designated staff may access the area. The key control sergeant is certified by the ADC as a locksmith and has the ability to cut institutional keys. Security keys are cut at another correctional facility within ADC. Since the facility is a keyed facility, there are an ample number of cut keys. The facility has a key identification system as follows:

Green seal--take home keys (designated staff only),
Blue seal--check out only keys,

Yellow seal--authorized person only,
Red seal--emergency keys and,
White seal--inmate bunk cabinet keys.

All keys and key blanks are inventoried monthly and annually by the Chief of Security as required by policy. A spot check of security keys and key blanks was conducted and no deficiencies were found.

MSU operates two 12 hour shifts. The shifts are 6:15 A.M. to 6:30 P.M. and 6:15 P.M. to 6:30 A.M.

The facility conducts four formal counts on the day shift; they are 6:45 A.M., 8:30 A.M., 1:00 P.M. and 5:30 P.M. and six formal counts on the night shift. The formal counts on the night shift are 6:45 P.M., 8:30 P.M., 10:30 P.M., 12:00 A. M., 2:00 A.M., 5:30 A.M. Informal counts are conducted at various times throughout the shift, approximately every 30 minutes, and out-counts are conducted when all formal and informal counts are completed. The facility also has an Emergency Response Team (ERT) that is trained to handle all emergency situations.

Special Management and Restrictive Housing

MSU does not have a Special Management Unit. The facility has a Restrictive and an Extended Restrictive Housing Unit. The unit consists of five cell blocks with a total bed capacity of 246 beds. At the time of the audit, there were 242 inmates in Restrictive Housing.

Inmates who pose a threat to staff, other inmates, and/or themselves are removed for the safety and security in the facility. The living conditions in this unit approximate those of the general population; all exceptions are clearly documented.

The inmates in this unit are allotted two hours out of cell time daily, provided they are not a threat to staff and other inmates. Inmates in this unit are personally observed by a correctional officer twice per hour, but no more than 40 minutes apart on an irregular schedule.

Daily rounds are made by senior correctional supervisors in charge, as well as by qualified health care and mental health professionals. Correctional officers assigned to this unit receive specialized training to be able to deal with the behavior of the inmates in this unit.

Inmates assigned to this unit can work their way back to the open population with appropriate behavior. This unit also has a Step-Down Program that includes a system of review and established criteria to prepare an inmate for transition to the general population or to the community. When an inmate is released from Restrictive Housing directly to the community, the facility is required to notify local law enforcement in the community where the inmate is being released.

Environmental Conditions:

The grounds and flower beds inside the secure perimeter fence were extremely well manicured, as were the grounds and flower beds outside the secure perimeter fence. The inmate population provides all the labor for the up keep of the grounds and are under staff supervision at all times.

The facility's maintenance department is responsible for monitoring environmental conditions at the facility. The maintenance department is also responsible for all preventive maintenance on all equipment and machinery on the compound. When preventive maintenance is beyond that which the facility's maintenance staff can perform, the facility refers the issue to ADC's regional maintenance.

Temperature ranges in the housing areas were comfortable and within the required temperature requirements. The housing units are not all air-conditioned but have adequate working ventilation systems.

MSU has ten emergency generators with a total combined KW of 800. The batteries and fluid levels of all the emergency generators are checked weekly, and monthly preventative maintenance is done by in-house staff. All emergency generators are load tested monthly by in-house staff. The emergency generators are capable of carrying 75 per cent of the electrical load to avoid any interruption in the facility's daily operation. The facility's preventive maintenance boiler work is by in-house maintenance.

The maintenance department is staffed by a maintenance supervisor and an assistant maintenance supervisor. The maintenance department's preventive maintenance program for all machinery and equipment was in order and documented. Tools, chemicals, caustics, and fuels were inventoried, logged, and controlled for accountability purposes. Although small, the facility's maintenance department is very organized, efficient, and well run.

Sanitation:

The audit team was very impressed with the sanitation level throughout the entire facility. The facility has an outstanding detailed housekeeping plan in place and uses it as a standard for maintaining its sanitation level. It was obvious to the auditors that the inmates took pride in keeping the facility clean. The required sanitation inspections were documented and met standard requirements.

The inmates are responsible for all of the cleaning of the facility, and it was obvious that the cleaning was continuous on all shifts. The cleanliness of the facility is the total result of continuous cleaning 24/seven by the inmate population. All the chemicals and cleaning supplies used for cleaning of the facility were controlled, well documented, and under lock and key.

The facility contracts with Republic Service of Pine Bluff for solid waste removal. The facility also contracts with Pest Control Solutions, for vermin and insect control. MSU has its own water and waste water treatment system.

It was obvious to the auditors that the administration at the Maximum Security Unit sets a very high priority on sanitation. This was evident throughout the audit process as the auditors toured the facility and made revisits to different areas and departments.

Fire Safety:

Staff members were well aware of the emergency fire evacuation plans and procedures. Fire extinguishers were located in specific locations throughout the facility and all fire extinguishers were serviced and documented. Fire safety inspections and drills are conducted by standard requirements and documented. Fire safety egress routes were clearly posted and all exit signs were illuminated.

There are seven fire hydrants located inside the secure perimeter fence and two located outside the secure perimeter fence. They are checked, flushed, and pressure tested by State Systems. The Tucker Volunteer Fire Department located 2.5 miles away from the compound is the first responder for fire related issues at the facility.

The Arkansas State Fire Marshal's office performs an annual fire safety inspection at the facility and an up-dated copy was on hand. The facility's fire safety system is inspected and certified annually by State Systems.

The auditors were extremely impressed with the facility's emergency plan and procedures with all the checks and balances in place to provide fire safety protection for staff and inmates alike. This has resulted in a safe work environment for staff and a safe environment for inmates, which adds positively to their quality of life.

Food Service:

The food service department is staffed by a food production manager and four food preparation supervisors. There are also approximately 47 inmates classified to work in food service.

Food service provides three meals per day and works from a monthly menu cycle approved by a registered dietician. Changes to the menu only occur when fresh produce is available. The calorie count for each day is approximately 2,500 calories. Food service served approximately 61,380 meals in the last month at a cost of \$4.86 per day for three inmate meals. Inmates provide the majority of the labor and the food preparation in food service.

The audit team was very impressed with the efficiency and cleanliness of the food service department.

The orderliness of the inmates while working under the supervision of the food service staff was also worth noting. The inmates obviously took pride in their work.

Temperatures for the freezers, chillers, dishwasher, and dry storage met standard requirements. The preventive maintenance on the vent hood fire suppression system was in order. The cleaning and the inspection of the vent hood fire suppression system is by State Systems. Preventive maintenance on the dishwasher and ice machine is by ADC Maintenance.

The sharps inventory was in order and under lock and key. The chemicals used for cleaning and for the dishwasher were controlled, inventoried and in order.

Religious diets are offered to meet religious dietary requirements. Special medical diets are also prepared when requested. Numerous inmates were interviewed and none complained about the quality or quantity of food provided at the facility. The audit team sampled the noon meal on the first day of the audit and found it to be very filling and tasty.

Medical Care:

Medical services are provided through a contract with Wellpath Care utilizing Wellpath employees under the direction of a Medical Director who works at the regional office but is available by phone and is on site as needed. There is a Health Services Administrator and a Director of Nurses on-site Monday through Friday. Current nursing staffing includes one advanced practice nurse (APN), four registered nurses (RN), five licensed practical nurses (LPN) and two certified nursing assistants (CNA). Two LPNs are available each night, with one RN and one LPN available each weekend. Medical services are provided by a physician who is on site each Tuesday and Thursday and is on call two weeks each month. On call services for the other two weeks of the month are provided by the APN.

Inmates housed at MSU receive regular medical exams. While all receive medical care as requested, inmates aged 39 and under are seen for exams at least every five years, those ages 40 to 63 are seen at least every three years, and those ages 64 and older are seen annually. Chronic care patients are seen at least every three months or more frequently as needed.

General population inmates can request sick call on the kiosks located in their living units, while inmates in Restrictive Housing give their medical request forms to the nurse making daily cell side rounds. All requests are reviewed and triaged daily. Each request is classified as a 1, 2, or 3 with 1s being seen within 24 hours, 2s being seen within 48 hours, and 3s being seen within 72 hours.

Medical records at MSU are all electronic through the Offender Management Information System (OMIS) system.

Telehealth services--used primarily for infectious diseases, wound care and psychiatry--are provided by medical providers at other facilities. Lab results are submitted electronically directly into each inmate's medical record within two days. Critical lab values are called in immediately to MSU medical staff. Radiology services are provided each Tuesday on the grounds by MobileX. Results are electronically inserted into the medical record usually on the next day. MobileX also does ultrasounds as needed. Inmates are sent to the local emergency room when emergency x-rays or ultrasounds are needed.

MSU has a four bed 24-hour infirmary with 24/7 nursing staff. Inmates who have long-term physical or mental illness or injury that cannot be addressed at MSU are transferred to other facilities as appropriate. Medical staff reported being able to provide "end of life" services at MSU when needed. The infirmary is large enough to contain a pill room with an adjoining office, a waiting area, a dental suite, a trauma room, an exam room for the physician, and individual offices for the Director of Nurses, and Health Services Administrator. There is also a medical records room. Also available are separate staff and inmate restrooms, three storerooms and a multi-purpose conference room which serves as the break room and telehealth area.

The front of the infirmary contains a manned security station, while the rear security area near the four observation rooms is unmanned when no inmates are housed in the observation cells. Each cell has a toilet and sink. One bathtub/shower in the hallway near the rear security station is available to the inmates housed in the infirmary. The area was observed to be well-kept, clean, and very orderly

Negative air pressure cells are not available and inmates needing such a cell are transferred to other appropriate facilities or to an outside hospital. Emergencies that cannot be handled at MSU are taken to Jefferson Regional Medical Center about 35 minutes away or to the University of Arkansas for Medical Science in Little Rock.

Medications are stored in the locked pharmacy area. Pharmacy services are provided by Diamond Pharmacy, with medication being shipped via FedEx. New medications ordered before 2:00 pm each day are received the next day. When emergency medications are needed, the local Polk Pharmacy in nearby England, about 20 minutes away, is used. Medication refill requests are completed without the inmate being seen only if the request is for an active prescription with refills remaining. There is a \$3.00 co-pay for self-initiated requests with no charge for chronic care or emergencies.

On person medications (OPMs) include hypertensives, Tylenol, ibuprofen, prostate related, and other medications that are not narcotic or psychotropic. Medication administration is conducted daily by nursing staff around meal times. Pill call lines are conducted three times daily at the pill call window for the general population inmates.

Nursing staff administers medication three times daily in the Restrictive Housing. The medication carts were examined during the audit and were clean and orderly. Medical needs handled at the time of the audit included diabetes, hypertension, seizures, asthma, Hepatitis C, HIV/AIDS and cholesterol. Chronic care clinics of all types are available, depending on needs of the inmates.

The dental suite contains one dental chair. Dental services are provided by a dentist on Tuesdays through Fridays with a dental hygienist on the site Mondays only; a dental assistant is on site Monday through Friday.

Optometry services are provided to inmates at MSU every three months. Glasses are supplied by Institutional Eye Care and are usually received within three weeks.

Mental health services are provided onsite by ADC employees. Current mental health staffing includes a Rehabilitation Program Manager who oversees the provision of mental health services at MSU and four other facilities. The regional psychiatrist provides telehealth services for three hours each Tuesday. Two bachelor-level case managers provide mental health related services to the inmates on site on a daily basis.

Mental health staff provides self-help packets to interested inmates. Inmates eligible to receive good time may get a 20-day credit for completing the self-help packets. Self-help packets include information on anger management, thinking errors, communication skills and parenting.

MSU does not house inmates who are seriously mentally ill; inmates who require more intensive mental health services are sent to other area facilities. At the time of the audit, 61 inmates were on psychiatric medications.

MSU has oxygen tanks on-site supplied by contract through Espiragas. AEDs and emergency medical equipment are maintained in the medical area. First aid kits are available in all the work areas. All medical tools and sharps counted during the audit were correctly counted and secured. The area was clean and organized.

MSU contracts with Stericycle for the collection of biohazardous waste. Boxes are maintained in a locked area for monthly pickup.

Overall, the medical clinic was organized, clean and very well run. For the most part, inmates interviewed were pleased with the services provided. Nursing staff have longevity with little turnover, which speaks highly of the medical services at the facility. Inmates and staff seemed pleased with the services provided. Medical staff work closely with other facility staff as well as with other area facilities to ensure the MSU inmate population needs are met.

During Covid restrictions, all inmates were tested for Covid and were isolated if needed. Wellness checks were conducted daily and inmates with positive tests were separated from those who tested negative.

There were nine deaths at MSU during the audit cycle. Six were unexpected natural causes and three were suicides. The three suicides were unexpected events by inmates who had not made prior attempts or requests for help

Recreation:

The recreation is coordinated by a full-time staff member, assisted by one inmate. The facility's recreation department provides a wide range of recreational, athletic, and leisure time programs. MSU has a large gymnasium that's used for all recreational activities. The recreation schedule includes all security levels of the inmate population.

The facility's leisure time activities include chess, checkers, dominoes, and reading. The inmate population gets a minimum of one hour per day of exercise in a seven-day week. Recreation is available to the inmate population 24/seven. The inmate population gets all the leisure and competitive recreation and exercise they can handle, a fact which leaves little room for idle time and consequently reduces the pressures leading to assaultive behavior.

Religious Programming:

The facility has a very strong religious program led by a full-time chaplain assisted by one very active volunteer chaplain. The chaplains play a major role in the inmates' adjustment to life within the prison system.

The chaplains also provide religious orientation to the new inmates at intake and coordinate the volunteer program at the facility. The audit team was very impressed with the chaplains' genuine concern for the welfare of the entire inmate population.

The staff chaplain also has the responsibility of arranging and scheduling worship services for religious groups that provide volunteer services at the facility. The facility has approximately 130 active volunteers. These volunteers provide approximately 15 hours per week of volunteer services and activities for the inmate population. Volunteer services occur seven days a week.

