

In-House TRC Project Extension Request Form

Changes to the project budget may be requested on page 2 of this form and explained in the comments section below.

All forms must be submitted through Doc Express by May 1st.

Principal Investigator: _____

Project Title: _____

Project Number: _____ Percentage Completed: _____

Date Submitted: _____ Project Start Date: _____

Extension Start Date: _____ Extension End Date: _____

Length of Extension: _____ Months Extension with Additional Cost No Cost Extension

Extension requests are subject to approval. Justification for the request must be provided below. Criteria include, but is not limited to:

1. ARDOT changes scope of project after the project has started.
2. Delay to the project due to construction schedules, construction job let dates, or other unforeseen circumstances.

Justification: