

Commission on Accreditation for Corrections

The Founding Pillar of Correctional Excellence

Arkansas Division of Correction

Mississippi County Work Release Center

Luxora, Arkansas

May 14-15, 2026

American Correctional Association

Visiting Committee Report – Adult Community Residential Services (ACRS) 4th Edition

Facility Name: Mississippi Work Release Center
Agency Name: Arkansas Division of Correction
Location: Luxora, Arkansas
Audit Dates: May 14-15, 2026
Audit Type: Reaccreditation
Facility Administrator: Deputy Warden Linda Louis-Bourgeois
Rated Capacity: 186
Actual Population: 182
Average Daily Population: 186
Average length of Stay: 8 months and 17 days
Security/Custody Level: Minimum
Age Range of Offenders: 21-63
Gender: Male
Staff Members: 36 security, 0 medical (Contract), 6 administrative
Vacancy Rate: security-.36%, medical (Contract), administrative-0%
Auditor(s):
- Chairperson- Shelia Y. Oubre-4-ACRS-1A-01 through 4-ACRS-4C-24
- Team Member-Donnis Chatman-Harris-4-ACRS-5A-01 through 4-ACRS-7F-10

1. Executive Summary

The Mississippi County Work Release Center (MCWRC) is a minimum-security adult male facility operated by the Arkansas Division of Correction, underwent a reaccreditation audit conducted on May 14-15, 2026, in accordance with the American Correctional Association (ACA) Adult Community Residential Services 4th Edition, 2016 Standards Supplement. At the time of the audit, the facility had a rated capacity of inmates, and the actual population was 182

The Mississippi County Work Release Center demonstrated strong overall compliance with ACA expected practices, achieving 100% compliance with the 32 mandatory expected practices that were applicable to the facility. Of the 218 non-mandatory expected practices, there were 14 that were not applicable to the facility. The facility achieved 100% compliance with the 204 expected practices that were applicable to the facility.

Staff demonstrated a strong understanding of the accreditation process, and all were extremely knowledgeable of their areas of responsibility. Facility leadership was engaged and was very receptive to questions and were open to recommendations made by the audit team members.

Overall, the audit team found that the Mississippi County Work Release Center, operates at a high level of professionalism, and demonstrates substantial compliance with the expected practices, as established by the American Correctional Association.

2. Facility Description

The Mississippi County Work Release Center is a minimum-security facility, located in Luxora, Arkansas, in Mississippi County. The MCWRC was established in 1975 with the last full renovation being conducted in 1999-2000. The MCWRC houses class 1-a and 1-B inmates that work on the compound and out in the community.

The MCWRC has inmates assigned to Regional Maintenance, kitchen crew, porters, and unit management with several other jobs. The Regional Maintenance Program provides work crews for the community. The work not only helps the inmates develop a good work ethic, it also helps communities by using inmate labor to perform costly cleanup along highway frontage and around city, county, and government buildings. The Regional Maintenance Program has also aided in cleaning up communities after severe weather tragedies.

The mission of MCWRC is to protect, educate, and train male inmates so they can re-enter society as law-abiding and tax-paying citizens upon release.

3. Standards Compliance Overview

Functional Area	Total Standards	Not Applicable	In Compliance	Non-Compliant
Safety	34	1	33	0
Security	29	3	26	0
Order	7	0	7	0
Care	39	4	35	0
Program and Activity	28	1	27	0
Justice	25	2	23	0
Administration and Management	88	3	85	0

	Total Standards	Not Applicable	In Compliance	Non-Compliant
	250			
Mandatory	32	0	32	0
Non-Mandatory	218	14	204	0
Mandatory Compliance		100%		
Non-Mandatory Compliance		100%		

Part 1: Safety

1A. The community, staff, and Offenders are protected from injury and illness caused by the physical environment.

MCWRC has a capacity of 182 inmates. The inmates are housed in two (2) buildings, the Regional Maintenance building and the Work Release building.

- Regional Maintenance Building-houses inmates assigned to the public works crew. The following areas are located in the Regional Maintenance Building: the medical clinic, inmate

commissary, laundry, food service, dining hall/visitation, property room, two (2) temporary holding cells, Master Control Center, and Security Office.
    - Barracks style living
        - A barracks-28 inmates assigned
        - B barracks-29 inmates assigned
        - C barracks-27 inmates assigned
        - 1A barracks-14 inmates assigned
        - 1B barracks-14 inmates assigned
        - 2A barracks-14 inmates assigned
        - 2b barracks-14 inmates assigned
- Work Release Building
    - Dormitory style living-42 inmates

Each living unit consists of a dayroom, table and chairs for seating, writing surfaces, bookshelves, televisions, tablets, microwaves, bunk/bed area, individual storage lockers, restroom areas (toilets, sinks and showers). Secured mailboxes for outgoing mail, sick call requests/kiosk stations, commissary orders, and grievances.

Environmental conditions at MCWRC were observed to be well maintained and compliant with applicable expected practices. The facility was found to be clean and orderly throughout the living units, administrative areas, and exterior grounds. It is evident that inmates and staff are following the established facility housekeeping plan. MCWRC building structure was found to be well maintained and temperatures were within the appropriate comfort levels. The ratio of showers, toilets and sinks followed the expected practices established. During the tour, the team found that the hot and cold running water was operational, and that the hot water temperature was approximate.

The facility has a preventive maintenance program, which is ongoing. MCWRC has one (1) generator, which is tested weekly, and is capable of maintaining the facility's power source.

MCWRC contracts with outside vendors to provide their water, sewage, gas operations, and vermin and pest control. The companies are as follows: Burdette Water System, Black Hill Energy, and Allstate Pest Solutions. The facility also contracts with Environmental Inc, for the removal of trash and rubbish. And Stericycle, for monthly biohazard disposal services.

The overall sanitation of the facility was found to be good. MCWRC has a Sergeant assigned to oversee Sanitation/Chemicals and is responsible for ensuring that daily and weekly sanitation inspections are conducted by unit staff, and that the facility abides by all established safety and sanitation regulations.

MCWRC does not house female inmates; therefore, expected practice 1A-14, is non-applicable.

1B. Vehicles are maintained and operated in a manner that prevents harm to the community, staff, and offenders.

MCWRC has two (2) buses, three (3) vans, and two (2) other state vehicles that are utilized for transportations purposes. Staff conduct post and pre inspections of the vehicles and maintain trip logs. When a vehicle needs to be serviced and/or repaired, the vehicle is taken out of operation until said repairs can be made. All vehicles are being inspected annually and are all in good

working conditions. The facility has four (4) staff members that are assigned as bus drivers. All have the proper credentials to operate the buses. The Safety Office staff oversee fleet operations.

