

COMING SOON  
2026



## ARDOT IS GOING PAPERLESS

### FILL OUT YOUR IMPORT/EXPORT LOAD PERMIT

# ONLINE!



#### ■ STEP 01

Drivers will log in, create a new form, and enter the permit information. A copy of the bill of lading will be uploaded.

#### ■ STEP 02

Drivers review and submit permit information.

#### ■ STEP 03

A permit number is automatically issued, and drivers will write the number on the bill of lading. **It's that easy!**

#### ■ NOTE 01

A copy of the permit is automatically emailed to the account holder.

#### ■ NOTE 02

##### OPTIONAL:

Drivers can edit a permit to correct items like gallons or delivery locations.

#### ■ NOTE 03

Homepage reflects completed permits in the left tab.



### BEST PRACTICES

Depending on company organization and size, initial account set-up is important. Here are two options:

- Each individual driver has their own account and can send a copy of each permit to their management's email. Management will receive a copy of the permit sent to their email and has no access to online permit history.
- Management sets up account with shared email for small group(s) and has password to log in to see online permit history. Shared email also has permits in inbox.



### IMPORTANT CHANGES

- Paper permits allowed for multiple bills of lading per permit number if it was all part of the same trip **but online permits** will have a permit number for **EACH** bill of lading even if part of the same trip.
- Permit numbers should be written down on the corresponding bill of lading.
- Copy of permit will be **emailed** to account holder and can be found in account history.
- Arkansas Highway Police will have access to permit database for enforcement stops.

### NEED HELP? CALL US!

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