These religious volunteers must pass annual background checks and must complete their initial training before they are allowed to work with the inmates. This orientation training is provided by the facility's training staff.

Offender Work Programs:

The facility's inmates are responsible for all the cleaning of their residential living units. This cleaning is done daily under staff supervision on every shift. The inmate population is responsible for the cleaning of all other areas of the facility.

This certainly speaks volumes as to why the facility is so clean and the grounds and flower beds are so well maintained. The administration should be commended for instilling in the inmate population the need to take ownership in keeping their units and grounds neat and clean.

There are 120 inmate job assignments at MSU and these positions are always filled. There is a very long waiting list and because of the security level of this facility waiting is not a problem for the inmate population.

Academic and Vocational Education:

The academic school is in operation three hours per day and is staffed by a certified teacher. The academic instruction centers on GED preparation. During the past twelve months ten inmates attempted the GED test and six were successful.

There are no vocational programs at the facility at this time. There is a program at the facility called Paws in Prison (PIP). It is a unique program made possible by the Arkansas Department of Correction's partnership with Central Arkansas Rescue Effort for animals (CARE) and other animal shelters and advocate groups throughout the state. ADC's partners rescue these dogs and place them in the PIP program. Inmates at MSU who have been trained by professional dog trainers work with these dogs, teaching them basic obedience and socialization skills which make them more adoptable. The program actually saves dogs' lives and prepares them for adoption, while providing selected inmates with new skills and the opportunity to do something positive for the state of Arkansas while serving their sentence.

Social Services:

The facility has a very good social service program in place which is based on the unit management concept. To provide for more effective management of inmates and staff, a modified unit management concept was implemented.

This system encourages staff/inmate interactions, communication, and allows staff to take a more active role in the coordination of inmate services, Classification Programs, and in security functions. MSU provides case managers for the inmate population. They are responsible for monthly case management and dealing with any and all issues with inmates on their case load.

Visitation:

The inmates are allowed visitation with family and/or friends who are on their approved visitation list. The facility allows four visitors per visit. Visitation is Saturday and Sunday for contact visitation from 8:30 A.M. to 11:30 A.M. and again from 12:30 P.M. to 4:00 P.M. Non-contact visitation is from 8:00 A.M. to 10:00 A.M. and again from 12:00 P.M. to 2:00 P.M. Restrictive Housing visitation is from 8:00 A.M. to 10:00 A.M. and again from 12:00 P.M. to 2:00 P.M.

The visitation area has ample room for inmate families to visit comfortably. It is spacious with restroom facilities and vending machines for inmate families' use.

Special visits are allowed with prior approval from the warden. The administration feels that visitation is a vital part of the inmate's adjustment to the facility and encourages families to participate as much as possible

Library Service:

The educational and law libraries are located near the academic school. The libraries are open daily for inmate use in the mornings and in the evenings. The inmates are allowed to checkout a least two books a day for leisure reading. The facility's libraries participate in an interlibrary loan program with the local library system.

The inmates have access to bound volumes as well as Westlaw in the law library. The law library ensures that the inmate population has unimpeded access to the courts, counsel, and public officials. The facility utilizes trained inmate law clerks to help other inmates with their research in the law library.

Laundry:

The MSU laundry is staffed by a laundry manager and nine inmate workers. The laundry is open Monday through Friday from 4:00 A.M. to 3:00 P.M.

Equipment in the laundry consists of three large commercial washers and two large commercial dryers. The laundry also has a pressing and a sewing operation. Inmates assigned these tasks mend and press inmate clothing for special occasions.

There is no shortage of clean clothing, sheets, or towels for the inmate population at the facility. There should be no reason an inmate should not have a clean set of clothing every day. The facility also has an ample inventory of inmate clothing, sheets and towels for emergency purposes.

F. Examination of Records

Following the facility tour, the team proceeded to the administrative conference room to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility’s accreditation files were extremely auditor friendly.

The facility had no notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the facility had no new consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

SIGNIFICANT INCIDENT SUMMARY

A review of the Significant Incident Summary shows a well-run facility, given the level of security of its inmate population.

HEALTH CARE OUTCOME MEASURES

A review of three years of Health Care Outcomes was conducted. Comparison indicated consistent numbers and the provision of treatment to HIV, Hep C, TB, hypertensive and diabetic patients. Only two cases of MRSA occurred and no occupational exposure to blood or potentially infectious materials, no high-risk events and no serious medication errors were reported during the audit cycle.

No offender grievances were filed for safety or sanitation concerns during the entire audit cycle. While a total of 345 inmate grievances related to healthcare were filed during the three-year period, investigation found only ten in favor of the inmate.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Department Visited</u>	<u>**Person(s) Contacted</u>
Administration	James Shipman, Warden Maurice Culclager, Deputy Warden Joseph Mohoney, Major
Fire Safety	Jacob Jones, Fire Safety Coordinator, ADC

Food Service	Lakenya Jackson, Food Production Manager
Medical	Jasmine Saih, Health Services Administrator Greg Broady, Mental Health Counselor
Maintenance	William Manning, Maintenance Superintendent
Religious Programing	Tommy Bourgeois, Chaplain

4. Shifts

The Maximum Security Unit deploys its correctional officers on two 12-hour shifts. The shifts are 6:15 A.M. to 6:30 P.M., 6:30 P.M. to 6:15 A.M.

a. Day Shift 6:15 A.M. – 6:30 P.M.

The team was present at the facility during the day shift from 8:00 A.M. – 7:00 P.M. Shift change was very orderly and extremely organized. The audit team observed shift change and briefing. During the briefing the shift supervisor covered all unusual incidents from the previous shift.

The officers were advised to review post orders and fire safety procedures. The auditors were very impressed with the shift change and briefing. The entire shift was well groomed and very professional.

b. Evening Shift 6:30 P.M. – 6:15 A.M.

The team was present at the facility during the evening shift from 6:30 P.M. to 7:00 P.M. The audit team observed interaction between staff and inmates and there seemed to be respect for each other on the part of staff as well as inmates.

5. Status of Previously Non-compliant Standards/Plans of Action

The team reviewed the status of standards previously found non-compliant for which a waiver was not granted and found the following:

Standard #5-ACI-1C-05 Plan of action approved/updated plan in 30 days.

Standard #5-ACI-2E-01 Plan of action approved/updated plan in 30 days.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The audit team interviewed or spoke to 54 inmates during the audit process. They were very positive about the staff and all felt staff cared about their welfare. They felt safe and stated staff was always available when they needed them.

The inmates appreciated the available programs that could help them upon their release. Some of the inmate work assignments was viewed in a very positive manner by some of the inmates the auditors interviewed. The experience from work assignments in facility maintenance, such as electrical, plumbing, and carpentry, would certainly open doors for employment upon release.

They all understood the grievance process and how to access medical services. They did not fear for their safety and had no complaints about food service or medical services.

2. Staff Interviews

The audit team interviewed or spoke to 50 staff. They were all proud of their facility and understood policy, procedure, and post orders. Most felt that they had the support of the administration while performing their daily responsibilities. They were also happy to have a job during these tough times.

It was very obvious to the auditors that the staff understood their role in the facility's overall operation, and it was evident that they had bought into the facility's program. This was observed during the initial tour of the facility and during revisits to different departments and areas and during staff interviews.

A practical measure of the staff's approval of the facility's program approach is by the number of years of service of staff members. The audit team was very impressed with the very large number of staff that had double digit years of employment experience with either the Maximum Security Unit or other Arkansas Department of Correction facilities. This is certainly a plus for the facility and obviously adds to staff cohesiveness.

H. Exit Discussion

The exit interview was held at 10:30 A.M. with Warden Shipman and 56 staff in attendance. The following persons were also in attendance:

Sophia Henry	East Arkansas Regional ACA Unit Manager
Shelly Jones	Agency ACA Manager
Sondra Parker	Regional Medical
Jacob Higgins	ADC Fire Coordinator
William Straughn	ADC Deputy Director
Dale Reed	ADC Chief Deputy Director

Dexter Payne	ADC Director
Gaylon Lay	ADC Superintendent
Eddie Powell	ADC Industry Director
Ronald Martain	ADC Construction Supervisor
Todd Ball	Warden, Tucker Unit
Kenyon Randall	Deputy Warden, Tucker Unit
Antonio Johnson	Major, Tucker Unit
Heather Holly	ADC Communication
Emill Wood	ACA Manager, Wrightsville Unit
Amanda Pasley	ACA Manager, Tucker Unit
Richard Cooper	ADC Assistant Director
Beecher Brodnax	ADC Construction
Jeffrey Deen	Field Major, Tucker Unit
David Ryles	ADC Mental Health

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS
AND THE
AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	Adult Correctional Institutions, 5 th Edition	
Supplement	Not Applicable	
Facility/Program	Maximum Security Unit Arkansas Department of Correction	
Audit Dates	March 11-13, 2024	
Auditor(s)	Doug Sproat, Chairperson Jamil Niazi, Member Anita Carnell, Member	
	MANDATORY	NON-MANDATORY
Number of Standards in Manual	64	509
Number Not Applicable	5	68
Number Applicable	59	441
Number Non-Compliance	0	3
Number in Compliance	59	438
Percentage (%) of Compliance	100%	99.3%
<p>! Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable</p> <p>! Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance</p> <p>! Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance</p>		

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Correction
Maximum Security Unit
Tucker, Arkansas

March 11-13, 2024

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

Standard 5-ACI-1C-05

THE WARDEN/SUPERINTENDENT CAN DOCUMENT THAT THE OVERALL VACANCY RATE AMONG THE STAFF POSITIONS AUTHORIZED FOR WORKING DIRECTLY WITH INMATES DOES NOT EXCEED TEN PERCENT FOR ANY 18 MONTH PERIOD.

FINDINGS:

The overall vacancy rate at the Maximum-Security Unit among staff positions authorized for working directly with inmates exceeds 10% for any 18-month period. The actual vacancy rate is 52.67%

AGENCY RESPONSE:

Plan of Action

The DOC has hired new recruitment personnel to assist the unit to schedule monthly job fair. A 3% raise for all staff is to be awarded in July 2024.

All staff will be challenged to recruit prospective employees. The ADC has a website (<https://arcareers.arkansas.gov/>) that lists all available jobs and an online application process to aid all interested parties in seeking employment at DOC.

Task

- a. Retain staff
- b. Mentor all staff in developing the skills needed for a career in the DOC

Responsible Agency

- a. Human Resources Manager
- b. Human Resources Administrator

c. Warden

Assigned Staff

- a. Human Resources Manager
 - b. Human Resources Administrator
- Anticipated Completion Date
- c. ACA audit in 2028 or sooner

AUDITOR'S RESPONSE: ←

:

The audit team supports the facility's Plan of Action.

Standard 5-ACI-2C-02

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT SINGLE-OCCUPANCY CELLS/ROOMS SHALL BE AVAILABLE WHEN INDICATED, FOR THE FOLLOWING:

- INMATES WITH SEVERE MEDICAL DISABILITIES,
- INMATES SUFFERING FROM SERIOUS MENTAL ILLNESS,
- SEXUAL PREDATORS,
- INMATES LIKELY TO BE EXPLOITED OR VICTIMIZED BY OTHERS, AND
- INMATES WHO HAVE OTHER SPECIAL NEEDS FOR INMATE HOUSING.

WHEN CONFINEMENT EXCEEDS 10 HOURS A DAY, THERE IS AT LEAST 80 SQUARE FEET OF TOTAL FLOOR SPACE, OF WHICH 35 SQUARE FEET IS UNENCUMBERED SQUARE FEET.

FINDINGS:

The Restrictive Housing Unit at the Maximum-Security Unit does not provide the required 80 square feet of total floor space when confinement exceeds 10 hours per day. The actual square footage of total floor space is 74.1 square feet.

AGENCY RESPONSE:

Waiver Request

The Maximum-Security Unit was built in 1982. It would be cost prohibitive to try to come into compliance with this standard; therefore, we are requesting a waiver for this standard.

AUDITOR'S RESPONSE: ←

The audit team supports the facility's Request for a Waiver.

Standard 5-ACI-4B-06

(EFFECTIVE NLT OCTOBER 1, 2020) ALL CELLS/ROOMS IN RESTRICTIVE HOUSING PROVIDE A MINIMUM OF 80 SQUARE FEET, AND SHALL PROVIDE 35 SQUARE FEET OF UNENCUMBERED SPACE FOR THE FIRST OCCUPANT AND 25 SQUARE FEET OF UNENCUMBERED SPACE FOR EACH ADDITIONAL OCCUPANT.

FINDINGS:

The Restrictive Housing Unit at the Maximum-Security Unit does not provide a minimum of 80 square feet of cell space. The actual cell space is 74.1 square feet.

AGENCY RESPONSE:

Waiver Request

The Maximum-Security Unit was built in 1982. It would be cost prohibitive to try to come into compliance with this standard; therefore, we are requesting a waiver for this standard.

AUDITOR'S RESPONSE: ←

The audit team supports the facility's Request for a Waiver.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Correction
Maximum Security Unit
Tucker, Arkansas

March 11-13, 2024

Visiting Committee Findings

Mandatory Standards

Not Applicable

Standard #5-ACI-6A-01

AT THE TIME OF ADMISSION/INTAKE ALL INMATES ARE INFORMED ABOUT PROCEDURES TO ACCESS HEALTH SERVICES, INCLUDING ANY COPAY REQUIREMENTS, AS WELL AS PROCEDURES FOR SUBMITTING GRIEVANCES. MEDICAL CARE IS NOT DENIED BASED ON AN INMATE'S ABILITY TO PAY. THIS INFORMATION IS COMMUNICATED ORALLY AND IN WRITING, AND IS CONVEYED IN A LANGUAGE THAT IS EASILY UNDERSTOOD BY EACH INMATE. WHEN A LITERACY OR LANGUAGE PROBLEM PREVENTS AN INMATE FOR UNDERSTANDING WRITTEN INFORMATION, A STAFF MEMBER OR TRANSLATOR ASSISTS THE INMATE.

