



## ARKANSAS DEPARTMENT OF TRANSPORTATION REQUEST FOR LETTERS OF INTEREST ON-CALL SAFETY STUDIES (2027)

Notice is hereby given that the Arkansas Department of Transportation (ARDOT) is seeking Letters of Interest from qualified entities to provide Safety Studies on an as-needed basis for a term of three (3) years with the option to extend.

### 1. GENERAL SCOPE OF SERVICES

The scope of work for on-call safety studies will include one or more of the steps listed in the Roadway Safety Management Process, which is outlined in the Highway Safety Manual, First Edition. These six steps are listed below. Firms should also be able to provide conceptual level designs for proposed safety improvements.

- Network Screening
- Diagnosis
- Selecting Countermeasures
- Economic Appraisal
- Project Prioritization
- Safety Effectiveness Evaluation

### 2. SUBMISSION INSTRUCTIONS

Submissions must be received in PDF format no later than **4:00 p.m. on June 2, 2026**. Late submissions will not be considered. Responses must be emailed to [ConsultantContracts@ardot.gov](mailto:ConsultantContracts@ardot.gov) subject line "**SAFETY STUDIES 2027.**" To be given further consideration, responses to this solicitation must include:

- A one-page cover letter with primary contact information addressed to:
  - **Jessie Jones, Chief Engineer – Preconstruction.**
- A description of relevant experience with similar projects or services.
- Demonstration of a clear understanding of the service requirements.
- Approach and methodology for delivering the proposed services.
- References, recommendations, or testimonials, if available, including contact information.
- Completed forms, including:
  - [Architect-Engineer Qualifications Standard Form \(SF\) 330 Parts I and II.](#)
  - [Contract and Grant Disclosure Certification Form EO-98-04.](#)
  - [Certification of adherence to applicable State Laws.](#)

Submissions should be concise and focused on the firm's approach, key personnel, and relevant safety studies experience. Only personnel with direct roles should be listed in SF330. Submissions of fewer than 30 total pages are strongly encouraged. The font size shall be no smaller than size 11, and all pages must be formatted as 8 ½" x 11".



### 3. EVALUATION CRITERIA

EVALUATION CRITERIA	POINTS POSSIBLE
Professional staff including the education, experience, number of personnel available, licensure and registration (if required), and any partnership with subconsultant	10
General and professional reputation, including responsiveness to civil rights and equal employment opportunity requirements and opportunities	10
Past work performance with the Department	10
Experience with projects of a similar nature to those advertised	10
<b>Total Points for Letter of Interest</b>	<b>40</b>

### 4. SCHEDULE

Deadline to Request Clarifications	Friday, May 22, 2026
Responses to Requests for Clarifications	Tuesday, May 26, 2026
Letters of Interest Due	Tuesday, June 2, 2026

### 5. ADDITIONAL INFORMATION

Details regarding solicitations and requirements, including standard forms and clarifications, can be found at the ARDOT [Consultant Contracts Division webpage](#) or by contacting [ConsultantContracts@ardot.gov](mailto:ConsultantContracts@ardot.gov).

### NOTICE OF NONDISCRIMINATION

The Arkansas Department of Transportation (ARDOT) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, ARDOT does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the FMCSA Title VI Program), or disability in the admission, access to and treatment in ARDOT's programs and activities, as well as ARDOT's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding ARDOT's nondiscrimination policies may be directed to the Civil Rights Division (P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: [Civil.Rights@ardot.gov](mailto:Civil.Rights@ardot.gov). Free language assistance may be available upon request. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape, and in Braille.