1C. The number and severity of emergencies are minimized. When emergencies occur, they are responded to appropriately to minimize severity.

All facility emergency plans are reviewed upon initial hiring, and annually during facility in service training.

MCWRC is protected with a hard wire smoke detection system that is monitored 24 hours a day by the Master Control Center. Both populated and non-populated areas are checked systematically. MCWR's additional fire protection systems include; pull stations, emergency lighting, strobe lights, audio notification, and smoke detectors. With the exception of the facility Work Release, building all remaining buildings maintain sprinkler systems. There is one (1) enunciator panel located within the facility's "main" building entrance. Equipment is tested by an automatic sprinkler system which is maintained and tested quarterly.

Fire extinguishers (44), carbon monoxide detectors, smoke detectors and pull stations are located throughout the remaining locations of the facility. Fire extinguishers, and first aid kits are also stationed in all assigned facility vehicles. The facility maintains a total of four (4) SCBA's of which two (2) are located in the facility (dining area) and two (2) are secured in the maintenance building as backup. Fire safety equipment was inspected during tour were found to be compliant and in good order. The facility contracts with Marmic, a local vendor, to provide yearly service on all of the fire extinguishers. Smoking is not permitted on grounds. Security staff are regularly trained in the use of all fire equipment. Facility staff were knowledgeable of the procedures for evacuating residents. Additional training is provided in evacuation procedures. Fre drills are conducted five times per quarter to include the administrative building. Security and safety inspections are conducted on both (2) holding cells. Inspection, cleaning and testing of all doors, equipment locking mechanisms, as well as safety equipment are conducted on a daily basis.

Flammables and toxic chemicals were found properly stored and inventoried. Diluted products which have been pre-mixed are utilized for routine cleaning. A review of the facility cleaning supply inventories Safety Data Sheets and safety equipment were found to be organized, properly labeled, inventoried and stored.

Documentation provided confirms that the MCWF meets all applicable federal, state, and local fire safety codes. Annual fire/safety inspections are conducted by the State Fire Marshal. The last inspection was conducted on March 10, 2026. The facility's fire evacuation plan is certified by the State Fire Marshal. The Facility Life and Safety Corporal and assigned staff conduct daily and monthly inspections of the facility and ensure that the facility adheres to all fire and safety regulations. The Life Safety Corporal is also responsible for accompanying the State Fire Marshal on all inspections, and submitting corrective actions to all deficiencies found during the annual inspection.

During the Accreditation Cyle, the facility has not had any fires, nor had any other emergencies. The Oceola Fire Department services the facility with a response time of 5 to 7 minutes. Ambulatory services are conducted by Pafford Emergency Medical Services with a response time of 5-7 minutes

Part 2: Security

2A. The community, staff, and Offenders are protected from harm. Events that pose a risk of harm are prevented. The number and severity of events are minimized.

MCWR has three points of egress into the facility. The front entrance of the Administrative Building serves as the facilities' main entrance for visitors, contractors and staff. The sallyport entrance of the "main" building serves as the vehicle/truck delivery entrance, and a side entrance adjacent to the sallyport which serves as the "main" institution entrance for authorized work release MCWR inmates entering and exiting the facility.

The facility's front administrative entrance is manned by an entrance security station by which all visitors must sign in, present valid ID, submit to and receive clearance to an authorized personnel and property search prior to entry into the facility. Entrances are electronically locked, and visitors, staff and residents gain entrance after identifying themselves and they are then admitted into authorized areas on the facility compound. All visitors, contractors and other non-facility staff are required to show a picture ID and sign in and out of the facility.

The Master Control Center is the central hub of all security activity for the facility. The area is enclosed, and is manned 24 hours per day, 7 days per week. Security staff assigned to the Master Control Center are responsible for controlling all movement in and out of the building, issuing keys, and monitoring the security cameras

MCWRC' has a total of 36 security positions, that consists of the following: one (1) Captain, one (2) Lieutenants, ten (10) Sergeants (which includes 4-Kitchen Sergeants), seventeen (17) Corporals, and three (3) Correctional Officers. There are two (2) security shifts, 6:00am – 6:00pm, 6:00pm – 6:00am. Correctional Officers are assigned to housing floors and randomly observe inmate movement and activities, conduct wellness checks, conduct counts, supervise unit cleaning and provide conflict resolution for inmates.

MCWR has a small arsenal that is secured and in order. The assigned facility Armorer serves as the overseer of this area. It is located in the administration building to the right of the main entrance. The door is steel and includes two (2) locks. The ceiling is made of heavy steel. One (1) gun clearing barrel is secured outside of front entrance of the administration building. Law enforcement and/or visitors authorized weapons are instructed to keep weapons in their secured vehicles. Entrance into the arsenal area is by restricted access only. Weapons and equipment are stored in a locked vault and storage cabinet. Weapons and ammunition, restraints, emergency "jump bags" and equipment were found properly inventoried.

Inmate head counts include: 12:00am, 1:00m, 2:00am, 3:00am, 5:00am, 6:00am, 8:00am, 10:00am, 12 noon, 2:00pm, 4:00pm, 6:00pm, 8:00pm and 10:00pm Unofficial headcounts/wellness checks are also conducted throughout the shift.

In March 2026, MCWRC started the Electronic Monitoring Program (GPS Ankle Monitoring). The following are some of the criteria that must be met continuously for ninety (90) days, disciplinary free for thirty (30) days, and must not have any active warrants. The sponsors must be immediate family, have no convictions in the past, must be on inmate's approved visitation list, must be 18 years old, must have a land line in the home. If approved, the inmate will receive a 33-hour furlough for the first four (4) visits. The departure time will be no earlier than 8 am on Saturday and the return time will be no later than 5 pm on Sunday. On the fifth furlough, the furlough will be

for 48 hours. The departure time will be no earlier than 5 pm on Friday, and the return time will be later than 5 pm on Sunday. While on the furlough, furlough checks will be randomly made by Work Release and Security Staff at the residence, the inmate is required to call into MCWRC. If an inmate fails to comply, contact will be made with the local Sheriffs Department. There is no cost to the inmate to participate in the electronic monitoring program; however, if he damages the ankle monitor, a fee of $200 will be accessed.

MCWRC does not house female inmates; therefore, expected practice 2A-05, is non-applicable. MCWRC employees are not governed by civil service or union procedures; therefore, expected practice 2A-05, is non-applicable.