FINDINGS:

The Maximum Security Unit is not an intake facility.

Standard #5-ACI-6A-10

IF FEMALE OFFENDERS ARE HOUSED, ACCESS TO PREGNANCY MANAGEMENT IS SPECIFIC AS IT RELATES TO THE FOLLOWING:

- PREGNANCY TESTING
- ROUTINE PRENATAL CARE
- HIGH-RISK PRENATAL CARE
- MANAGEMENT OF THE CHEMICALLY ADDICTED PREGNANT INMATE
- POSTPARTUM FOLLOW-UP
- UNLESS MANDATED BY STATE LAW, BIRTH CERTIFICATES/REGISTRY DOES NOT LIST A CORRECTIONAL FACILITY AS THE PLACE OF BIRTH

FINDINGS:

The Maximum Security Unit houses male inmates only.

Standard #5-ACI-6A-21

INTAKE MEDICAL SCREENING FOR OFFENDER TRANSFERS, EXCLUDING INTRA-SYSTEM, COMMENCES UPON THE OFFENDER'S ARRIVAL AT THE FACILITY AND IS PERFORMED BY HEALTH-TRAINED OR QUALIFIED HEALTH CARE PERSONNEL. ALL FINDINGS ARE RECORDED ON A SCREENING FORM APPROVED BY THE HEALTH AUTHORITY. THE SCREENING INCLUDES AT LEAST THE FOLLOWING:

INQUIRY INTO:

- ANY PAST HISTORY OF SERIOUS INFECTIOUS OR COMMUNICABLE ILLNESS, AND ANY TREATMENT OR SYMPTOMS (FOR EXAMPLE, A CHRONIC COUGH, HEMOPTYSIS, LETHARGY, WEAKNESS, WEIGHT LOSS, LOSS OF APPETITE, FEVER, NIGHT SWEATS THAT ARE SUGGESTIVE OF SUCH ILLNESS), AND MEDICATIONS
- CURRENT ILLNESS AND HEALTH PROBLEMS, INCLUDING COMMUNICABLE DISEASES AND MENTAL ILLNESS
- DENTAL PROBLEMS
- USE OF ALCOHOL AND OTHER DRUGS, INCLUDING TYPE(S) OF DRUGS USED, MODE OF USE, AMOUNTS USED, FREQUENCY USED, DATE OR TIME OF LAST USE, AND HISTORY OF ANY PROBLEMS THAT MAY HAVE OCCURRED AFTER CEASING USE (FOR EXAMPLE, CONVULSIONS)
- THE POSSIBILITY OF PREGNANCY AND HISTORY OF PROBLEMS (FEMALE ONLY); AND OTHER HEALTH PROBLEMS DESIGNATED BY THE RESPONSIBLE PHYSICIAN
- ANY PAST HISTORY OF MENTAL ILLNESS, THOUGHTS OF SUICIDE OR SELF-INJURIOUS BEHAVIOR ATTEMPTS

OBSERVATION OF THE FOLLOWING:

- BEHAVIOR, INCLUDING STATE OF CONSCIOUSNESS, MENTAL STATUS, APPEARANCE, CONDUCT, TREMOR, AND SWEATING
- BODY DEFORMITIES, EASE OF MOVEMENT, AND SO FORTH
- CONDITION OF THE SKIN, INCLUDING TRAUMA MARKINGS, BRUISES, LESIONS, JAUNDICE, RASHES, AND INFESTATIONS, RECENT TATTOOS, AND NEEDLE MARKS OR OTHER INDICATIONS OF DRUG ABUSE

MEDICAL DISPOSITION OF THE OFFENDER:

- GENERAL POPULATION

- GENERAL POPULATION WITH PROMPT REFERRAL TO APPROPRIATE HEALTH CARE SERVICE
- REFERRAL TO APPROPRIATE HEALTH CARE SERVICE FOR EMERGENCY TREATMENT

OFFENDERS, WHO ARE UNCONSCIOUS, SEMICONSCIOUS, BLEEDING, OR OTHERWISE OBVIOUSLY IN NEED OF IMMEDIATE MEDICAL ATTENTION, ARE REFERRED. WHEN THEY ARE REFERRED TO AN EMERGENCY DEPARTMENT, THEIR ADMISSION OR RETURN TO THE FACILITY IS PREDICATED ON WRITTEN MEDICAL CLEARANCE. WHEN SCREENING IS CONDUCTED BY TRAINED CUSTODY STAFF, PROCEDURES WILL REQUIRE A SUBSEQUENT REVIEW OF POSITIVE FINDINGS BY THE LICENSED HEALTH CARE STAFF. WRITTEN PROCEDURES AND SCREENING PROTOCOLS ARE ESTABLISHED BY THE RESPONSIBLE PHYSICIAN IN COOPERATION WITH THE FACILITY MANAGER. INMATES CONFINED WITHIN A CORRECTIONAL COMPLEX WITH CONSOLIDATED MEDICAL SERVICES DO NOT REQUIRE HEALTH SCREENING FOR INTRA-SYSTEM TRANSFERS.

FINDINGS:

The Maximum Security Unit is not an intake facility and does not receive any inmates other than intra-system transfers.

Standard #5-ACI-6A-25

(EFFECTIVE NLT JANUARY 1, 2021) A COMPREHENSIVE HEALTH APPRAISAL FOR EACH INMATE, EXCLUDING INTRASYSTEM TRANSFERS, IS COMPLETED BY QUALIFIED HEALTH CARE PERSONNEL WITHIN 14 DAYS AFTER ARRIVAL AT THE FACILITY. IF THERE IS DOCUMENTED EVIDENCE OF A HEALTH APPRAISAL AND EVIDENCE OF REVIEW BY QUALIFIED STAFF WITHIN THE PREVIOUS 90 DAYS, A NEW HEALTH APPRAISAL IS NOT REQUIRED, EXCEPT AS DETERMINED BY THE DESIGNATED HEALTH AUTHORITY. HEALTH APPRAISAL DATA COLLECTION AND RECORDING INCLUDES THE FOLLOWING:

1. A UNIFORM PROCESS AS DETERMINED BY THE HEALTH AUTHORITY
2. DOCUMENTATION OF REVIEW OF THE EARLIER RECEIVING SCREENING
3. RECORDING OF HEIGHT, WEIGHT, PULSE, BLOOD PRESSURE, AND TEMPERATURE BY HEALTH-TRAINED OR QUALIFIED HEALTH PERSONNEL
4. COLLECTION OF ADDITIONAL DATA TO COMPLETE THE MEDICAL, DENTAL, MENTAL HEALTH, AND IMMUNIZATION HISTORIES BY HEALTH-TRAINED OR QUALIFIED HEALTH PERSONNEL
5. MEDICAL EXAMINATION, INCLUDING REVIEW OF MENTAL AND DENTAL STATUS BY QUALIFIED HEALTH PERSONNEL

6. LABORATORY AND/OR DIAGNOSTIC TESTS TO DETECT COMMUNICABLE DISEASE, INCLUDING VENEREAL DISEASE AND TUBERCULOSIS
7. OTHER TESTS AND EXAMINATIONS AS APPROPRIATE
8. DEVELOPMENT AND IMPLEMENTATION OF TREATMENT PLAN, INCLUDING RECOMMENDATIONS CONCERNING HOUSING, JOB ASSIGNMENT, AND PROGRAM PARTICIPATION
9. INITIATION OF THERAPY, WHEN APPROPRIATE
10. REVIEW OF THE RESULTS OF THE MEDICAL EXAMINATION, TESTS, AND IDENTIFICATION OF PROBLEMS BY A PHYSICIAN OR MED-LEVEL PRACTITIONER, AS ALLOWED BY LAW.

FINDINGS:

The Maximum Security Unit is not an intake facility.

Standard #5-ACI-6A-32

ALL INTERSYSTEM OFFENDER TRANSFERS WILL UNDERGO A MENTAL HEALTH APPRAISAL BY A QUALIFIED MENTAL HEALTH PROFESSIONAL WITHIN 14 DAYS OF ADMISSION TO A FACILITY. IF THERE IS DOCUMENTED EVIDENCE OF A MENTAL HEALTH APPRAISAL WITHIN THE PREVIOUS 90 DAYS, A NEW MENTAL HEALTH APPRAISAL IS NOT REQUIRED, EXCEPT AS DETERMINED BY THE DESIGNATED MENTAL HEALTH AUTHORITY. MENTAL HEALTH APPRAISALS INCLUDE, BUT ARE NOT LIMITED TO:

- REVIEW OF AVAILABLE HISTORICAL RECORDS OF INPATIENT AND OUTPATIENT PSYCHIATRIC TREATMENT
- REVIEW OF HISTORY OF TREATMENT WITH PSYCHOTROPIC MEDICATION
- REVIEW OF HISTORY OF PSYCHOTHERAPY, PSYCHO-EDUCATIONAL GROUPS AND CLASSES OR SUPPORT GROUPS
- REVIEW OF HISTORY OF SUBSTANCE USE AND TREATMENT
- REVIEW OF EDUCATIONAL AND SPECIAL EDUCATION HISTORY
- REVIEW OF HISTORY OF SEXUAL OR PHYSICAL ABUSE-VICTIMIZATION AND PREDATORY BEHAVIOR AND/OR SEXUAL OFFENSES
- REVIEW OF HISTORY OF SUICIDAL OR VIOLENT BEHAVIOR
- REVIEW OF HISTORY OF CEREBRAL TRAUMA OR SEIZURES
- ASSESSMENT OF CURRENT MENTAL STATUS, SYMPTOMS, CONDITION, AND RESPONSE TO INCARCERATION
- ASSESSMENT OF CURRENT SUICIDAL POTENTIAL AND PERSON-SPECIFIC CIRCUMSTANCES THAT INCREASE SUICIDE POTENTIAL
- ASSESSMENT OF VIOLENCE POTENTIAL AND PERSON-SPECIFIC CIRCUMSTANCES THAT INCREASE VIOLENCE POTENTIAL

- ASSESSMENT OF DRUG AND ALCOHOL USE AND/OR ADDICTION
- USE OF ADDITIONAL ASSESSMENT TOOLS, AS INDICATED
- REFERRAL TO TREATMENT, AS INDICATED
- DEVELOPMENT AND IMPLEMENTATION OF A TREATMENT PLAN, INCLUDING RECOMMENDATIONS CONCERNING HOUSING, JOB ASSIGNMENT, AND PROGRAM PARTICIPATION

FINDINGS:

The Maximum Security Unit is not an intake facility and does not receive any inmates other than intra-system transfers.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Correction
Maximum Security Unit
Tucker, Arkansas

March 11-13, 2024

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

Standard #5-ACI-1B-24

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT, CONSISTENT WITH THE LAWS AND LEGAL PRACTICES WITHIN THE JURISDICTION, RESTITUTION IS COLLECTED AND ULTIMATELY MADE AVAILABLE TO THE VICTIMS OF CRIME AND/OR THEIR SURVIVORS. WHERE SUPPORTED BY STATUTE, AND FEASIBLE, VICTIM AWARENESS CLASSES ARE OFFERED TO HELP OFFENDERS UNDERSTAND THE IMPACT OF THEIR CRIMES ON THE VICTIMS, THEIR COMMUNITIES, AND THEIR OWN FAMILIES.

FINDINGS:

The Maximum Security Unit is not responsible for restitution.

Standard #5-ACI-1C-12

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT EMPLOYEES COVERED BY MERIT SYSTEMS, CIVIL SERVICE REGULATIONS, OR UNION CONTRACT ARE APPOINTED INITIALLY FOR A PROBATIONARY TERM OF AT LEAST SIX MONTHS BUT NO LONGER THAN ONE YEAR UNLESS NATIONAL OR STATE REGULATIONS SPECIFY OTHERWISE.

FINDINGS:

The employees at the Maximum Security Unit are not covered by a merit system, civil service regulations, or union contracts.

Standard #5-ACI-2B-04

(NEW CONSTRUCTION ONLY AFTER JANUARY 1, 1990). SINGLE-CELL LIVING UNITS SHALL NOT EXCEED 80 INMATES.

FINDINGS:

The Maximum Security Unit has not had any new construction of single-cell living units.

Standard #5-ACI-2C-06

(NEW CONSTRUCTION AFTER JUNE 2014). INMATES HAVE ACCESS TO TOILETS AND HAND-WASHING FACILITIES 24-HOURS PER DAY AND ARE ABLE TO USE TOILET FACILITIES WITHOUT STAFF ASSISTANCE WHEN THEY ARE CONFINED IN THEIR CELLS/SLEEPING AREAS.

TOILETS ARE PROVIDED AT A MINIMUM RATIO OF 1 FOR EVERY 12 INMATES IN MALE FACILITIES AND 1 FOR EVERY 8 INMATES IN FEMALE FACILITIES. URINALS MAY BE SUBSTITUTED FOR UP TO ONE-HALF OF THE TOILETS IN MALE FACILITIES. ALL HOUSING UNITS WITH THREE OR MORE INMATES HAVE A MINIMUM OF TWO TOILETS. THESE RATIOS APPLY UNLESS ANY APPLICABLE BUILDING OR HEALTH CODES REQUIRE ADDITIONAL FIXTURES.

FINDINGS:

The Maximum Security Unit has had no new construction after June 2014.

Standard #5-ACI-2C-08

(NEW CONSTRUCTION AFTER JUNE 2014). INMATES HAVE ACCESS TO OPERABLE WASHBASINS WITH HOT AND COLD RUNNING WATER IN THE HOUSING UNITS AT A MINIMUM RATIO OF 1 BASIN FOR EVERY 12 OCCUPANTS. THESE RATIOS APPLY UNLESS ANY APPLICABLE BUILDING OR HEALTH CODES REQUIRE ADDITIONAL FIXTURES.

FINDINGS:

The Maximum Security Unit has had no new construction after June 2014.

