

ARKANSAS CORRECTIONAL SCHOOL DISTRICT
STRATEGIC PLAN
2023-2026

Planning Committee:

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PROFESSIONAL DEVELOPMENT

AGENCY GOAL

To provide professional development that is relevant and appropriate for correctional educators and fulfills the requirements of the ADE and CEA.

Objective 1: Provide professional development opportunities in appropriate group sessions.

Strategy 1: Offer professional development in unit, regional, and district settings.

Strategy 2: Develop level-specific training.

Strategy 3: Construct subject-specific training.

Strategy 4: Support building principals to become more proficient in professional development activities.

Strategy 5: Develop and implement training in transitioning English Language Learners to Adult Basic Education.

Objective 2: Provide 40 hours of Professional Development annually as required by CEA of which 36 hours are mandated by the ADE.

Strategy 1: Promote and support CEA and ACEA membership.

Strategy 2: Encourage participation in local, regional, and national conferences.

Strategy 3: Promote the use of online resources in correctional education.

Strategy 4: Promote the use of AETN-IDEAS as an on-line resource for Professional Growth Plans.

AGENCY GOAL:

To maintain a highly qualified staff to meet state standards.

Objective 1: The district will hire licensed teachers and provide orientation for new staff.

Strategy 1: Require valid licensure upon employment.

Objective 2: The district will hire licensed, credentialed, or highly qualified CTE instructors and provide orientation for new staff.

Strategy 1: Require valid license or credential or proof of qualifying work experience.

AGENCY GOAL

Provide training in Dyslexia and the Science of Reading to all faculty.

Objective 1: Provide initial training to new licensed staff and additional training on a yearly basis as appropriate or required.

CURRICULUM

AGENCY GOAL:

To provide appropriate materials and instruction for all students.

Objective 1: Implement the 2022 Arkansas Correctional School District Curriculum Guide at all Units.

Strategy 1: Provide a paper copy of the 2022 Arkansas Correctional School District Curriculum Guide to each teacher and principal.

Strategy 2: Provide Level-Specific Training on the 2022 Arkansas Correctional School District Curriculum Guide.

Objective 2: Provide Level-appropriate materials and resources to support the 2022 Arkansas Correctional School District Curriculum Guide.

Strategy 1: Distribute samples and catalogs of materials as available.

Strategy 2: Provide Level-Specific Meetings to share and explore best practices, materials, and resources.

Objective 3: Keyboarding and word processing application software will be available for all students at all units.

Strategy 1: Research and recommend software.

Strategy 2: Principals will ensure that software is available and all levels have appropriate lab time.

Objective 4: Provide appropriate Dyslexia screening and intervention to eligible inmates.

Objective 5: Implement the 2022-2023 Arkansas Correctional School District – Career and Technical Education Curriculum Guide at units offering career and technical programs.

SECURITY

AGENCY GOAL

Security for Assessment: To ensure that the appropriate school personnel have completed all training to successfully administer any test proctored by ACSD personnel.

Objective 1: All Assessment material will be secured at all times.

Strategy 1: Communicate with the Unit Warden, Deputy Warden, or Major to ensure testing is uninterrupted (postpone emergency drills in Programs).

Strategy 2: Develop a plan for handling emergencies during assessment (fire, emergency count, etc.).

Objective 2: All test candidates shall be identified according to the prescribed procedures of the exam they are taking prior to the beginning of the test.

Objective 3: ACSD Faculty and Staff shall ensure that all scores and student identifying data are kept confidential.

Objective 4: ACSD Faculty and Staff shall safely respond to student misconduct during testing.

Strategy 1: Have a co-worker witness the candidate's behavior, whenever possible.

Strategy 2: Have school security remove the candidate from the test area.

Strategy 3: Notify the appropriate personnel and open a case with Pearson Vue if applicable.

AGENCY GOAL

Security for Staff: To ensure the ACSD Faculty and Staff adheres to safety guidelines.

Objective 1: Faculty and Staff shall wear body alarms.

Objective 2: Teachers' desks will be in close proximity to a panic button that is tested on a regular basis.

Objective 3: Teachers and staff should exit the school in a group whenever possible and individual Teachers and Staff are never alone in the school area without security.

Objective 4: Faculty and Staff know fire procedures and evacuation routes from the school area.

AGENCY GOAL

Security for General Purposes: To ensure the safety of ACSD Faculty and Staff, Security Officers, and Inmates.

Objective 1: Inmates are searched by security before entering and leaving the school or career tech areas.

Objective 2: ACSD staff shall be made aware of potential conflicts that could arise during the school day.

Objective 3: PREA and Gang/Graffiti training will be provided to ACS staff.

Objective 4: Provide training to ACS Faculty and Staff in Emergency Preparedness.

Strategy 1: The School Principal will coordinate Emergency Preparedness training through the Unit Trainer.

Strategy 2: The School Principal will coordinate additional training in appropriate fields (fire safety, etc.) with the Unit Trainer.

ADMINISTRATION/RECORDKEEPING

AGENCY GOAL

To provide effective, accurate, and secure processing of inmate/students and maintenance of school records.

Objective 1: Use eOMIS for school and CTE attendance.

Strategy 1: Provide the required equipment and internet access at each unit.

Strategy 2: Provide the appropriate training and eOMIS access to selected personnel at each unit.

Objective 2: Phase in eOMIS for all aspects of processing inmates for school and career tech.

Strategy 1: Provide training to appropriate school personnel at each unit.

Strategy 2: Provide ADC Support from ADC Central Office down through the Unit Wardens.

Strategy 3: Complete the Phase in of eOMIS at all sites by the end of the 2023-2024 school year or have a site plan in place for the conversion to eOMIS.

AGENCY GOAL

To provide effective, accurate, and secure paper and/or online testing of inmates for initial placement, evaluation, credentialing, and for the GED READY and the GED.

Objective 1: Implement secure online testing for the TABE 11 and 12 or secure paper-based WRAT testing for initial placement and the quarterly evaluation of inmates.

Objective 2: Implement secure online testing for the GED READY and the GED.

Objective 3: Implement secure online credential testing for NCCER, MSSC, SimScholar, industry-recognized certificates available on the iCEV platform, and others.

Objective 4: Implement secure paper-based credential testing for ServSafe and others.