Inmates do not have to pay to participate in the electronic monitoring program; therefore, expected practice 2A-17, is non-applicable.

2B. Physical force is used only in instances of self-protection, protection of the offender or others, prevention of property damage, prevention of escape.

Staff are trained in Use of Force during the annual in service training. During year 3 of the accreditation cycle, MCWRC had no reported use of forces.

2C. Contraband is minimized. It is detected when present in the facility

Facility searches and inmate searches are being conducted upon returning from details. All contraband found is properly handled and disposed of.at the end of the disciplinary process. Chain of evidence forms are completed and if a disciplinary report is written, the contraband is held as evidence and disposed of at the conclusion of the process. Additional searches are performed once per year or more frequently, if needed by trained K9s, and the Division of Correction Regional Response Team.

2D. Improper access to and use of keys, tools and utensils are minimized

Key Control is well maintained via the chit system. Master keys are accessed to appropriate staff only. The Shift Supervisor oversees key counts, assignments and monitoring of all keys, including those assigned as keep on person and those assigned to staff on shift. All keys are maintained and issued by Master Control. Keys rings were soldered. A spot check of the inventory showed no discrepancies. Class A and Class B tools are properly labeled and caged with corresponding identified logged system. Tools and sharps were found properly inventoried (chit system), labeled and stored in a secure location.

Part 3: Order

3A. Offenders comply with rules and regulations

MCWRC has a inmate handbook that is available in both English and Spanish and is issued to all inmates during the facility intake. The handbook provides basic information about the Arkansas Division of Correction and MCWRC policies and procedures. It contains a list of prohibited acts, provides a brief description of the disciplinary process, and outlines disciplinary actions which may be taken. Inmates are expected to follow all policies and comply with the rules and regulations outlined in the handbook. During orientation, the rules and regulations are reiterated by MCWRC staff. Orientation is conducted on the day of arrival or within 24 hours of arrival.

Part 4: Care

4A. Food service provides a nutritionally balanced diet. Food service operations are hygienic and sanitary

MCWR food service department operates under the authority of the state of Arkansas Division of Correction. Four (4) Food Service staff, and six (6) inmates are assigned to work in the food service area, covering two (2) shifts 6:00 am-6pm, and 6pm-6am. All inmates working in food service area receive medical clearance and are provided with safety training. All food service staff are certified in Servsafe procedures. Security staff also assist in providing additional coverage during hours of operation. MCWR provides inmates with three (3) hot meals per day. The average daily cost for a resident meal is $3.47. A certified dietitian reviews and approves the Master Menu system. Both general and special diet menus have a four-week rotating cycle. Special and/or religious diets are provided upon request and administrative approval. At the time of review, the facility had 60 diets.

Bagged lunches are prepared for inmates who are unable to return to the facility for meals. These bagged lunches are stored in a large cooler in the Food Service stationed area and are distributed to the inmate as they either depart or return back from their outside daily work assignment. Hotboxes are available for meals served when inmates return back in from work.

Inmate mealtimes are breakfast-3:00 am, lunch 10:00 am, and dinner 3:00 pm. Inmates are fed in the visitation area, which doubles as the dining hall. Proper temperature checks and logs were inspected in all freezers and storage areas. All were found accurate and in order. During the inspection of the freezer, an ice buildup was noticed on the entrance and throughout the freezer. Eddie Powell, Assistant Director of Construction/Maintenance, was present and completed a requisition for the door to be replaced.

Sanitation throughout the food service area was good. All meals were prepared in a secure environment. Cleaning supplies were found to be organized, properly stored, and inventoried. Kitchen tools and equipment were well maintained. Tools are shadow boarded and signed out to the workers using the chit system. Restroom facilities for both residents and staff were in close proximity to all workstations. The Arkansas Department of Health Environment Health Protection Service completes annual inspections of the kitchen.

In the Quarterly Newsletter from Deputy Warden Louis-Bourgeois, she praised the kitchen staff innovation that saved the center nearly $12, 000 annually. The team was challenged to stop purchasing bread from an outside vendor and learn to produce it in-house using existing ingredients. Through trial and error, the staff mastered new bread-making techniques, experimented with recipes, and refined their craft. They also took on the responsibility of training the inmates, turning the initiative into both a cost-saving measure and a valuable skill-building opportunity. Cudos to the staff and the inmates.

On Thursday, May 14, 2026, the team sampled the dinner meal. The meal was tasty, well presented, and was in accordance with the week 2 master menu. And the bread was good.

4B. Offenders maintain acceptable personal hygiene practices

MCWRC has centralized institutional laundry, that is operational Sunday-Friday from 6 am-6pm. The laundry has two (2) washers, two (2) dryers and one (1) steam presser**.** Lint traps were clean and free from debris. The inmate assigned stated they are cleaned after each drying cycle. The

following chemicals are added manually laundry sour (2 ounces), laundry soap (4 ounces), and dry bleach (2 ounces).

Inmates are issued three (3) sets of uniforms, with one (1) for visitation. State clothing, personal laundry bags, towels and washcloths are washed and/or exchanged three (3) times per week. Inmates at MCWRC wear different colored uniforms, based upon their assigned programs and/or assignments. White is worn by regional maintenance, kitchen, laundry, sanitation/porter, commissary, and onsite maintenance workers. Grey is worn by inmates that have free world jobs. Whites and shoes are exchanged every six (6) months.

Sheets, pillowcases and blankets are washed every Sunday. During intake inmates are provided with indigent supplies which consist of tissue, soap, toothpaste and a razor. On a monthly basis indigent supplies are issued.

The overall sanitation of the housing units was exceptional. The restrooms, sleeping areas, and dayrooms were clean, order and clutter free. All furnishing were found to be cleaned and in good order.

4C. Offenders maintain good health

The medical department at MCWRC is located in the facility's main building adjacent to the laundry. And is comprised of one single room, which has office space, medication/equipment and supply storage. Although the space is limited, I found the area to be clean, and well organized.

MCWRC's medical services are provided under the contractual authority of Wellpath Services. Onsite medical clinic hours of operation are Monday-Friday from 8 am-4pm. Medical staffing consists of one (1) LPN, and an after-hours Health Services Administrator. Two (2) providers are onsite two times per week.

Medical services provided at MCWRC include sick calls, medication management, Chronic Care clinics, illness prevention, and infectious disease clinics. Special/Chronic care services include hypertension, diabetic, seizures, Hep C, asthma and COPD. TeleHealth services are available if needed.