Standard #5-ACI-2C-10

(NEW CONSTRUCTION AFTER JUNE 2014). INMATES HAVE ACCESS TO OPERABLE SHOWERS WITH TEMPERATURE-CONTROLLED HOT AND COLD RUNNING WATER, AT A MINIMUM RATIO OF ONE SHOWER FOR EVERY 12 INMATES, UNLESS APPLICABLE CODES REQUIRE ADDITIONAL FIXTURES. WATER FOR SHOWERS IS THERMOSTATICALLY CONTROLLED TO TEMPERATURES RANGING FROM 100 DEGREES FAHRENHEIT TO 120 DEGREES FAHRENHEIT TO ENSURE THE SAFETY OF INMATES AND TO PROMOTE HYGIENIC PRACTICES.

FINDINGS:

The Maximum Security Unit has had no new construction after June, 2014.

Standard #5-ACI-2C-12

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE ASSIGNMENT OF APPROPRIATELY TRAINED INDIVIDUALS TO ASSIST DISABLED OFFENDERS WHO CANNOT OTHERWISE PERFORM BASIC LIFE FUNCTIONS.

FINDINGS:

The Maximum Security Unit does not accept inmates who cannot perform basic life functions.

Standard #5-ACI-2D-04

(RENOVATION, NEW CONSTRUCTION AFTER JUNE 1, 2008). ALL INMATE ROOMS/CELLS PROVIDE INMATES WITH ACCESS TO NATURAL LIGHT BY MEANS OF AT LEAST THREE-SQUARE FEET OF TRANSPARENT GLAZING, PLUS TWO ADDITIONAL SQUARE FEET OF TRANSPARENT GLAZING PER INMATE IN ROOMS/CELLS WITH THREE OR MORE INMATES.

FINDINGS:

The Maximum Security Unit has had no renovations or new construction after June 1 2008.

Standard #5-ACI-2D-05

FINDINGS:

The Maximum Security Unit has had no renovations or new construction after June 1 2014.

Standard #5-ACI-2D-08

(RENOVATION, NEW CONSTRUCTION ONLY AFTER JANUARY 1, 1990). CIRCULATION IS AT LEAST 15 CUBIC FEET OF OUTSIDE OR RECIRCULATED FILTERED AIR PER MINUTE PER OCCUPANT FOR CELLS/ROOMS, OFFICER STATIONS, AND DINING AREAS, AS DOCUMENTED BY A QUALIFIED TECHNICIAN AND SHOULD BE CHECKED NOT LESS THAN ONCE EVERY 3-YEAR ACCREDITATION CYCLE.

FINDINGS:

The Maximum Security Unit has had no renovations or new construction after June 1 1990.

Standard #5-ACI-2E-02

(EFFECTIVE NLT JANUARY 1, 2021) SPECIAL MANAGEMENT HOUSING UNITS HAVE EITHER OUTDOOR UNCOVERED OR OUTDOOR COVERED EXERCISE AREAS. THE MINIMUM SPACE REQUIREMENTS FOR OUTDOOR EXERCISE AREAS FOR SPECIAL MANAGEMENT UNITS ARE AS FOLLOWS: FOLLOWING:

- GROUP AREAS: 330-SQUARE FEET OF UNENCUMBERED SPACE CAN ACCOMMODATE TWO INMATES. FOR EACH ADDITIONAL 150-SQUARE FEET OF UNENCUMBERED SPACE, AN ADDITIONAL INMATE MAY USE THE EXERCISE AREA SIMULTANEOUSLY. (FORMULA: FOR EACH 150-SQUARE FEET OF UNENCUMBERED SPACE EXCEEDING THE BASE REQUIREMENT OF 180-SQUARE FEET FOR THE FIRST INMATE, EQUALS THE MAXIMUM NUMBER OF INMATES WHO MAY USE THE RECREATION AREA SPACE SIMULTANEOUSLY).
- INDIVIDUAL AREAS: 180-SQUARE FEET OF UNENCUMBERED SPACE.

IN CASES WHERE COVER IS NOT PROVIDED TO MITIGATE THE INCLEMENT WEATHER, APPROPRIATE WEATHER-RELATED EQUIPMENT AND ATTIRE SHOULD BE AVAILABLE TO THE INMATES WHO DESIRE TO TAKE ADVANTAGE OF THEIR AUTHORIZED EXERCISE TIME.

FINDINGS:

The Maximum Security Unit has does not have a Special Management Unit.

Standard #5-ACI-3A-07

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT WHEN BOTH MALES AND FEMALES ARE HOUSED IN THE FACILITY, AT LEAST ONE MALE AND ONE FEMALE STAFF MEMBER ARE ON DUTY AT ALL TIMES.

FINDINGS:

The Maximum Security Unit houses male inmates only.

.Standard #5-ACI-3A-17

WRITTEN POLICY, PROCEDURE AND PRACTICE, IN GENERAL, PROHIBIT THE USE OF RESTRAINTS ON FEMALE OFFENDERS DURING ACTIVE LABOR AND THE DELIVERY OF A CHILD. ANY DEVIATION FROM THE PROHIBITION REQUIRES APPROVAL BY, AND GUIDANCE ON, METHODOLOGY FROM THE MEDICAL AUTHORITY AND IS BASED ON DOCUMENTED SERIOUS SECURITY RISKS. THE MEDICAL AUTHORITY PROVIDES GUIDANCE ON THE USE OF RESTRAINTS ON PREGNANT OFFENDERS PRIOR TO ACTIVE LABOR AND DELIVERY.

FINDINGS:

The Maximum Security Unit houses male inmates only.

Standard #5-ACI-3A-25

AN ANNUAL SAFETY INSPECTION OF ALL VEHICLES IS CONDUCTED BY QUALIFIED INDIVIDUALS AN IN ACCORDANCE WITH STATE STATUTES FOR ANY VEHICLE THAT IS OWNED, LEASED, OR USED IN THE OPERATION OF THE FACILITY.

FINDINGS:

The annual safety inspection of all vehicles at the Maximum Security Unit is conducted by in-house maintenance.

Standard #5-ACI-3A-27

WRITTEN POLICY AND PROCEDURE GOVERN THE USE OF PERSONAL VEHICLES FOR OFFICIAL PURPOSES AND INCLUDE PROVISIONS FOR INSURANCE COVERAGE.

FINDINGS:

Staff at the Maximum Security Unit do not use personal vehicles for official business.

Standard #5-ACI-3A-43

WHERE A CANINE UNIT EXISTS, POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE FOLLOWING:

- A MISSION STATEMENT, INCLUDING GOALS AND OBJECTIVES
- EMERGENCY PLANS THAT ARE INTEGRATED INTO THE OVERALL EMERGENCY PLANS OF THE FACILITY

FINDINGS:

The Maximum Security Unit does not have a canine unit.

Standard #5-ACI-3A-44

WHERE A CANINE UNIT EXISTS, POLICY, PROCEDURE, AND PRACTICE FOR TRAINING OF HANDLERS/DOG TEAMS AND UPKEEP AND CARE OF ANIMALS PROVIDE FOR THE FOLLOWING:

- CRITERIA FOR SELECTION, TRAINING, AND CARE OF ANIMALS
- CRITERIA FOR SELECTION AND TRAINING REQUIREMENTS OF HANDLERS
- AN APPROVED SANITATION PLAN WHICH COVERS INSPECTION, HOUSING, TRANSPORTATION, AND DAILY GROOMING FOR DOGS

EACH HANDLER/DOG TEAM SHOULD BE TRAINED, CERTIFIED, AND RECERTIFIED ANNUALLY BY A NATIONALLY RECOGNIZED ACCREDITING BODY OR A COMPARABLE INTERNAL TRAINING AND PROFICIENCY TESTING PROGRAM.

FINDINGS:

The Maximum Security Unit does not have a canine unit.

Standard #5-ACI-3A-45

WHERE A CANINE UNIT EXISTS, POLICY, PROCEDURE, AND PRACTICE PROVIDE DAILY AND CURRENT RECORDS ON TRAINING, CARE OF DOGS, AND SIGNIFICANT EVENTS.

FINDINGS:

The Maximum Security Unit does not have a canine unit.

Standard #5-ACI-3D-05

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT MALE AND FEMALE INMATES HOUSED IN THE SAME INSTITUTION HAVE SEPARATE SLEEPING QUARTERS BUT EQUAL ACCESS TO ALL AVAILABLE SERVICES AND PROGRAMS. NEITHER SEX IS DENIED OPPORTUNITIES SOLELY ON THE BASIS OF THEIR SMALLER NUMBER IN THE POPULATION.

FINDINGS:

The Maximum Security Unit houses male inmates only.

Standard #5-ACI-4A-02

SPECIAL MANAGEMENT UNITS PROVIDE LIVING CONDITIONS THAT APPROXIMATE THOSE OF THE GENERAL INMATE POPULATION; ALL EXCEPTIONS ARE CLEARLY DOCUMENTED. SPECIAL MANAGEMENT CELLS/ROOMS PERMIT THE INMATES ASSIGNED TO THEM TO CONVERSE WITH AND BE OBSERVED BY STAFF MEMBERS.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-03

ALL CELLS/ROOMS IN SPECIAL MANAGEMENT HOUSING PROVIDE A MINIMUM OF 80 SQUARE FEET, AND SHALL PROVIDE 35 SQUARE FEET OF UNENCUMBERED SPACE FOR THE FIRST OCCUPANT AND 25 SQUARE FEET OF UNENCUMBERED SPACE FOR EACH ADDITIONAL OCCUPANT.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-04

WHEN SPECIAL MANAGEMENT HOUSING UNITS EXIST, WRITTEN POLICY AND PROCEDURE GOVERN THEIR OPERATION FOR THE SUPERVISION OF INMATES UNDER ADMINISTRATIVE STATUS, PROTECTIVE CUSTODY, AND DISCIPLINARY DETENTION.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-05

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT AN INMATE IS ADMITTED TO THE SPECIAL MANAGEMENT HOUSING UNIT FOR PROTECTIVE CUSTODY ONLY WHEN THERE IS DOCUMENTATION THAT PROTECTIVE CUSTODY IS WARRANTED AND NO REASONABLE ALTERNATIVES ARE AVAILABLE.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-07

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR A REVIEW OF THE STATUS OF INMATES IN SPECIAL MANAGEMENT HOUSING BY THE CLASSIFICATION COMMITTEE OR OTHER AUTHORIZED STAFF GROUP EVERY SEVEN DAYS FOR THE FIRST TWO MONTHS AND AT LEAST EVERY 30 DAYS THEREAFTER.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-10

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT A QUALIFIED MENTAL HEALTH PROFESSIONAL PERSONALLY INTERVIEWS AND PREPARES A WRITTEN REPORT ON ANY INMATE REMAINING IN SPECIAL MANAGEMENT HOUSING FOR MORE THAN 30 DAYS. IF CONFINEMENT CONTINUES BEYOND 30 DAYS, A MENTAL HEALTH ASSESSMENT BY A QUALIFIED MENTAL HEALTH PROFESSIONAL IS MADE AT LEAST EVERY 30 DAYS FOR INMATES WHO HAVE AN IDENTIFIED MENTAL HEALTH NEED, AND EVERY THREE MONTHS FOR ALL OTHER INMATES – MORE FREQUENTLY IF PRESCRIBED BY THE CHIEF MEDICAL AUTHORITY.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-11

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT ALL SPECIAL MANAGEMENT INMATES ARE PERSONALLY OBSERVED BY A CORRECTIONAL OFFICER TWICE PER HOUR, BUT NO MORE THAN 40 MINUTES APART, ON AN IRREGULAR SCHEDULE. INMATES WHO ARE VIOLENT OR MENTALLY DISORDERED OR WHO DEMONSTRATE UNUSUAL OR BIZARRE BEHAVIOR RECEIVE MORE FREQUENT OBSERVATION; SUICIDAL INMATES ARE UNDER CONTINUING OR CONTINUOUS OBSERVATION.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-12

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING RECEIVE DAILY VISITS FROM THE SENIOR CORRECTIONAL SUPERVISOR IN CHARGE, DAILY VISITS FROM A QUALIFIED HEALTH CARE OFFICIAL (UNLESS MEDICAL ATTENTION IS NEEDED MORE FREQUENTLY), AND VISITS FROM MEMBERS OF THE PROGRAM STAFF UPON REQUEST.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-13

WRITTEN POLICY AND PROCEDURE GOVERN THE SELECTION CRITERIA, SUPERVISION, AND ROTATION OF STAFF WHO WORK DIRECTLY WITH INMATES IN SPECIAL MANAGEMENT HOUSING ON A REGULAR AND DAILY BASIS.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-14

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT STAFF OPERATING SPECIAL MANAGEMENT HOUSING UNITS MAINTAIN A PERMANENT LOG.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-15

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT ALL INMATES IN SPECIAL MANAGEMENT HOUSING ARE PROVIDED PRESCRIBED MEDICATION, CLOTHING THAT IS NOT DEGRADING AND ACCESS TO BASIC PERSONAL ITEMS FOR USE IN THEIR CELLS UNLESS THERE IS IMMINENT DANGER THAT AN INMATE OR ANY OTHER INMATE(S) WILL DESTROY AN ITEM OR INDUCE SELF-INJURY.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-16

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING HAVE THE OPPORTUNITY TO SHAVE AND SHOWER AT LEAST THREE TIMES PER WEEK.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-17

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING RECEIVE LAUNDRY, BARBERING, AND HAIR CARE SERVICES AND ARE ISSUED AND EXCHANGE CLOTHING, BEDDING, AND LINEN ON THE SAME BASIS AS INMATES IN THE GENERAL POPULATION. EXCEPTIONS ARE PERMITTED ONLY WHEN FOUND NECESSARY BY THE SENIOR OFFICER ON DUTY; ANY EXCEPTION IS RECORDED IN THE UNIT LOG AND JUSTIFIED IN WRITING.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-18

ALTERNATIVE MEAL SERVICE MAY BE PROVIDED TO AN INMATE IN SPECIAL MANAGEMENT HOUSING WHO USES FOOD OR FOOD SERVICE EQUIPMENT IN A MANNER THAT IS HAZARDOUS TO SELF, STAFF, OR OTHER INMATES. ALTERNATIVE MEAL SERVICE IS ON AN INDIVIDUAL BASIS, IS BASED ON HEALTH OR SAFETY CONSIDERATIONS ONLY, MEETS BASIC NUTRITIONAL REQUIREMENTS, AND OCCURS WITH THE WRITTEN APPROVAL OF THE WARDEN/SUPERINTENDENT, OR DESIGNEE AND RESPONSIBLE HEALTH AUTHORITY, OR DESIGNEE. THE SUBSTITUTION PERIOD SHALL NOT EXCEED SEVEN DAYS.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-19

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT WHENEVER AN INMATE IN SPECIAL MANAGEMENT HOUSING IS DEPRIVED OF ANY USUALLY AUTHORIZED ITEM OR ACTIVITY, A REPORT OF THE ACTION IS FILED IN THE INMATE'S CASE RECORD AND FORWARDED TO THE CHIEF SECURITY OFFICER.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-20

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING CAN WRITE AND RECEIVE LETTERS ON THE SAME BASIS AS INMATES IN THE GENERAL POPULATION.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-21

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING HAVE OPPORTUNITIES FOR VISITATION UNLESS THERE ARE SUBSTANTIAL REASONS FOR WITHHOLDING SUCH PRIVILEGES.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-22

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING HAVE ACCESS TO LEGAL MATERIALS.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-23

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING HAVE ACCESS TO READING MATERIALS.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit.

