



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
OCTOBER 9, 2025
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona H. McCastlain, Chairwoman, PPTB
Wendy Ryals, Vice Chairwoman, PPTB
Willie Robinson, Secretary, PPTB
John Felts, Commissioner, PPTB
Brett Morgan, Commissioner, PPTB
Doug Smith, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Julie Norman, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairwoman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Jim Cheek, Director, DCC
Kris Honey, Deputy Director, DCC

Absent

Andy Shock, Commissioner, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the board meeting to order at 9:00 a.m. A quorum was declared. Commissioner Shock was noted as being out.

Approval of Minutes – September 25, 2025

Vice Chairwoman Ryals moved for approval of the minutes. Commissioner Felts seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member’s file for review.

Agency Updates

A list of the agency updates prepared by Mr. Kevin Smith, Executive Administrator, PPTB, was provided to the Board.

Old Business

There was nothing to report regarding old business.

New Business

Vice Chairwoman Ryals made a motion to preliminarily adopt the revised Transfer of Parole & Post-Release Supervision Rule and to repeal the Board Policy Manual. Commissioner Morgan seconded the motion. The motion passed.

Files for Review

A copy of the Victim Input Hearing actions was included in each board member’s file for review.

Adoption of Final Board Actions

Secretary Robinson moved to adopt the final board actions of the Board for the units as listed on the attached ratification list. Vice Chairwoman Ryals seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Adjournment

The meeting was adjourned at 9:06 a.m.

The next Board meeting will be held on Thursday, October 23, 2025, at 9:00 a.m.

Signature on file

**Lona McCastlain
Chairwoman**

Signature on file

**Willie Robinson
Secretary**

Arkansas Post-Prison Transfer Board
FULL BOARD RATIFICATION OF FINAL BOARD ACTIONS

OCTOBER 2025

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Hawkins



Tucker



Norris



Cummins



Benton



Texarkana Work Release



McPherson



North Central



NWA Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, Etc.**



MOTION BY: Secretary Robinson

SECONDED BY: Vice Chairwoman Ryals

RATIFICATION DATE: October 9, 2025