Upon arrival nursing staff provide orientation and screening. Information regarding access to care and health education is also provided to the inmates. Medication is only administered by medical staff. Inmates are authorized KOP and OTC. Inmates may also purchase OTC meds by way of the inmate commissary. Prescribed medications are ordered through Diamond Pharmacy and delivered within 24 to 48 hours. The back up is the local pharmacy. Medical bulk stock inventory is counted and verified monthly. Full count medication cards that have not left the medication supply room are returned for credit. Routine quarterly audits are conducted. At the time of discharge, inmates are provided with a 30-day supply of medication. No narcotic or psychotropic medications are maintained at MCWRC. MCWRC does not provide mental health services. Inmates in need of these services are transferred to a facility that provides the necessary services.

Medical sick call hours are provided Monday-Friday. Inmates requesting services are required to submit a sick call by way of the kiosk. Kios requests are received electronically. The nurse collects and triages the sick call forms while on-site. After hours the nurse at Northeast Arkansas Community Corrections triages sick call forms. In mates are charged a $3 copay for initial visits. Inmates are not charged for routine follow-ups and/or annual medical appointments. Medical

treatment is never denied due to the inability to pay. On-site dental services are not provided by MCWRC. Dental services are provided at Northeast Arkansas Community Corrections, one (1) day per week. Weekly on Thursdays, Mobile X is available for on-site Xray services. LabCorp services are utilized lab work. The LabCorp courier box is located in the administration building, and the restricted key is located in Master Control.

Inmates requesting sick calls and/or Chronic/Specialty Care consults that require a higher level of medical care are transported to the local hospital. Emergency hospital services are provided by Mississippi County Hospital, which is approximately 5-7 minutes from the facility. They are transported by security staff via a security van or via ambulatory services, provided by Pafford Ambulatory Services, which has about a 20-minute response time.

MCWRC's medical records are provided electronically via the Electronic Offender Management Information System (EOMIS). Prior to any medical information being released the inmate has to sign a release of information form, authorizing consent. During the accreditation cycle, MCWRC did not participate in research projects.

MCWRC only receives intra-system inmates; therefore, expected practice 4C-07 is non-applicable.

MCWRC facility staff does not distribute any medications; therefore, expected practice 4C-13 is non-applicable.

MCWRC does not house female inmates; therefore, expected practices 4C-14, and 4C-14-1 are non-applicable.

Part 5: Program and Activity

5A. Offenders successfully return to the community

Offenders housed at Mississippi County Work Release Center participate in programs that support successful community reintegration, including:

- GED preparation and completion
- Literacy development
- Industry certification opportunities
- Substance abuse treatment and recovery support, including AA/NA

Offenders develop job skills through public- and private-sector employment opportunities and provide volunteer service throughout Mississippi County and through the Arkansas Division of Correction Central Maintenance Department. During interviews with offenders who had recently entered the program, the audit team discussed each offender's skills, work experience, and goals, as well as how the program could support successful reentry. One offender reported earning a welding certification while incarcerated and expressed interest in using that training to obtain employment and build a stable future at the work center.

Regional Maintenance is a community-based program consisting of inmate work squads who perform a variety of jobs for the state, county and local government agencies and non-profit

organizations. Job placements include welding, painting, shipping & receiving, fabrication, machinists, food service, warehouse, and mechanics & tire replacement.

MCWRC's Community Employers are as follows: Kagome, Steel Technologies LLC, Lexicon, D&L Inc, Bronco Industrial, NIABO Ahead of the Flow, Prospect Steel, Telling, Mark's Roadside Services, LLC, Pollard Products, Inc., Venus Corporation, Blytheville Wholesale Supply, Inc., Hybar, and Viserion Grain

Offenders have access to recreational opportunities that support constructive leisure time and personal wellness. Available activities and resources include board games, movies, tablet-based music, dayroom activities, writing surfaces, and a small outdoor recreation area. Although there is no onsite library, offenders may access reading materials through their tablets.

The facility dayroom also accommodates seating and table space for reading, writing, and leisure group activities. MCWR does not maintain an indoor gymnasium nor a music program. MCWRC maintains a small outdoor recreation area adjacent to the facility compound. Hours of outdoor recreation are scheduled from 6:45am to 8:00pm. The area accommodates space for the following outdoor activities: basketball, football, softball, hand weight stand-alone machine horseshoes, and free play. There are also benches for relaxing. The facility also maintains an outdoor walking area that circles around this interior outdoor space. Outdoor space does not provide coverage to accommodate inclement weather.

MCWRC does not have an assigned Chaplain; however, upon agreement, a Chaplain provided by a surrounding facility provides additional oversight and resources to the agency's programming. Through the facility volunteer program additional ministerial and community leaders also assist with programming. Services include religious counseling, worship services, and pastoral care throughout the week or as needed. General and non-denominational worship services are conducted: Tuesday, Thursday and Sunday from the hours of 5:30pm through 8:00pm. Additional enhanced self-help religious services are provided through Securus Technologies. At the time of review the facility Chapel and all other areas assigned for religious programming were found clean and in order. The facility Chapel also serves as shared space for GED, AA and NA programming.

MCWRC has not had any new construction; therefore, expected practice 5A-26, is non-applicable.

Part 6: Justice

6A. Offenders' rights are not violated

Offenders can maintain contact with legal representatives through telephone calls, legal mail, and attorney visits. Law library is also available on the tablet.

Mailroom operational procedures are comprised of four (4) authorized delivery components: general correspondence, Inter-Unit Correspondence, privileged correspondence, and publications. Mail operational services are provided on a five (5) day per week schedule (Monday through Friday), with the exception of Saturday, Sunday and holidays. All incoming mail is delivered within 24 hours for letters and 48 hours for packages, excluding weekends and holidays. Each of the five (5) days, inmates receive incoming mail and are afforded the opportunity to send out mail.

Processing of incoming legal mail consists of mail served to inmates and opened in the presence of the inmate. There are no restrictions on the amount of legal mail sent from/to the inmate. Processing of incoming religious mail includes items reviewed and opened and screened prior to distribution. Inmates are provided with unfettered access to scheduled court hearings and probation/parole services.

The facility counselor demonstrates strong knowledge of the offender population and plays a central role in screening and selecting offenders for program participation. The counselor is also responsible for coordinating each offender's release plan.

MCWRC does not house disabled inmates that cannot perform basic-life functions or need to perform self-care and personal hygiene in a reasonably private environment; therefore, expected practices 6A-04-1, and 6A-04-2, are non-applicable.