Standard #5-ACI-4A-24

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES IN SPECIAL MANAGEMENT HOUSING RECEIVE A MINIMUM OF ONE HOUR OF EXERCISE PER DAY OUTSIDE THEIR CELLS, FIVE DAYS PER WEEK, UNLESS SECURITY OR SAFETY CONSIDERATIONS DICTATE OTHERWISE.

FINDINGS:

The Maximum Security Unit does not have a Special Management Unit

Standard #5-ACI-4B-32

(EFFECTIVE NLT OCTOBER 1, 2020) FEMALE INMATES DETERMINED TO BE PREGNANT WILL NOT BE HOUSED IN EXTENDED RESTRICTIVE HOUSING.

FINDINGS:

The Maximum Security Unit does not have an extended restrictive housing unit.

Standard #5-ACI-4B-33

(EFFECTIVE NLT OCTOBER 1, 2020) CONFINEMENT OF OFFENDERS UNDER THE AGE OF 18 YEARS OF AGE IN EXTENDED RESTRICTIVE HOUSING IS PROHIBITED.

FINDINGS:

The Maximum Security Unit does not house offenders under the age of 18.

Standard #5-ACI-5A-01

WRITTEN POLICIES AND PROCEDURES GOVERN THE ADMISSION OF INMATES NEW TO THE SYSTEM. THESE PROCEDURES INCLUDE, AT A MINIMUM, THE FOLLOWING:

- DETERMINING THAT THE INMATE IS LEGALLY COMMITTED TO THE INSTITUTION
- THOROUGH SEARCHING OF THE INDIVIDUAL AND POSSESSIONS
- DISPOSING OF PERSONAL PROPERTY
- SHOWERING AND HAIR CARE, IF NECESSARY
- ISSUING OF CLEAN, LAUNDERED CLOTHING AS NEEDED

- PHOTOGRAPHING AND FINGERPRINTING, INCLUDING NOTATION OF IDENTIFYING MARKS OR OTHER UNUSUAL PHYSICAL CHARACTERISTICS
- MEDICAL, DENTAL, AND MENTAL HEALTH SCREENING
 - ASSIGNING TO HOUSING UNIT
 - RECORDING BASIC PERSONAL DATA AND INFORMATION TO BE USED FOR MAIL AND VISITING LIST
 - EXPLAINING MAIL AND VISITING PROCEDURES
 - ASSISTING INMATES IN NOTIFYING THEIR NEXT OF KIN AND FAMILIES OF ADMISSION
 - ASSIGNING OF REGISTERED NUMBER TO THE INMATE
 - GIVING WRITTEN ORIENTATION MATERIALS TO THE INMATE
 - DOCUMENTING ANY RECEPTION AND ORIENTATION PROCEDURE COMPLETED AT A CENTRAL RECEPTION FACILITY

FINDINGS:

The Maximum Security Unit is not a reception center.

Standard #5-ACI-5A-02

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THE PREPARATION OF A SUMMARY ADMISSION REPORT FOR ALL NEW ADMISSIONS. THE REPORT INCLUDES AT A MINIMUM THE FOLLOWING INFORMATION:

- LEGAL ASPECTS OF THE CASE
- SUMMARY OF CRIMINAL HISTORY, IF ANY
- SOCIAL HISTORY
- MEDICAL, DENTAL, AND MENTAL HEALTH HISTORY
- OCCUPATIONAL EXPERIENCE AND INTERESTS
- EDUCATIONAL STATUS AND INTERESTS
- VOCATIONAL PROGRAMMING
- RECREATIONAL PREFERENCE AND NEEDS ASSESSMENT
- PSYCHOLOGICAL EVALUATION
- STAFF RECOMMENDATIONS
- PREINSTITUTIONAL ASSESSMENT INFORMATION

FINDINGS:

The Maximum Security Unit is not a reception center.

Standard #5-ACI-5A-03

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR A RECEPTION PROGRAM FOR NEW INMATES UPON ADMISSION TO THE CORRECTIONAL SYSTEM. EXCEPT IN UNUSUAL CIRCUMSTANCES, INITIAL RECEPTION AND ORIENTATION OF INMATES IS COMPLETED WITHIN 30 CALENDAR DAYS AFTER ADMISSION.

FINDINGS:

The Maximum Security Unit is not a reception center.

Standard #5-ACI-5B-13

IF YOUTHFUL OFFENDERS ARE HOUSED IN THE FACILITY, WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT THEY ARE HOUSED IN A SPECIALIZED UNIT FOR YOUTHFUL OFFENDERS EXCEPT WHEN:

- A VIOLENT, PREDATORY YOUTHFUL OFFENDER POSES AN UNDUE RISK OF HARM TO OTHERS WITHIN THE SPECIALIZED UNIT; AND/OR
- A QUALIFIED MEDICAL OR MENTAL-HEALTH SPECIALIST DOCUMENTS THAT THE YOUTHFUL OFFENDER WOULD BENEFIT FROM PLACEMENT OUTSIDE THE UNIT

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE PREPARATION OF A WRITTEN STATEMENT OF THE SPECIFIC REASONS FOR HOUSING A YOUTHFUL OFFENDER OUTSIDE THE SPECIALIZED UNIT AND A CASE-MANAGEMENT PLAN SPECIFYING WHAT BEHAVIORS NEED TO BE MODIFIED AND HOW THE YOUTHFUL OFFENDER MAY RETURN TO THE UNIT. THE STATEMENT OF REASONS AND CASE-MANAGEMENT PLAN MUST BE APPROVED BY THE WARDEN OR HIS OR HER DESIGNEE. CASES ARE REVIEWED AT LEAST QUARTERLY BY THE CASE MANAGER, THE WARDEN OR HIS OR HER DESIGNEE, AND THE YOUTHFUL OFFENDER TO DETERMINE WHETHER A YOUTHFUL OFFENDER SHOULD BE RETURNED TO THE SPECIALIZED UNIT.

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5B-14

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE DIRECT SUPERVISION OF YOUTHFUL OFFENDERS HOUSED IN THE SPECIALIZED UNIT TO ENSURE SAFETY AND SECURITY.

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5B-15

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR CLASSIFICATION PLANS FOR YOUTHFUL OFFENDERS THAT DETERMINE LEVEL OF RISK AND PROGRAM NEEDS DEVELOPMENTALLY APPROPRIATE FOR ADOLESCENTS. CLASSIFICATION PLANS SHALL INCLUDE CONSIDERATION OF PHYSICAL, MENTAL, SOCIAL, AND EDUCATIONAL MATURITY OF THE YOUTHFUL OFFENDER.

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5B-16

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT ADEQUATE PROGRAM SPACE BE PROVIDED TO MEET THE PHYSICAL, SOCIAL, AND EMOTIONAL NEEDS OF YOUTHFUL OFFENDERS AND ALLOWS FOR THEIR PERSONAL INTERACTIONS AND GROUP-ORIENTED ACTIVITIES.

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5B-17

YOUTHFUL OFFENDERS SHALL NOT HAVE PHYSICAL CONTACT WITH ANY ADULT INMATE THROUGH USE OF A SHARED DAYROOM, SHOWER AREA, OR SLEEPING QUARTERS. IN AREAS OUTSIDE THE HOUSING UNITS, AGENCIES SHALL EITHER: (1) MAINTAIN SIGHT AND SOUND SEPARATION BETWEEN YOUTHFUL OFFENDERS OR (2) PROVIDE DIRECT STAFF SUPERVISION WHEN YOUTHFUL INMATES AND ADULT OFFENDERS HAVE SIGHT, SOUND, OR PHYSICAL CONTACT.

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5B-18

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT PROGRAM PERSONNEL WHO WORK WITH YOUTHFUL OFFENDERS FROM THE SPECIALIZED UNIT BE TRAINED IN THE DEVELOPMENTAL, SAFETY, AND OTHER SPECIFIC NEEDS OF YOUTHFUL OFFENDERS.

WRITTEN JOB DESCRIPTIONS AND QUALIFICATIONS REQUIRE TRAINING FOR STAFF SPECIFICALLY ASSIGNED TO THE UNIT OR STAFF WHO ARE RESPONSIBLE FOR PROGRAMMING OF YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT BEFORE BEING ASSIGNED TO WORK WITH YOUTHFUL OFFENDERS. THE TRAINING SHOULD INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING AREAS:

- ADOLESCENT DEVELOPMENT
- EDUCATIONAL PROGRAMMING
- CULTURAL AWARENESS
- CRISIS PREVENTION AND INTERVENTION
- LEGAL ISSUES
- HOUSING AND PHYSICAL PLANT
- POLICIES AND PROCEDURES
- THE MANAGEMENT OF, AND PROGRAMMING FOR, SEX OFFENDERS
- SUBSTANCE-ABUSE SERVICES
- COGNITIVE-BEHAVIORAL INTERVENTIONS, INCLUDING ANGER MANAGEMENT, SOCIAL-SKILLS TRAINING, PROBLEM SOLVING AND RESISTING PEER PRESSURE
- SUICIDE PREVENTION
- NUTRITION
- MENTAL-HEALTH ISSUES
- GENDER-SPECIFIC ISSUES
- CASE-MANAGEMENT PLANNING AND IMPLEMENTATION

FINDINGS:

The Maximum Security Unit does not house youthful offenders.

Standard #5-ACI-5D-11

THE INSTITUTION PROVIDES FOR THE THOROUGH CLEANING AND, WHEN NECESSARY, DISINFECTING OF INMATE PERSONAL CLOTHING BEFORE STORAGE OR BEFORE ALLOWING THE INMATE TO KEEP AND WEAR PERSONAL CLOTHING.

FINDINGS:

The Maximum Security Unit does not store inmates' personal clothing.

Standard #5-ACI-5E-10

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT COMPREHENSIVE COUNSELING AND ASSISTANCE ARE PROVIDED TO PREGNANT INMATES IN KEEPING WITH THEIR EXPRESSED DESIRES IN PLANNING FOR THEIR UNBORN CHILDREN.

FINDINGS:

The Maximum Security Unit houses male inmates only.

Standard #5-ACI-5F-08

(EFFECTIVE NLT OCTOBER 1, 2020) WHERE A FACILITATED VICTIM OFFENDER DIALOGUE PROGRAM EXISTS, WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE THAT THERE IS A PROGRAM INITIATED AND REQUESTED ONLY BY A VICTIM OR VICTIM/SURVIVOR THAT PROVIDES AN OPPORTUNITY FOR SUCH VICTIMS OR SURVIVORS TO MEET FACE-TO-FACE OR BY OTHER MEANS WITH THE INMATE RESPONSIBLE FOR THEIR VICTIMIZATION IN A SAFE, SECURE, AND CONFIDENTIAL SETTING AFTER THOROUGH PREPARATION WITH, AND WITH THE ASSISTANCE OF A PROPERLY TRAINED FACILITATOR.

FINDINGS:

The Maximum Security Unit does not have a victim-offender dialogue program.

Standard #5-ACI-6A-11

WHERE NURSING INFANTS ARE ALLOWED TO REMAIN WITH THEIR MOTHERS, PROVISIONS ARE MADE FOR A NURSERY, STAFFED BY QUALIFIED PERSONS, WHERE THE INFANTS ARE PLACED WHEN THEY ARE NOT IN THE CARE OF THEIR MOTHERS.

FINDINGS:

At the Maximum Security Unit houses male inmates only.

Standard #5-ACI-6A-24

ALL IN-TRANSIT OFFENDERS RECEIVE A HEALTH SCREENING BY HEALTH-TRAINED OR QUALIFIED HEALTH CARE PERSONNEL ON ENTRY INTO THE AGENCY SYSTEM. FINDINGS ARE RECORDED ON A SCREENING FORM THAT WILL ACCOMPANY THE OFFENDER TO ALL SUBSEQUENT FACILITIES UNTIL THE OFFENDER REACHES HIS OR HER FINAL DESTINATION.

HEALTH SCREENS WILL BE REVIEWED AT EACH FACILITY BY HEALTH-TRAINED OR QUALIFIED HEALTH CARE PERSONNEL. PROCEDURES WILL BE IN PLACE FOR CONTINUITY OF CARE.

FINDINGS:

The Maximum Security Unit does not house in-transit offenders.

