



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
OCTOBER 23, 2025
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Wendy Ryals, Vice Chairwoman, PPTB
Willie Robinson, Secretary, PPTB
Brett Morgan, Commissioner, PPTB
Andy Shock, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Hollie Wellborn, Executive Assistant to the Chairwoman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Coordinator, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jessica Kloss, Assistant Attorney General, Office of the Attorney General
Jim Cheek, Director, ACC
Wade Hodge, Chief of Staff, DOC

Excused

John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Julie Norman, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared. Commissioner Felts and Commissioner Smith were noted as being on leave.

Approval of Minutes - October 9, 2025

Commissioner Morgan moved for approval of the minutes. Commissioner Shock and Vice Chairwoman Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports. The ADC report shows they have a total count of 18,939.

The ACC report shows they have a total of 2,348.

Chairwoman McCastlain reviewed the statewide field operations report. There are 22,355 individuals on parole and 36,296 on probation. There is a grand total of 71,869 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Ms. Jessica Kloss, Assistant Attorney General, Office of the Attorney General, went over the list of lawsuits that was provided to the Board.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member's packet for review.

Old Business

There was nothing to report regarding old business.

New Business

Chairwoman McCastlain confirmed that November 19th will be the office Thanksgiving lunch.

Files for Review

A copy of the final Board actions for the Victim Input Hearings was included.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member’s packet for review.

Adoption of Final Board Actions

Secretary Robinson moved to adopt the final actions of the Board for the units as listed on the attached ratification list. Vice Chairwoman Ryals and Commissioner Morgan seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Adjournment

The meeting was adjourned at 9:10 a.m.

The next Board meeting will be held on Thursday, November 6,2025, at 9:00 a.m.

Signature on file

Lona H. McCastlain
Chairwoman

Signature on file

Willie Robinson
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF ACTIONS

OCTOBER 2025

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Robinson Seconded by: Comm. Ryals and Morgan

Ratification Date: October 23, 2025