6B. Offenders are treated fairly

The work release program does not discriminate against offenders, as evidenced by observations during the tour and review of program records. Established eligibility criteria are used to determine whether offenders qualify for program participation.

Department policy allows offenders to submit grievances through a series of established steps when concerns arise. This process is explained to offenders upon admission to the program. Inmates have access to a departmental-developed informal and formal grievance process by way of ready-available forms. Grievance forms can be given to any staff member to be processed. The facility Grievance Coordinator handles all grievances.

6C. Alleged rule violations are handled in a manner that provides offenders with appropriate procedural safeguards

The offender handbook clearly outlines the rules, expectations, and requirements offenders must follow. Each offender is required to sign an acknowledgment confirming receipt of the handbook. When an offender receives a rule violation, the matter is investigated within 24 hours. Following the investigation, the offender appears before the disciplinary judge at the central office of the Arkansas Division of Correction via zoom. This process provides offenders with the opportunity for an impartial hearing and ensures appropriate procedural safeguards are in place. Inmates are allowed to appeal the decision of the hearing.

6D. Offenders take responsibility for their actions

Offenders are required to meet mandatory financial obligations, including court-ordered fines, child support, transportation to job sites, room and board, and federal taxes. After all required deductions are made, the remaining funds are deposited into the offender's account and returned upon release.

Part 7: Administration and Management

7A. The facility operates as a legal entity

Mississippi County Work Center operates under the authority of the Arkansas Division of Correction, which provides the policies and procedures that govern the work center's operations. Applicable state statutes establish the legal basis for the facility's operation.

MCWRC is not a private agency; therefore, expected practices 7A-03 and 7A-04, are non-applicable.

7B. Staff, contractors and volunteers demonstrate competency in their assigned duties.

Staff hiring and promotional practices are governed by applicable state administrative directives and employment policies. The facility is led by a deputy warden, who is responsible for overall facility operations. An organizational summary was available in the file for review and reflected the facility's operational structure.

Contractors working with the Arkansas Division of Corrections must pass a background check and comply with all applicable legal and administrative requirements, including immigration status verification, boycott law requirements, licensing standards, and insurance requirements. All vendors are vetted through Central Maintenance in Pine Bluff before providing services.

All volunteers must complete an application and undergo a background screening before providing services. The screening process includes a review of criminal history, driving records, and personal references. Volunteers are also required to sign a confidentiality statement, comply with agency policies and procedures, and attend orientation to ensure they understand program expectations and facility processes. At the time of the audit, four certified volunteers were available to provide services to offenders.

7C. Staff are professional, ethical and accountable

Personnel policies and procedures provide clear guidance for staff conduct, ethical behavior, and accountability. These procedures support a professional workforce, promote staff retention, and help ensure effective facility operations in compliance with applicable legal and ethical requirements.

The Arkansas Division of Correction follows Equal Opportunity Employer principles to support fair employment practices and ensure staffing practices remain current with applicable standards and operational needs. The EOE poster is displayed in the administration building for staff review.

All staff receive an annual performance review to identify strengths, areas for improvement, and professional development needs. A formal meeting is conducted to discuss the review and any needed corrective or developmental action.

Disciplinary policies and procedures are in place to address staff misconduct or policy violations. These procedures include safeguards designed to protect both staff and offenders and to ensure concerns are handled fairly and consistently with confidentiality.

7D. The facility is administered efficiently and responsibly

All accounts are maintained in accordance with sound accounting principles, as reflected in documentation reviewed for offender accounts and facility operations. An annual budget is submitted to the central office to support facility operations. The budget request addresses all major operational needs, including facility maintenance, food service, health care, and offender programming. Funding is derived from appropriations provided to the Arkansas Division of Correction through the state budget allowance. Capital improvement requests are coordinated through the Central Maintenance Department. Review of policies, procedures, and financial records indicated that the facility maintains a high level of fiscal responsibility.

MCWRC did not have any research projects during this accreditation cycle.

Inmate property is managed by the Property Control Officer. During intake, all personal property is inventoried in the presence of the inmate. The inmate receives a copy of the completed property sheet. The property room is located in the administration building and has controlled access.

MCWRC did not have any inmate deaths during this accreditation cycle.

7E. Staff is treated fairly

Policies, procedures, and the employee handbook are provided to all employees to promote fair treatment and consistent workplace expectations. The handbook outlines procedures for addressing employee grievances, disciplinary matters, and other workplace concerns. The Arkansas Division of Correction is an equal opportunity employer and maintains policies that support fair and equitable employment practices.

7F. The facility is a responsible member of the community

MCWRC is a part of the Community Relations and Advisory Board. As a community work center, Mississippi County Work Center places strong emphasis on community service as a central part of its mission. A community advisory board has been established and meets annually to support communication and collaboration between the facility and community stakeholders. The most recent meeting was held on December 11, 2025, and included discussion of program achievements, future goals, and opportunities to strengthen existing community relationships. The facility also maintains emergency contact numbers for local law enforcement, including the police department and sheriff's department. The county sheriff's department is located adjacent to the facility, supporting timely coordination when needed.

Currently, MCWRC has a total of three (3) volunteers, that have delivered a total of 235 hours of service during year 3 of the accreditation cycle (May 1, 2025-April 30, 2026). The inmates have provided a total of 23, 375 hours of community service.

4: Examination of Records

A. Shifts

The audit team was present on the first day of the audit from 8 am-6:30 pm. The team interacted with staff from both of the shifts and attended the 2nd shift line up. And from 7:55 am until the closeout on the second day of the audit. Throughout the audit, the staff were exceptional. They were all professional and were exceptionally knowledgeable about their assigned areas. There was no one person that stood out, they were all exceptional.

B. Status of previous non-compliant expected practice with an approved plan of action.

During the last reaccreditation audit, MCWRC had no non-compliant expected practices.

5: Interviews

A. Offender Interviews

The team had the opportunity to speak with 20 inmates. They stated that they felt safe and that the staff treated them with respect. They stated that the food was good and the portions were adequate. There were no complaints about the medical services.

ACA did not receive any correspondences were received from inmates, staff or members of the public, nor were any presented to the team upon our arrival.

B. Staff Interviews

The team had the opportunity to speak with staff during the tour of the facility. As previously stated, staff were very professional and were exceptionally knowledgeable of their assigned areas. They also took pride in their areas and were complementary to the administrative staff. MCWRC has a family-oriented atmosphere and exemplifies teamwork. It was a pleasure meeting and working with the staff.