Standard #5-ACI-6A-42

OFFENDERS HAVE ACCESS TO SUBSTANCE DISORDER INFORMATION, EDUCATION, AND/OR TREATMENT PROGRAMS FOR SUBSTANCE USE DISORDERS. WHEN A SUBSTANCE USE DISORDER TREATMENT PROGRAM EXISTS, THE CLINICAL MANAGEMENT OF PROGRAM PARTICIPANTS INCLUDES, AT A MINIMUM, THE FOLLOWING:

- A STANDARDIZED NEEDS ASSESSMENT ADMINISTERED TO DETERMINE THE LEVEL OF SUBSTANCE USE TREATMENT NEEDS AND CRIMINOGENIC RISKS/NEEDS
- AN INDIVIDUALIZED TREATMENT PLAN DEVELOPED AND IMPLEMENTED BY A CLINICIAN OR MULTIDISCIPLINARY TEAM WITH APPROPRIATE TRAINING, AND CERTIFICATION OR LICENSURE (WHERE REQUIRED BY STATUTE), IN SUBSTANCE USE DISORDERS TREATMENT
- PRE-RELEASE EDUCATION RELATED TO THE RISK OF RETURN TO SUBSTANCE USE
- PROGRAM PARTICIPANT INVOLVEMENT IN AFTERCARE DISCHARGE PLANS

FINDINGS:

The Maximum Security Unit does not have a drug treatment program.

Standard #5-ACI-6B-04

WHEN INSTITUTIONS DO NOT HAVE QUALIFIED HEALTH CARE STAFF, HEALTH-TRAINED PERSONNEL COORDINATE THE HEALTH DELIVERY SERVICES IN THE INSTITUTION UNDER THE JOINT SUPERVISION OF THE RESPONSIBLE HEALTH AUTHORITY AND WARDEN OR SUPERINTENDENT.

FINDINGS:

The Maximum Security Unit has full-time qualified health care staff.

Standard #5-ACI-6B-10

IF VOLUNTEERS ARE USED IN THE DELIVERY OF HEALTH CARE, THERE IS A DOCUMENTED SYSTEM FOR SELECTION, TRAINING, STAFF SUPERVISION, FACILITY ORIENTATION, AND A DEFINITION OF TASKS, RESPONSIBILITIES AND AUTHORITY THAT IS APPROVED BY THE HEALTH AUTHORITY. VOLUNTEERS MAY ONLY PERFORM DUTIES CONSISTENT WITH THEIR CREDENTIALS AND TRAINING. VOLUNTEERS AGREE IN WRITING TO ABIDE BY ALL FACILITY POLICIES, INCLUDING THOSE RELATING TO THE SECURITY AND CONFIDENTIALITY OF INFORMATION.

FINDINGS:

The Maximum Security Unit does not use volunteers in the delivery of health care services.

Standard #5-ACI-6B-11

ANY STUDENTS, INTERNS, OR RESIDENTS DELIVERING HEALTH CARE IN THE FACILITY, AS PART OF A FORMAL TRAINING PROGRAM, WORK UNDER STAFF SUPERVISION, COMMENSURATE WITH THEIR LEVEL OF TRAINING. THERE IS A WRITTEN AGREEMENT BETWEEN THE FACILITY AND TRAINING, OR EDUCATIONAL FACILITY THAT COVERS THE SCOPE OF WORK, LENGTH OF AGREEMENT, AND ANY LEGAL OR LIABILITY ISSUES. STUDENTS OR INTERNS AGREE IN WRITING TO ABIDE BY ALL FACILITY POLICIES, INCLUDING THOSE RELATING TO THE SECURITY AND CONFIDENTIALITY OF INFORMATION.

FINDINGS:

The Maximum Security Unit does not use students, interns, or residents in the delivery of health care services.

Standard #5-ACI-6B-12

UNLESS PROHIBITED BY STATE LAW, OFFENDERS (UNDER STAFF SUPERVISION) MAY PERFORM FAMILIAL DUTIES COMMENSURATE WITH THEIR LEVEL OF TRAINING. THESE DUTIES MAY INCLUDE:

- PROVIDING PEER SUPPORT AND EDUCATION
- PERFORMING HOSPICE ACTIVITIES
- ASSISTING IMPAIRED OFFENDERS ON A ONE-ON-ONE BASIS WITH ACTIVITIES OF DAILY LIVING
- SERVING AS A SUICIDE COMPANION OR BUDDY IF QUALIFIED AND TRAINED THROUGH A FORMAL PROGRAM THAT IS PART OF SUICIDE-PREVENTION PLAN
- HANDLING DENTAL INSTRUMENTS FOR THE PURPOSE OF SANITIZING AND CLEANING, WHEN DIRECTLY SUPERVISED AND IN COMPLIANCE WITH APPLICABLE TOOL CONTROL POLICIES, WHILE IN A DENTAL ASSISTANT'S TRAINING PROGRAM CERTIFIED BY THE STATE DEPARTMENT OF EDUCATION OR OTHER COMPARABLE APPROPRIATE AUTHORITY

OFFENDERS ARE NOT TO BE USED FOR THE FOLLOWING DUTIES:

- PERFORMING DIRECT PATIENT CARE SERVICES
- SCHEDULING HEALTH CARE APPOINTMENTS
- DETERMINING ACCESS OF OTHER OFFENDERS TO HEALTH CARE SERVICES
- HANDLING OR HAVING ACCESS TO SURGICAL INSTRUMENTS, SYRINGES, NEEDLES, MEDICATIONS, OR HEALTH RECORDS
- OPERATING DIAGNOSTIC OR THERAPEUTIC EQUIPMENT EXCEPT UNDER DIRECT SUPERVISION (BY SPECIALLY TRAINED STAFF) IN A VOCATIONAL TRAINING PROGRAM

FINDINGS:

The Maximum Security Unit does not use inmates for familial duties.

Standard #5-ACI-7A-08

WHERE AN INDUSTRIES PROGRAM EXISTS, THERE WILL BE A STATUTE AND/OR WRITTEN POLICY AND PROCEDURE THAT AUTHORIZES THE ESTABLISHMENT OF AN INDUSTRIES PROGRAM AND DELINEATES THE AREAS OF AUTHORITY, RESPONSIBILITY, AND ACCOUNTABILITY FOR THE PROGRAM.

FINDINGS:

The Maximum Security Unit does not have industries programs on institutional grounds.

Standard #5-ACI-7A-09

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT THE SECURITY AND PROGRAM DETERMINATIONS NECESSARY FOR ANY INDIVIDUAL TO BE ELIGIBLE FOR INDUSTRIES WORK ARE MADE BY THE CLASSIFICATION COMMITTEE.

FINDINGS:

The Maximum Security Unit does not have industries programs on institutional grounds.

Standard #5-ACI-7A-10

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT THE NUMBER OF INMATES ASSIGNED TO INDUSTRIES OPERATIONS MEET THE REALISTIC WORKLOAD NEEDS OF EACH INDUSTRIES OPERATING UNIT.

FINDINGS:

The Maximum Security Unit does not have industries programs on institutional grounds.

Standard #5-ACI-7A-11

EACH INDUSTRIES OPERATING UNIT HAS A WRITTEN QUALITY CONTROL PROCEDURE THAT PROVIDES FOR RAW MATERIAL, IN-PROCESS, AND FINAL PRODUCT INSPECTION.

FINDINGS:

The Maximum Security Unit does not have industries programs on institutional grounds.

Standard #5-ACI-7A-12

A COST ACCOUNTING SYSTEM FOR EACH OPERATING INDUSTRIES UNIT IS DESIGNED, IMPLEMENTED, AND MAINTAINED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

FINDINGS:

The Maximum Security Unit does not have industries programs on institutional grounds.

Standard #5-ACI-7A-14

PRIVATE INDUSTRIES ON THE INSTITUTION GROUNDS EMPLOYING INMATES IN POSITIONS NORMALLY FILLED BY PRIVATE CITIZENS PAY INMATES THE PREVAILING WAGE RATE FOR THE POSITION OCCUPIED.

FINDINGS:

The Maximum Security Unit does not have a private industry on institutional grounds.

Standard #5-ACI-7A-15

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES EMPLOYED IN THE COMMUNITY BY PUBLIC OR PRIVATE ORGANIZATIONS IN POSITIONS NORMALLY OCCUPIED BY PRIVATE CITIZENS ARE COMPENSATED AT THE PREVAILING WAGE RATE FOR THE POSITION OCCUPIED. INMATES RECEIVING SUCH COMPENSATION REIMBURSE THE JURISDICTION FOR A REASONABLE SHARE OF ITS COST IN MAINTAINING THEM.

FINDINGS:

The Maximum Security Unit does not have a work release program.

Significant Incident Summary

This report is required for all residential accreditation programs.

Facility: **ADC Maximum Security Unit** Reporting Period: March 2023-February 2024

Incident Type	Months	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	Total for Reporting Period
Escapes		0	0	0	0	0	0	0	0	0	0	0	0	0
Disturbances*		0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Violence		0	0	0	0	0	0	0	0	0	0	0	0	0
Homicide*	Offender Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Staff Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Other Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	Offender/Offender	0	0	0	0	0	0	0	0	0	0	0	0	0
	Offender/Staff	0	0	0	0	0	0	0	0	0	0	0	0	0
Suicide		0	0	1	0	0	0	0	0	0	0	0	0	1
Non-Compliance with a Mandatory Standard*		0	0	0	0	0	0	0	0	0	0	0	0	0
Fire*		0	0	0	0	0	0	0	0	0	0	0	0	0
Natural Disaster*		0	0	0	0	0	0	0	0	0	0	0	0	0
Unnatural Death		0	0	0	0	0	0	0	0	0	0	0	0	0
Other*		0	0	0	0	0	0	0	0	0	0	0	0	0

ADC Maximum Security Unit

American Correctional Association: Adult Correctional Institutions Accreditation Manual - 5th Edition Outcome Measures					
Performance Standards		Outcome Measures	Year 1 Numerator	Year 1 Denominator	Accreditation Cycle Year 1 March 2021 - February 2022
1. Administration & Management: Administer and manage the facility in a professional and responsible manner, consistent with statutory requirements.					
1A: Facility Administration - The facility is administered efficiently and responsibly. Performance is based on goals, objective, and standard operating procedures and a system of regular review.	1A-1	Number of Plans of Action completed in the past 12 months divided by the number of Plans of Action approved by the Commission on Accreditation.	2	5	.40
	1A-2	Number of expected practices in compliance divided by the number of applicable expected practices.	522	527	.99
1B: Fiscal Management - The facility utilizes appropriate fiscal planning, budgeting, and accounting procedures and provides for a system of regular review.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1C: Personnel - The facility promotes diversity and competency through employee staffing, recruitment, promotions, benefit allocations and performance reviews.	1C-1	The average offender population in the past 12 months divided by the average number of filled full time positions in the past 12 months.	556	112	4.96
	1C-2	The number of staff who left employment for any reason in the past 12 months divided by the average number of filled full time positions in the past 12 months.	45	112	0.40
	1C-3	The number of verified employee violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	51	112	0.46
	1C-4	The number of staff terminated for conduct violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	17	112	0.15
	1C-5	The number of performance reviews rated acceptable or higher in the past 12 months divided by the total number of performance reviews conducted in the past 12 months.	77	96	0.80
	1C-6	Average number of security staff positions filled per month for the past 12 months divided by the total number of authorized security positions.	112	194	0.58
	1C-7	Number of security staff who left employment in the past 12 months divided by the total number of authorized security positions.	44	194	0.23
1D: Training & Development - The facility conducts pre-service, in-service, and specialized development programs to promote the effectiveness of staff, volunteers and other effected parties.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1E: Case Records - The facility promotes appropriate security, access control, and other measures designed to assure the integrity of records entrusted to it's care.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

1F: Information Systems & Research - Effective systems of data and information storage and retrieval are vital for the maintenance of operational effectiveness and research capability.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1G: Citizen Involvement & Volunteers - The facility is a responsible member of the community, supporting citizen involvement and volunteer initiatives as well as other community interaction.	1G-1	The total number of hours of volunteer service delivered by members of the community in the past 12 months divided by the average daily population in the past 12 months.	3168	556	5.70
	1G-2	The total number of hours of community service work delivered by offenders in the past 12 months divided by 12.			
2. Physical Plant: The facilities' physical plant is designed, equipped and maintained in a manner that promotes safety, program function and access.					
2A: Building and Safety Codes - The facility complies with professional building and fire safety codes to help ensure the safety of all persons within the facility.	2A-1	Number of worker's compensation claims filed in the past 12 months divided by the average number of filled full-time staff positions in the past 12 months.	29	112	0.26
	2A-2	Number of sanitation or health-code violations identified by external agencies in the past 12 months.			3
	2A-3	The number of fire and safe code violations identified by the governing jurisdiction in the past 12 months.			3
2B: Size & Organization - Facility capacity and functional design promote safety, an acceptable quality of life and operational innovation.	2B-1	Number of days facility population exceeded the operational capacity in the past 12 months divided by 365.	0	365	0
2C: Inmate Housing - Inmate housing areas are the foundation of institutional living and promote the safety and well-being of both inmates and staff		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2D: Environmental Conditions - Environmental conditions significantly influence the overall effectiveness of institutional operations. Lighting, air quality, temperature and noise levels are designed to preserve the health and well being of inmates and staff members.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2E: Program and Service Areas - Adequate space is provided for the various program and service functions conducted within the institution. Spatial requirements reflect functional need.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2F: Administrative and Staff Areas - All levels of staff are provided with adequate space to carry out their responsibilities safely and effectively.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2G: Security - The physical plan supports the orderly and secure functioning of the institution.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

