



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
JANUARY 15, 2026
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Boyce Hamlet, Chairman, PPTB
Wendy Ryals, Vice Chairwoman, PPTB
Willie Robinson, Secretary, PPTB
Brett Morgan, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Lona H. McCastlain, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairwoman, PPTB
Scott Howard, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Jim Cheek, Director, DCC

Absent

Brandon Mills, Revocation Hearing Judge, PPTB
Julie Norman, Revocation Hearing Judge, PPTB
Christie Goldman, Business Operations Manager, PPTB
Felicia Bentley, Investigator, PPTB

Call to Order

Commissioner McCastlain called the board meeting to order at 9:01 a.m. A quorum was declared.

Approval of Minutes – December 18, 2025

Commissioner Morgan moved for approval of the minutes. Vice Chair Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member’s file for review.

Agency Updates

A list of the agency updates prepared by Mr. Kevin Smith, Executive Administrator, PPTB, was provided to the Board.

Old Business

There was nothing to report regarding old business.

New Business

Commissioner McCastlain explained that the final draft of the Administrative Rule, Transfer to Parole or Post-Release Supervision, was approved by legislative council and needs to final adoption by the Board along with a motion for final repeal of the remaining parts of the Board Policy Manual. Commissioner Morgan made a motion for the final adoption of the Administrative Rule as written and the final repeal of the Policy Manual. Vice Chairwoman Ryals seconded the motion. The motion passed.

Files for Review

A copy of the Victim Input Hearing actions was included in each board member’s file for review.

Adoption of Final Board Actions

Secretary Robinson moved to adopt the final board actions of the Board for the units as listed on the attached ratification list. Commissioner Morgan seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Adjournment

The meeting was adjourned at 9:08 a.m.

The next Board meeting will be held on Thursday, January 29, 2026, at 9:00 a.m.

Signature on file

Boyce Hamlet
Chairman

Signature on file

Willie Robinson
Secretary

Arkansas Post-Prison Transfer Board
FULL BOARD RATIFICATION OF FINAL BOARD ACTIONS

JANUARY 2026

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Norris	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
Texarkana Work Release	<input checked="" type="checkbox"/>
Parker-Reed	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
Benny Magness	<input checked="" type="checkbox"/>
NWA Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary Robinson

SECONDED BY: Commissioner Morgan

RATIFICATION DATE: January 15, 2026