6. Exit Discussion

The exit interview was conducted on May 15, 2026, at 9;30 hours, in the Chapel with Deputy Warden Louis-Bourgeois and twenty (20) staff members.

The following persons were also in attendance:

Tiffanye Compton Assistant Deputy Director-Central Office

Shelley Jones	Agency ACA Manager-Central Office
Jason Price	Agency Fire & Safety Officer-Central Office

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory expected practices and reviewed their individual expected practices.

The chairperson further expressed appreciation for the cooperation of everyone concerned and congratulated the facility team on the progress made and encouraged them to continue to strive for excellence in their endeavors within the Arkansas Division of Correction. It was explained that the roles of the visiting committee were to be the eyes and ears of the American Correctional Association, and to make recommendations regarding the reaccreditation audit of MCWRC. It was further explained that we cannot grant reaccreditation that would be determined by the upcoming Commission Panel Hearings at the Summer Conference, in Pittsburgh, PA.

7. Non-Compliant Expected Practices

MCWRC did not have any expected practices that were found to be non-compliant.

8. Non-Applicable Expected Practices

EXPECTED PRACTICE: 4-ACRS-1A-14

MALE AND FEMALE OFFENDERS DO NOT OCCUPY THE SAME SLEEPING ROOM.

FINDINGS:

MCWRC does not house female inmates.

EXPECTED PRACTICE: 4-ACRS-2A-05

WHEN BOTH MALES AND FEMALES ARE HOUSED IN THE FACILITY, AT LEAST ONE MALE AND ONE FEMALE STAFF MEMBER ARE ON DUTY AT ALL TIMES.

FINDINGS:

MCWRC does not house female inmates.

EXPECTED PRACTICE: 4-ACRS-2A-06

IF EMPLOYEE CONTRACTS ARE GOVERNED BY CIVIL SERVICE OR UNIONS PROCEDURES PROVIDE FOR PROVISIONAL APPOINTMENTS TO ENSURE THAT SHORT-TERM PERSONNEL, BOTH FULL-TIME AND PART-TIME, CAN BE VAILABLE DURING EMERGENCIES.

FINDINGS:

Employees at MCWRC are not governed by Civil Service or Union Procedures.

EXPECTED PRACTICE: 4-ACRS-2A-17

PROVISIONS ARE MADE FOR THOSE WHO ARE UNABLE TO PAY PROGRAM COSTS.

FINDINGS:

There is an established payment for utilization.

EXPECTED PRACTICE: 4-ACRS-4C-07

EACH NEWLY ADMITTED RESIDENT WHO HAS NOT TRANSFERRED FROM A CORRECTIONASL FACILITY UNDERGOES A MEDICAL EXAMINATION WITHIN 14 DAYS OF ADMISSION.

FINDINGS:

MCWRC only receives intra-system inmates.

EXPECTED PRACTICE: 4-ACRS-4C-13

IF MEDICATIONS ARE DISTRIBUTED BY FACILITY STAFF, RESORDS ARE MAINTAINED AND AUDITED MONTHLY, AND INCLUDE THE:

1. DATE
2. TIME
3. NAME OF RESIDENT RECEIVING THE MEDICATION
4. NAME OF STAFF DISTRIBUTING IT

FINDINGS:

Only medical staff administer medications.

EXPECTED PRACTICE: 4-ACRS-4C-14

IF FEMALE OFFENDERS ARE HOUSED, ACCESS TO PREGNANCY MANAGEMENT SERVICES ARE MADE AVAILABLE.

FINDINGS:

MCWRC does not house female inmates.

EXPECTED PRACTICE: 4-ACRS-4C-14-1 (ADDED JANUARY 2003)

WHERE NURSING INFANTS ARE ALLOWED TO REMAIN WITH THEIR MOTHER, PROVISIONS ARE MADE FOR A NURSERY, STAFFED BY QUALIFIED PERSONS, WHERE THE INFANTS ARE PLACED WHEN THEY ARE NOT IN THE CARE OF THEIR MOTHERS.

FINDINGS:

MCWRC does not house female inmates.

EXPECTED PRACTICE: 34-ACRS-5A-26

THE FACILITY'S LOCATION FACILITATES TO AND THE USE OF COMMUNITY BASED SERVICES, RESOURCES, AND PUBLIC TRANSPORTATION (NEW CONSTRUCTION ONLY).

FINDINGS:

MCWRC has not had any new construction.

EXPECTED PRACTICE: 4-ACRS-6A-04-1 (ADDED JANUARY 2002)

THE ASSIGNMENT OF APPROPRIATELY TRAINED INDIVIDUALS TO ASSIST DISABLED OFFENDERS WHO CANNOT OTHERWISE PERFORM BASIC LIFE FUNCTIONING IS PROVIDED.

FINDINGS:

MCWRC does not house disabled inmates that cannot otherwise perform basic life functions.

EXPECTED PRACTICE: 4-ACRS-6A-04-2 (ADDED AUGUST 2002)

EDUCATION EQUIPMENT AND FACILITIES, AND THE SUPPORT NECESSARY FOR INMATES WITH DISABILITIES TO PERFORM SELF-CARE AND PERSONAL HYGIENE IN A REASONABLY PRIVATE ENVIRONEMNT ARE PROVIDED.

FINDINGS:

MCWRC does not house inmates with disabilities that cannot perform self-care and personal hygiene.

EXPECTED PRACTICE: 4-ACRS-7A-02

A SOLE PROPRIETOR OPERATING A FACILOITY IS ABLE TO DOCUMENT THAT NECESSARY LEGAL MEASURES HAVE BEEN TAKEN TO PROVIDE CONTINUITY OF SERVICES IN THE EVENT OF BANKRUPTCY, INCAPACITATION, RETIREMENT, OR DEATH.

MCWRC is not a sole proprietor. It is a part of the Arkansas Division of Correction.

EXPECTED PRACTICE: 4-ACRS-7A-03 (PRIVATE AGENCIES ONLY)

THE AGENCY SATIFIES PERIODIC FILING REQUIREMENTS NECESSARY TO MAINTAIN ITS LEGAL AUTHORITY TO CONTINUE OPERATIONS.

FINDINGS:

MCWRC is not a private agency. It is a part of the Arkansas Division of Correction.