3. Institutional Operations: The facility protects the community, the staff, the offenders, and others from harm while maintaining an orderly environment with clear expectations of behavior and systems of accountability.					
3A: Security and Control - The facility utilizes a combination of supervision, inspection, accountability, and measured force response to promote safe and orderly operations.	3A-1	The number of incidents in which force, as defined by the agency, was used in the past 12 months divided by the average daily population in the past 12 months.	86	556	0.15
	3A-2	Number of seizures of contraband, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	330	556	0.59
	3A-3	The number of escapes, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	556	0
	3A-4	The number of disturbances, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	556	0
	3A-5	The number of acts of sexual violence, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	556	0
	3A-6	The number of homicides as defined in the Significant Incident Summary, in the past 12 months, divided by the average daily population in the past 12 months.	0	556	0
3B: Safety & Emergency Procedures - The number and extent of security, physical plant, environmental and other emergencies are minimized. When they occur, the response mechanism minimizes severity.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
3C: Rules & Discipline - The institution's rules of conduct and sanctions and procedures for violations are communicated to all inmates and staff. The disciplinary process respects due process.	3C-1	The total number of major disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	1146	556	2.06
	3C-2	The total number of minor disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	106	556	0.19
	3C-3	Number of offender on offender assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	556	0
	3C-4	Number of offender on staff assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	556	0
3D: Inmate Rights - The facility protects the constitutional rights of offenders and seeks a balance between the expression of protected liberties and the preservation of institutional order.	3D-1	Number of grievances found in an inmate's favor divided by the number of grievances filed in the 12 month period.	189	556	0.3431

4. Special Management Housing & Restrictive Housing: In general, inmates who threaten the secure and orderly management of the institution, posing a threat to others or a danger to themselves, are removed from the general population and placed in designated units. Such assignments are made appropriately and justifiably, and offenders placed into such categories are treated justly, humanely, in a constitutionally correct manner and prepared for return to less restrictive units.					
4A: Special Management - Inmates who pose a threat are separated from general population and placed in a cell in a special management unit; (defined as segregation and including administrative segregation, protective custody or disciplinary detention); for periods of time less than 22 hours per day.	4A-1	Average number of offenders in Special Management Housing per month over the past 12 months divided by the average daily population in the past 12 months.	0	556	0
4B: Restrictive Housing - Inmates who pose a direct and clear threat to the safety of persons or a clear threat to the safe and secure operation of the facility are separated from general population and placed in restrictive housing units / cells for periods of time 22 hours per day or greater.	4B-1	Average number of offenders in Restricted Housing per month over the past 12 months divided by the average daily population in the past 12 months.	53	556	0.10
	4B-2	Average number of offenders in Extended Restrictive Housing per month over the past 12 months divided by the average daily population in the past 12 months.	247	556	0.44
	4B-3	Number of offenders released from Restrictive Housing by the appropriate authority within 24-hours in the past 12 months divided by the total placed in Restrictive Housing in the past 12 months.	38	40	0.95
	4B-4	Number of offenders in Extended Restrictive Housing that were released directly into the community from either Restrictive Housing or Extended Restrictive Housing within the past 12 months divided by the total number of offenders released in the past 12 months.	13	48	0.27
5. Institutional Services: Internal assignment to housing and program services should meet the basic needs of the offender consistent with the safe operation of the facility and should prepare the offender for successful reintegration into society upon release as appropriate.					
5A: Reception & Orientation - All incoming inmates undergo thorough screening and assessment at admission and receive a thorough orientation to the institution's procedures, rules, programs, and services.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5B: Classification - Inmates are classified to the most appropriate level of custody and programming both on admission and upon review of their status.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5C: Food Service - Meals are nutritionally balanced, well-planned, and prepared and served in a manner that meets established governmental health and safety codes.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5D: Sanitation and Hygiene - The institution's sanitation and hygiene program protects the health and safety of staff and offenders.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

5E: Social Services - Professional services including individual and family counseling, family planning and parent education; and programs for inmates with drug and alcohol addiction problems, meet the needs of identified inmates.	5E-1	Where a substance use disorder treatment program exists, the number of treatment slot available divided by the average daily population in the past 12 months.	4	556	0.01
	5E-2	Where a substance use disorder treatment program exists, the number of completers of the program divided by the average daily population in the past 12 months.	2	556	0.00
	5E-3	Where a sex offender treatment/management program exists, the number of program slot divided by the average daily population in the past 12 months.			
	5E-4	Where a sex offender treatment/management program exists, the number of completers divided by the average daily population in the past 12 months.			
5F: Reentry - The institution provides a structured program to help inmates make a satisfactory transition upon their release from incarceration.	5F-1	The number of offenders who have completed their re-entry plan, as defined by the agency, in the past 12 months divided by the number of inmates released in the past 12 months.	0	86	0.00
7. Inmate Programs: The institution's programs for inmates provide meaningful work, educational, and recreational programs designed to facilitate a stable institutional environment and the inmate's subsequent reentry into the community.					
7A: Work and Correctional Industries - Work and correctional industries programs incorporate work conditions that reflect jobs in equivalent work categories outside of the institution.	7A-1	The number of academic/vocational educational program slots available in the past 12 months divided by the average daily population in the past 12 months.	15	556	0.02
	7A-2	The average number of offenders with full time work/program assignments in the past 12 months divided by the average number of offenders eligible for work assignment in the past 12 months.			
7B: Academic and Vocational Education - The facilities academic and vocational education programs improve the educational levels of assigned offenders and participate in program accreditation, promote staff professional certification, incorporate community resources and participate in internal and external peer review.	7B-1	The number of academic/vocational slots available divided by the average daily population in the past 12 months.			
	7B-2	The number of offenders who passed the General Equivalency Diploma (HI Set) exams while confined in the past 12 months divided by the average daily population in the last 12 months.	2	556	0.00
	7B-3	The number of academic/vocational competency certificates issued in the past 12 months divided by the number of program slots available in the past 12 months.			
7C: Recreation and Activities: Recreation and similar leisure activities are provided to reduce idleness, provide opportunities for skill acquisition, promote healthy activities and foster positive group interaction		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
7D: Mail, Telephone & Visiting - The maintenance of family and community ties through the provision of comprehensive mail, telephone and visiting services is critical to stable institutional adjustment and improves opportunities for successful reintegration.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

7E: Library - The facility should provide library services that support educational programs, promote reading skills, enhance leisure activities and maintain awareness of circumstances in the community at large.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
7F: Religious Programs - The offender population should have the opportunity to participate in the practices of their faith group as enhanced through the supplemental contributions of community resources.	7F-1	The number of regular participants as defined by the agency, in structured religious programming in the past 12 months divided by the average daily population in the past 12 months.	3168	556	5.70

American Correctional Association: Adult Correctional Institutions Accreditation Manual - 5th Edition Outcome Measures					
Performance Standards		Outcome Measures	Year 1 Numerator	Year 1 Denominator	Accreditation Cycle Year 2 March2022-February 2023
1. Administration & Management: Administer and manage the facility in a professional and responsible manner, consistent with statutory requirements.					
1A: Facility Administration - The facility is administered efficiently and responsibly. Performance is based on goals, objective, and standard operating procedures and a system of regular review.	1A-1	Number of Plans of Action completed in the past 12 months divided by the number of Plans of Action approved by the Commission on Accreditation.	2	5	.40
	1A-2	Number of expected practices in compliance divided by the number of applicable expected practices.	522	527	.99
1B: Fiscal Management - The facility utilizes appropriate fiscal planning, budgeting, and accounting procedures and provides for a system of regular review.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1C: Personnel - The facility promotes diversity and competency through employee staffing, recruitment, promotions, benefit allocations and performance reviews.	1C-1	The average offender population in the past 12 months divided by the average number of filled full time positions in the past 12 months.	574	141	4.07
	1C-2	The number of staff who left employment for any reason in the past 12 months divided by the average number of filled full time positions in the past 12 months.	63	141	0.45

	1C-3	The number of verified employee violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	49	141	0.35
	1C-4	The number of staff terminated for conduct violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	13	141	0.09
	1C-5	The number of performance reviews rated acceptable or higher in the past 12 months divided by the total number of performance reviews conducted in the past 12 months.	102	116	0.88
	1C-6	Average number of security staff positions filled per month for the past 12 months divided by the total number of authorized security positions.	120	185	0.65
	1C-7	Number of security staff who left employment in the past 12 months divided by the total number of authorized security positions.	62	185	0.34
1D: Training & Development - The facility conducts pre-service, in-service, and specialized development programs to promote the effectiveness of staff, volunteers and other effected parties.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1E: Case Records - The facility promotes appropriate security, access control, and other measures designed to assure the integrity of records entrusted to it's care.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1F: Information Systems & Research - Effective systems of data and information storage and retrieval are vital for the maintenance of operational effectiveness and research capability.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1G: Citizen Involvement & Volunteers - The facility is a responsible member of the community, supporting citizen involvement and volunteer initiatives as well as other community interaction.	1G-1	The total number of hours of volunteer service delivered by members of the community in the past 12 months divided by the average daily population in the past 12 months.	4140	574	7.27
	1G-2	The total number of hours of community service work delivered by offenders in the past 12 months divided by 12.			
2. Physical Plant: The facilities' physical plant is designed, equipped, and maintained in a manner that promotes safety, program function and access.					
2A: Building and Safety Codes - The facility complies with professional building and fire safety codes to help ensure the safety of all persons within the facility.	2A-1	Number of worker's compensation claims filed in the past 12 months divided by the average number of filled full-time staff positions in the past 12 months.			
	2A-2	Number of sanitation or health-code violations identified by external agencies in the past 12 months.			5
	2A-3	The number of fire and safe code violations identified by the governing jurisdiction in the past 12 months.			0
2B: Size & Organization - Facility capacity and functional design promote safety, an acceptable quality of life and operational innovation.	2B-1	Number of days facility population exceeded the operational capacity in the past 12 months divided by 365.			

2C: Inmate Housing - Inmate housing areas are the foundation of institutional living and promote the safety and well-being of both inmates and staff		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2D: Environmental Conditions - Environmental conditions significantly influence the overall effectiveness of institutional operations. Lighting, air quality, temperature and noise levels are designed to preserve the health and well being of inmates and staff members.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2E: Program and Service Areas - Adequate space is provided for the various program and service functions conducted within the institution. Spatial requirements reflect functional need.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2F: Administrative and Staff Areas - All levels of staff are provided with adequate space to carry out their responsibilities safely and effectively.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2G: Security - The physical plan supports the orderly and secure functioning of the institution.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
3. Institutional Operations: The facility protects the community, the staff, the offenders, and others from harm while maintaining an orderly environment with clear expectations of behavior and systems of accountability.					
3A: Security and Control - The facility utilizes a combination of supervision, inspection, accountability, and measured force response to promote safe and orderly operations.	3A-1	The number of incidents in which force, as defined by the agency, was used in the past 12 months divided by the average daily population in the past 12 months.	83	574	0.14
	3A-2	Number of seizures of contraband, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	117	574	0.20
	3A-3	The number of escapes, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-4	The number of disturbances, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-5	The number of acts of sexual violence, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-6	The number of homicides as defined in the Significant Incident Summary, in the past 12 months, divided by the average daily population in the past 12 months.	0	574	0

3B: Safety & Emergency Procedures - The number and extent of security, physical plant, environmental and other emergencies are minimized. When they occur, the response mechanism minimizes severity.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
3C: Rules & Discipline - The institution's rules of conduct and sanctions and procedures for violations are communicated to all inmates and staff. The disciplinary process respects due process.	3C-1	The total number of major disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	654	574	1.14
	3C-2	The total number of minor disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	28	574	0.05
	3C-3	Number of offender on offender assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3C-4	Number of offender on staff assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
3D: Inmate Rights - The facility protects the constitutional rights of offenders and seeks a balance between the expression of protected liberties and the preservation of institutional order.	3D-1	Number of grievances found in an inmate's favor divided by the number of grievances filed in the 12 month period.	23	574	0.04

4. Special Management Housing & Restrictive Housing: In general, inmates who threaten the secure and orderly management of the institution, posing a threat to others or a danger to themselves, are removed from the general population and placed in designated units. Such assignments are made appropriately and justifiably, and offenders placed into such categories are treated justly, humanely, in a constitutionally correct manner and prepared for return to less restrictive units.					
4A: Special Management - Inmates who pose a threat are separated from general population and placed in a cell in a special management unit; (defined as segregation and including administrative segregation, protective custody or disciplinary detention); for periods of time less than 22 hours per day.	4A-1	Average number of offenders in Special Management Housing per month over the past 12 months divided by the average daily population in the past 12 months.	0	0	0.00%
4B: Restrictive Housing - Inmates who pose a direct and clear threat to the safety of persons or a clear threat to the safe and secure operation of the facility are separated from general population and placed in restrictive housing units / cells for periods of	4B-1	Average number of offenders in Restricted Housing per month over the past 12 months divided by the average daily population in the past 12 months.	24	547	0.04
	4B-2	Average number of offenders in Extended Restricted Housing per month over the past 12 months divided by the average daily population in the past 12 months.	180	574	0.31

time 22 hours per day or greater.	4B-3	Number of offenders released from Restrictive Housing by the appropriate authority within 24-hours in the past 12 months divided by the total placed in Restrictive Housing in the past 12 months.	21	237	0.09
	4B-4	Number of offenders in Extended Restrictive Housing that were released directly into the community from either Restrictive Housing or Extended Restrictive Housing within the past 12 months divided by the total number of offenders released in the past 12 months.	9	48	0.24
5. Institutional Services: Internal assignment to housing and program services should meet the basic needs of the offender consistent with the safe operation of the facility and should prepare the offender for successful reintegration into society upon release as appropriate.					
5A: Reception & Orientation - All incoming inmates undergo thorough screening and assessment at admission and receive a thorough orientation to the institution's procedures, rules, programs, and services.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5B: Classification - Inmates are classified to the most appropriate level of custody and programming both on admission and upon review of their status.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5C: Food Service - Meals are nutritionally balanced, well-planned, and prepared and served in a manner that meets established governmental health and safety codes.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5D: Sanitation and Hygiene - The institution's sanitation and hygiene program protects the health and safety of staff and offenders.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5E: Social Services - Professional services including individual and family counseling, family planning and parent education; and programs for inmates with drug and alcohol addiction problems, meet the needs of identified inmates.	5E-1	Where a substance use disorder treatment program exists, the number of treatment slot available divided by the average daily population in the past 12 months.	4	574	0.01
	5E-2	Where a substance use disorder treatment program exists, the number of completers of the program divided by the average daily population in the past 12 months.	6	574	0.01
	5E-3	Where a sex offender treatment/management program exists, the number of program slot divided by the average daily population in the past 12 months.			
	5E-4	Where a sex offender treatment/management program exists, the number of completers divided by the average daily population in the past 12 months.			
5F: Reentry - The institution provides a structured program to help inmates make a satisfactory transition upon their release from incarceration.	5F-1	The number of offenders who have completed their re-entry plan, as defined by the agency, in the past 12 months divided by the number of inmates released in the past 12 months.			
7. Inmate Programs: The institution's programs for inmates provide meaningful work, educational, and recreational programs designed to facilitate a stable institutional environment and the inmate's subsequent reentry into the community.					

