



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
FEBRUARY 27, 2025
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Wendy Ryals, Vice Chairwoman, PPTB
Willie Robinson, Secretary, PPTB
John Felts, Commissioner, PPTB
Brett Morgan, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Andy Shock, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Andrae Campbell, Assistant Area Manager, DCC
Aaron Lowrey, Assistant Attorney General, Office of the Attorney General
Tiffany Jackson, Program Administrator Community Supervision Services, DCC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Christie Goldman, Business Operations Manager, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes - February 13, 2025

Commissioner Felts moved for approval of the minutes. Commissioner Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a total count of 18,810.

Chairwoman McCastlain then reviewed the population report for ACC. They have a total of 2,161.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,773 individuals on parole and 35,587 on probation. There is a grand total of 71,086 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Mr. Aaron Lowrey, Assistant Attorney General, Office of the Attorney General, went over the list of lawsuits that was provided to the Board. He noted that number 18 has an order to dismiss filed. Number 25 was dismissed in December. There was an appeal filed. Number 31 has a motion to dismiss fled.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on the Fiscal Report. Mr. Smith reported that effective July 1, 2024, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2025. As of January 31, 2025, we've expensed

\$58,584.79 (23.94%) of the FY25 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 42.70% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member's packet for review.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Files for Review

A copy of the final Board actions for the Victim Input Hearings was included.

Adoption of Final Board Actions

Secretary Robinson moved to adopt the final actions of the Board for the units as listed on the attached ratification list. Vice Chairwoman Ryals seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Other Discussion

Mr. Andrae Campbell, Assistant Area Manager, Institutional Release Services, DCC, stated that they

hired someone for Batesville. They interviewed for Tucker yesterday. They are still trying to fill the position for Delta, Osceola, and Ouachita.

Ms. Tiffany Jackson, Program Administrator Community Supervision Services, DCC, stated they did agent interviews for the past few days and hired some officers.

Adjournment

The meeting was adjourned at 9:10 a.m.

The next Board meeting will be held on Thursday, March 13,2025, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Willie Robinson
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF ACTIONS

FEBRUARY 2025

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Robinson Seconded by: Vice Chairwoman Ryals

Ratification Date: February 27, 2025