EXPECTED PRACTICE: 4-ACRS-7A-04 (PRIVATE AGENCIES ONLY)

AT A MINIMUM, THE BY-LAWS FOR THE GOVERNING AUTHORITY OF THE AGENCY INCLUDE:

1. MEMBERSHIP (TYPES, QUALIFICATIONS, COMMUNITY REPRESENTATIVES, RIGHTS, DUES)
2. SIZE OF GOVERNING BODY
3. METHODS OF SELECTION
4. TERMS OF OFFICE
5. DUTIES AND RESPONSIBILITIES OF OFFICERS
6. TIME AUTHORITY WILL MEET
7. COMMITTEES
8. PARLIAMENTARY PROCEDURES
9. RECORDING OF MINUTES
10. METHOD OF AMENDING THE BY-LAWS
11. CONFLICT OF INTEREST PROVISIONS
12. QUORUM

FINDINGS:

MCWRC is not a private agency. It is a part of the Arkansas Division of Correction.

Significant Incident Summary

This report is required for all residential accreditation programs. (*Adult Correctional Institutions; Adult Local Detention Facilities; Core Jail Facilities; Boot Camps; Therapeutic Communities; Juvenile Detention Facilities; and Juvenile Small Detention Facilities.)*

This summary is required to be provided to the Chair of your audit team upon their arrival for an accreditation audit and included in the facility's Annual Report. *(Refer to Agency Manual of Accreditation for details).* The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your accreditation specialist. This report is for Adult Correctional Institutions, Adult Local Detention Facilities, Core Jail Facilities, Boot Camps, Therapeutic Communities, Juvenile Correctional Facilities, Juvenile Detention Facilities, and Small Juvenile Detention Facilities.

Facility Name: Mississippi County Work Release Center Reporting Period: May 1, 2025-April 30, 2026

Incident Type	Months ⇨	May	June	July	August	September	October	November	December	January	February	March	April.	Total for Reporting Period
Escapes		0		0	0	0	0	0	0	0	0	0	0	0
Disturbances*		0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Violence		0	0	0	0	0	0	0	0	0	0	0	0	0
Homicide	Offender Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Staff Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Other Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	Offender/ Offender	0	0	0	0	0	0	0	0	0	0	0	0	0
	Offender/ Staff	0	0	0	0	0	0	0	0	0	0	0	0	0
Suicide		0	0	0	0	0	0	0	0	0	0	0	0	0
Mandatory Non-Compliance*		0	0	0	0	0	0	0	0	0	0	0	0	0
Fire*		0	0	0	0	0	0	0	0	0	0	0	0	0
Natural Disaster*		0	0	0	0	0	0		0	0	0	0	0	0
Other*		0	0	0	0	0	0	0	0	0	0	0	0	0

**May require reporting to ACA using the Critical Incident Report as soon as possible within the context of the incident itself.*

ACA FOUNDED 1870

YEAR 3		ACRS Outcome Measure Worksheet Mississippi Work Release Center		
Standard	**Outcome Measure**	**Numerator/Denominator**	**Value**	**Calcu-lated O.M.**
1A	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months	0	
	divided by	Average number of full-time equivalent staff positions during the past 12 months	41	. 0
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Number of sanitation or health code violations identified by external agencies in the past 12 months	2	
	divided by	Average daily offender population for the past 12 months	186	.01
1B	(1)	Number of accidents resulting in property damage in the past 12 months.	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted	292917	0
	(2)	Number of accidents resulting in injuries requiring medical treatment for any party in the past 12 months	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted	292917	0
	(3)	Amount ($) of damage from vehicle accidents in the past 12 months	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted	292917	0
1C	(1)	Number of emergencies caused by forces external to the facility that result in property damage in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0

	(2)	Number of injuries caused by forces external to the facility requiring medical attention that result from emergencies in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	0	
	divided by	Number of emergencies caused by forces external to the facility	0	0
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(6)	Number of injuries requiring medical attention that result from emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(7)	Number of times that normal facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Number of emergencies	186	0
	(9)	Number of injuries requiring medical treatment resulting from fires in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(10)	Number of fires that resulted in property damage in the past 12 months	o	
	divided by	Average daily offender population for the past 12 months	186	0
	(11)	Amount ($) of property damage from fire in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0

	(12)	Number of code violations cited in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(14)	Number of incidents of inventory discrepancies during the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
2A	(1)	Number of incidents in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(3)	Number of unauthorized offender absences from the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Number of times facility did not report offender absences to the responsible jurisdiction within the established time.	0	
	divided by	Number of unauthorized offender absences	186	0
	(5)	Number of instances of unauthorized access to the facility in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
2B	(1)	Number of instances in which force was used in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
	(2)	Number of times that staff use of force was found to have been inappropriate in the past 12 months	0	
	divided by	Number of instances in which force was used	0	0
	(3)	Number of offender grievances filed alleging inappropriate use of force in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
	(4)	Number of grievances alleging inappropriate use of force decided in favor of offender in the past 12 months	0	

	divided by	Number of grievances alleging inappropriate use of force filed	0	0
	(5)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
2C	(1)	Number of incidents involving contraband in the past 12 months	6	
	divided by	Average daily offender population for the past 12 months	186	.032
	(2)	Number of weapons found in the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(3)	Number of controlled substances found in the facility in the past 12 months	1	
	divided by	Average daily offender population for the past 12 months	186	.005
2D	(1)	Number of incidents involving keys in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of incidents involving tools in the past 12 months	1	
	divided by	Average daily offender population for the past 12 months	186	.005
3A	(1)	Number of rule violations in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of offenders terminated from the facility due to rule violations in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
4A	(1)	Number of documented offender illnesses attributed to food service operations in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of offender grievances about food service decided in favor of the offender for the past 12 months	0	
	divided by	Number of offender grievances about food service in the past 12 months	186	0
	(3)	Number of violations cited by independent authorities for food services sanitation in the past 12 months	2	

4B	(1)	Offender grievances regarding offender access to personal hygiene decided in favor of the offender in the past 12 months	0	
	divided by	Number of offender grievances about access to personal hygiene in the past 12 months	0	0
4C	(1)	Number of suicide attempts in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of offender suicides in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(3)	Number of offender grievances regarding access to health care in the past 12 months.	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Number of offender health care access complaints that are found to have merit in the past 12 months	0	
	divided by	Number of offender grievances regarding access to health care in the past 12 months	0	0
	(5)	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(6)	Number of health care access court cases decided against the facility in the past 12 months	0	
	divided by	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	0
5A	(1)	Number of offenders who are employed upon release in the past 12 months	53	
	divided by	Number of offenders released in the past 12 months	53	1
	(2)	Number of offenders who move into permanent housing upon release in the past 12 months	0	
	divided by	Number of offenders released in the past 12 months	53	0
	(3)	Number of offender substance abuse tests for which the results were positive in the past 12 months	0	
	divided by	Number of tests administered in the past 12 months	423	0
	(4)	Total number of offenders who successfully completed the program in the past 12 months	53	
	divided by	Number of offenders who left the program in the past 12 months	53	1