7A: Work and Correctional Industries - Work and correctional industries programs incorporate work conditions that reflect jobs in equivalent work categories outside of the institution.	7A-1	The number of academic/vocational educational program slots available in the past 12 months divided by the average daily population in the past 12 months.	15	574	0.02
	7A-2	The average number of offenders with full time work/program assignments in the past 12 months divided by the average number of offenders eligible for work assignment in the past 12 months.			
7B: Academic and Vocational Education - The facilities academic and vocational education programs improve the educational levels of assigned offenders and participate in program accreditation, promote staff professional certification, incorporate community resources and participate in internal and external peer review.	7B-1	The number of academic/vocational slots available divided by the average daily population in the past 12 months.			
	7B-2	The number of offenders who passed the General Equivalency Diploma (HI Set) exams while confined in the past 12 months divided by the average daily population in the last 12 months.	1	574	0
	7B-3	The number of academic/vocational competency certificates issued in the past 12 months divided by the number of program slots available in the past 12 months.			
7C: Recreation and Activities: Recreation and similar leisure activities are provided to reduce idleness, provide opportunities for skill acquisition, promote healthy activities and foster positive group interaction		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
7D: Mail, Telephone & Visiting - The maintenance of family and community ties through the provision of comprehensive mail, telephone and visiting services is critical to stable institutional adjustment and improves opportunities for successful reintegration.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
7E: Library - The facility should provide library services that support educational programs, promote reading skills, enhance leisure activities and maintain awareness of circumstances in the community at large.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
7F: Religious Programs - The offender population should have the opportunity to participate in the practices of their faith group as enhanced through the supplemental contributions of community resources.	7F-1	The number of regular participants as defined by the agency, in structured religious programming in the past 12 months divided by the average daily population in the past 12 months.	1616	578	2.80

American Correctional Association: Adult Correctional Institutions Accreditation Manual - 5th Edition Outcome Measures					
Performance Standards		Outcome Measures	Year 1 Numerator	Year 1 Denominator	Accreditation Cycle Year 2 March 2022- February 2023
1. Administration & Management: Administer and manage the facility in a professional and responsible manner, consistent with statutory requirements.					
1A: Facility Administration - The facility is administered efficiently and responsibly. Performance is based on goals, objective, and standard operating procedures and a system of regular review.	1A-1	Number of Plans of Action completed in the past 12 months divided by the number of Plans of Action approved by the Commission on Accreditation.	2	5	.40
	1A-2	Number of expected practices in compliance divided by the number of applicable expected practices.	522	527	.99
1B: Fiscal Management - The facility utilizes appropriate fiscal planning, budgeting, and accounting procedures and provides for a system of regular review.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1C: Personnel - The facility promotes diversity and competency through employee staffing, recruitment, promotions, benefit allocations and performance reviews.	1C-1	The average offender population in the past 12 months divided by the average number of filled full time positions in the past 12 months.	574	141	4.07
	1C-2	The number of staff who left employment for any reason in the past 12 months divided by the average number of filled full time positions in the past 12 months.	63	141	0.45
	1C-3	The number of verified employee violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	49	141	0.35
	1C-4	The number of staff terminated for conduct violations in the past 12 months divided by the average number of filled full time staff positions in the past 12 months.	13	141	0.09
	1C-5	The number of performance reviews rated acceptable or higher in the past 12 months divided by the total number of performance reviews conducted in the past 12 months.	102	116	0.88
	1C-6	Average number of security staff positions filled per month for the past 12 months divided by the total number of authorized security positions.	120	185	0.65
	1C-7	Number of security staff who left employment in the past 12 months divided by the total number of authorized security positions.	62	185	0.34

1D: Training & Development - The facility conducts pre-service, in-service, and specialized development programs to promote the effectiveness of staff, volunteers and other effected parties.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1E: Case Records - The facility promotes appropriate security, access control, and other measures designed to assure the integrity of records entrusted to it's care.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1F: Information Systems & Research - Effective systems of data and information storage and retrieval are vital for the maintenance of operational effectiveness and research capability.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
1G: Citizen Involvement & Volunteers - The facility is a responsible member of the community, supporting citizen involvement and volunteer initiatives as well as other community interaction.	1G-1	The total number of hours of volunteer service delivered by members of the community in the past 12 months divided by the average daily population in the past 12 months.	4140	574	7.21
	1G-2	The total number of hours of community service work delivered by offenders in the past 12 months divided by 12.			
2. Physical Plant: The facilities' physical plant is designed, equipped, and maintained in a manner that promotes safety, program function and access.					
2A: Building and Safety Codes - The facility complies with professional building and fire safety codes to help ensure the safety of all persons within the facility.	2A-1	Number of worker's compensation claims filed in the past 12 months divided by the average number of filled full-time staff positions in the past 12 months.	46	141	0.33
	2A-2	Number of sanitation or health-code violations identified by external agencies in the past 12 months.			5
	2A-3	The number of fire and safe code violations identified by the governing jurisdiction in the past 12 months.			0
2B: Size & Organization - Facility capacity and functional design promote safety, an acceptable quality of life and operational innovation.	2B-1	Number of days facility population exceeded the operational capacity in the past 12 months divided by 365.			
2C: Inmate Housing - Inmate housing areas are the foundation of institutional living and promote the safety and well-being of both inmates and staff		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2D: Environmental Conditions - Environmental conditions significantly influence the overall effectiveness of institutional operations. Lighting, air quality, temperature and noise levels are designed to preserve the health and well being of inmates and staff members.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

2E: Program and Service Areas - Adequate space is provided for the various program and service functions conducted within the institution. Spatial requirements reflect functional need.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2F: Administrative and Staff Areas - All levels of staff are provided with adequate space to carry out their responsibilities safely and effectively.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
2G: Security - The physical plan supports the orderly and secure functioning of the institution.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
3. Institutional Operations: The facility protects the community, the staff, the offenders, and others from harm while maintaining an orderly environment with clear expectations of behavior and systems of accountability.					
3A: Security and Control - The facility utilizes a combination of supervision, inspection, accountability, and measured force response to promote safe and orderly operations.	3A-1	The number of incidents in which force, as defined by the agency, was used in the past 12 months divided by the average daily population in the past 12 months.	83	574	0.14
	3A-2	Number of seizures of contraband, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	117	574	0.20
	3A-3	The number of escapes, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-4	The number of disturbances, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-5	The number of acts of sexual violence, as defined in the Significant Incident Summary, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
	3A-6	The number of homicides as defined in the Significant Incident Summary, in the past 12 months, divided by the average daily population in the past 12 months.	0	574	0
3B: Safety & Emergency Procedures - The number and extent of security, physical plant, environmental and other emergencies are minimized. When they occur, the response mechanism minimizes severity.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
3C: Rules & Discipline - The institution's rules of conduct and sanctions and procedures for violations are communicated to all inmates and staff. The disciplinary process respects due process.	3C-1	The total number of major disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	654	574	1.14
	3C-2	The total number of minor disciplinary reports, as defined by the agency, in the past 12 months divided by the average daily population in the past 12 months.	28	574	0.05
	3C-3	Number of offender on offender assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0

	3C-4	Number of offender on staff assaults, as defined in the SIS form, in the past 12 months divided by the average daily population in the past 12 months.	0	574	0
3D: Inmate Rights - The facility protects the constitutional rights of offenders and seeks a balance between the expression of protected liberties and the preservation of institutional order.	3D-1	Number of grievances found in an inmate's favor divided by the number of grievances filed in the 12 month period.	23	574	0

4. Special Management Housing & Restrictive Housing: In general, inmates who threaten the secure and orderly management of the institution, posing a threat to others or a danger to themselves, are removed from the general population and placed in designated units. Such assignments are made appropriately and justifiably, and offenders placed into such categories are treated justly, humanely, in a constitutionally correct manner and prepared for return to less restrictive units.					
4A: Special Management - Inmates who pose a threat are separated from general population and placed in a cell in a special management unit; (defined as segregation and including administrative segregation, protective custody or disciplinary detention); for periods of time less than 22 hours per day.	4A-1	Average number of offenders in Special Management Housing per month over the past 12 months divided by the average daily population in the past 12 months.	0	0	0
4B: Restrictive Housing - Inmates who pose a direct and clear threat to the safety of persons or a clear threat to the safe and secure operation of the facility are separated from general population and placed in restrictive housing units / cells for periods of time 22 hours per day or greater.	4B-1	Average number of offenders in Restricted Housing per month over the past 12 months divided by the average daily population in the past 12 months.	24	574	0.04
	4B-2	Average number of offenders in Extended Restrictive Housing per month over the past 12 months divided by the average daily population in the past 12 months.	180	574	0.31
	4B-3	Number of offenders released from Restrictive Housing by the appropriate authority within 24-hours in the past 12 months divided by the total placed in Restrictive Housing in the past 12 months.	21	237	0.09
	4B-4	Number of offenders in Extended Restrictive Housing that were released directly into the community from either Restrictive Housing or Extended Restrictive Housing within the past 12 months divided by the total number of offenders released in the past 12 months.	9	38	0.24
5. Institutional Services: Internal assignment to housing and program services should meet the basic needs of the offender consistent with the safe operation of the facility and should prepare the offender for successful reintegration into society upon release as appropriate.					
5A: Reception & Orientation - All incoming inmates undergo thorough screening and assessment at admission and receive a thorough orientation to the institution's procedures, rules, programs, and services.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			

5B: Classification - Inmates are classified to the most appropriate level of custody and programming both on admission and upon review of their status.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5C: Food Service - Meals are nutritionally balanced, well-planned, and prepared and served in a manner that meets established governmental health and safety codes.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5D: Sanitation and Hygiene - The institution's sanitation and hygiene program protects the health and safety of staff and offenders.		<i>Compliance verified through expected practice files. No outcome measure required.</i>			
5E: Social Services - Professional services including individual and family counseling, family planning and parent education; and programs for inmates with drug and alcohol addiction problems, meet the needs of identified inmates.	5E-1	Where a substance use disorder treatment program exists, the number of treatment slot available divided by the average daily population in the past 12 months.	4	574	0.01
	5E-2	Where a substance use disorder treatment program exists, the number of completers of the program divided by the average daily population in the past 12 months.	6	574	0.01
	5E-3	Where a sex offender treatment/management program exists, the number of program slot divided by the average daily population in the past 12 months.	N/a	N/a	N/a
	5E-4	Where a sex offender treatment/management program exists, the number of completers divided by the average daily population in the past 12 months.	N/a	N/a	N/a
5F: Reentry - The institution provides a structured program to help inmates make a satisfactory transition upon their release from incarceration.	5F-1	The number of offenders who have completed their re-entry plan, as defined by the agency, in the past 12 months divided by the number of inmates released in the past 12 months.	N/a	N/a	N/a
7. Inmate Programs: The institution's programs for inmates provide meaningful work, educational, and recreational programs designed to facilitate a stable institutional environment and the inmate's subsequent reentry into the community.					
7A: Work and Correctional Industries - Work and correctional industries programs incorporate work conditions that reflect jobs in equivalent work categories outside of the institution.	7A-1	The number of academic/vocational educational program slots available in the past 12 months divided by the average daily population in the past 12 months.	0	0	0.00%
	7A-2	The average number of offenders with full time work/program assignments in the past 12 months divided by the average number of offenders eligible for work assignment in the past 12 months.	0	0	0.00%
7B: Academic and Vocational Education - The facilities academic and vocational education programs improve the educational levels of assigned offenders and participate in program accreditation, promote staff professional certification, incorporate community resources and participate in internal and external peer review.	7B-1	The number of academic/vocational slots available divided by the average daily population in the past 12 months.	15	559	0.02%
	7B-2	The number of offenders who passed the General Equivalency Diploma (HI Set) exams while confined in the past 12 months divided by the average daily population in the last 12 months.	0	559	0.00%
	7B-3	The number of academic/vocational competency certificates issued in the past 12 months divided by the number of program slots available in the past 12 months.	0	0	0.00%

<p>7C: Recreation and Activities: Recreation and similar leisure activities are provided to reduce idleness, provide opportunities for skill acquisition, promote healthy activities and foster positive group interaction</p>		<p><i>Compliance verified through expected practice files. No outcome measure required.</i></p>			
<p>7D: Mail, Telephone & Visiting - The maintenance of family and community ties through the provision of comprehensive mail, telephone and visiting services is critical to stable institutional adjustment and improves opportunities for successful reintegration.</p>		<p><i>Compliance verified through expected practice files. No outcome measure required.</i></p>			
<p>7E: Library - The facility should provide library services that support educational programs, promote reading skills, enhance leisure activities and maintain awareness of circumstances in the community at large.</p>		<p><i>Compliance verified through expected practice files. No outcome measure required.</i></p>			
<p>7F: Religious Programs - The offender population should have the opportunity to participate in the practices of their faith group as enhanced through the supplemental contributions of community resources.</p>	<p>7F-1</p>	<p>The number of regular participants as defined by the agency, in structured religious programming in the past 12 months divided by the average daily population in the past 12 months.</p>			