	(5)	Number of offenders who showed improvement as measured by the objective assessment instrument prior to release in the past 12 months	53	
	divided by	Number of offenders released in the past 12 months	53	1
	(6)	Number of offenders who were arrested while in residence in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
6A	(1)	Total number of offender grievances in the past 12 months regarding: A. Access to court B. Mail or correspondence C. Sexual harassment D. Discipline E. Discrimination F. Protection from harm	1	
	divided by	Average daily offender population for the past 12 months	186	.005
	(2)	Number of offender grievances (see A through E above) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	5	0
	(3)	Total number of offender court suits alleging violation of offender rights filed against the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Number of offender court suits alleging violation of offender rights decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender suits filed in the past 12 months	186	0
6B	(1)	Number of offender grievances regarding discrimination in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(2)	Number of offender grievances regarding discrimination resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances filed regarding discrimination in the past 12 months	0	0
	(3)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0

	(4)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	5	0
6C	(1)	Number of disciplinary incidents resolved informally in the past 12 months	4	
	divided by	Average daily offender population for the past 12 months	186	.02
	(2)	Number of formal offender disciplinary decisions that were appealed in the past 12 months	0	
	divided by	Total number of disciplinary decisions made in the past 12 months	0	0
	(3)	Number of appealed disciplinary decisions decided in favor of the offender in the past 12 months	0	
	divided by	Total number of disciplinary decisions made in the past 12 months	0	0
	(4)	Number of grievances filed by offenders challenging disciplinary procedures in the past 12 months	1	
	divided by	Average daily offender population for the past 12 months	186	0
	(5)	Number of disciplinary-related grievances resolved in favor of the offender in the past 12 months	1	0
	divided by	Total number of disciplinary-related grievances filed in the past 12 months	0	0
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months	0	
	divided by	Total number of court decisions regarding discipline decided in the past 12 months	0	0
	(8)	Number of rule violations in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(9)	Number of offenders terminated from the facility due to rule violations in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
6D	(1)	Number of offenders released in the past 12 months who made regular payments toward their restitution 0obligations	2	
	divided by	Number of offenders who had restitution obligations in the past 12 months	8	.25

	(2)	Number of offenders who satisfy their court cost/fine obligations in the past 12 months	8	
	divided by	Number of offenders who had court cost/fine obligations in the past 12 months	16	.5
	(3)	Total amount of restitution paid by offenders in the past 12 months	600	
	divided by	Average daily offender population for the past 12 months	186	3.22
	(4)	Total number of hours of community service donated by offenders in the past 12 months	16481	
	divided by	Average daily offender population for the past 12 months	186	88.6
	(5)	Total number of offenders who participated in restitution in the past 12 months	2	
	divided by	Total number of offenders housed in the past 12 months	186	.010
	(6)	Total number of offenders who participated in community service work in the past 12 months	72	
	divided by	Total number of offenders housed in the past 12 months	186	.387
	(7)	Total number of offenders who participated in victim awareness programs in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	186	0
	(8)	Total amount of restitution paid by offenders in the past 12 months	600	
	divided by	Total number of offenders housed in the past 12 months	186	3.22
	(9)	Total number of hours delivered by offenders who participated in community service work in the past 12 months	16481	
	divided by	Total number of offenders housed in past 12 months	186	88.607
7A	None	None		
7B	(1)	Total number of years of staff members' education as of the end of the last calendar year	432	
	divided by	Number of staff at the end of the last calendar year	36	12
	(2)	Number of staff who left employment for any reason in the past 12 months	7	
	divided by	Number of full-time equivalent staff positions in the past 12 months	36	.194
	(3)	Total number of credit hours in courses relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months	1	

	divided by	Number of full-time equivalent staff positions in the past 12 months	36	0.027
	(4)	Number of professional development events attended by staff in the past 12 months	0	
	divided by	Number of full-time equivalent staff positions in the past months	36	0
7C	(1)	Number of incidents in which staff were found to have acted in violation of facility policy in past 12 months	7	
	divided by	Number of full-time equivalent staff positions in the past 12 months	36	0.194
	(2)	Number of staff terminated for conduct violations in the past 12 months	7	
	divided by	Number of full-time equivalent staff positions in the past 12 months	36	0.194
	(3)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Number of offender grievances alleging improper staff conduct filed in the past 12 months	1	0
	(4)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(5)	Where staff are tested, the number of staff substance abuse tests failed in the past 12 months	0	
	divided by	Number of staff substance abuse tests administered in the past 12 months	24	0
7D	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures)	45294	
	divided by	Budget for the past 12 months	453550	.099
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit	0	
	(3)	Number of grievances filed by offenders regarding their records or property in the past 12 months	1	
	divided by	Average daily offender population for past 12 months	186	.005
	(4)	Number of offender grievances (records/property) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances (records/property) in the past 12 months	5	0
	(5)	Number of objectives achieved in the past 12 months	53	
	divided by	Number of objectives for the past 12 months	53	1

	(6)	Number of program changes made in the past 12 months	0	
	divided by	Number of program changes recommended in the past 12 months	36	0
7E	(1)	Number of grievances filed by staff in the past 12 months	0	
	divided by	Number of full-time equivalent staff positions in the past 12 months	36	0
	(2)	Number of staff grievances decided in favor of staff in the past 12 months	0	
	divided by	Total number of staff grievances in the past 12 months	0	0
	(3)	Total number of years of staff members' experience in the field as of the end of last calendar year	60	
	divided by	Number of staff at the end of the last calendar year (e.g., average number of years experience)	36	1.67
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months	7	
	divided by	Number of staff terminations or demotion hearings requested in the past 12 months	7	1
7F	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months	240	
	divided by	Average daily offender population for the past 12 months	186	1.29
	(2)	Total number of individual community members who provided voluntary service in the past 12 months	3	
	divided by	Average daily offender population for the past 12 months	186	.016
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	186	0
	(4)	Total number of positive statements made by media regarding the facility in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	186	0
	(5)	Total number of complaints from the community in the past 12 months	0	
	Divided by	Average daily offender population for past 12 months	186	0
	(6)	Total number of hours of community service work delivered by offenders in the past 12 months	21786	
	divided by	Average daily offender population for the past 12 months	186	117.12