

Title: Highway Zoner	Effective Date: June 14, 2025	Grade: 10	Job Category: Skilled Craft
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CHARACTERISTICS OF WORK

Under general supervision, this position is responsible for the determination of no-passing zones.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

ESSENTIAL JOB FUNCTIONS:

- Drive pickup truck and determine no-passing zones.
- Work as member of the pavement marking crews.
- Drive striping truck due to vacation or illness of regular drivers.
- Collect pavement marking retro-reflectivity data.

SECONDARY JOB FUNCTIONS:

- Work on strike team during ice and snow removal operations occasionally.
- Occasionally assist District or Statewide Crews or work in sign shop.
- Perform cleanup duties.

MINIMUM REQUIREMENTS

Education and experience: The educational equivalent to a diploma from an accredited high school. Experience with striping highways or installing pavement markings.

Knowledge, skills and abilities: Detailed knowledge of zoning procedures. Ability to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records. Ability to follow instructions. Thorough familiarity with all state highway routes. Basic computer skills.

Physical requirements: Ability to safely operate heavy equipment. Ability to climb, stand and walk for extended periods. Ability to lift and carry 50 pounds with or without reasonable accommodation.

Working conditions: Ability to work outdoors in all types of weather conditions. Constant statewide travel ("Constant statewide travel" for this position means overnight travel three to four nights per week depending on project location with reimbursement for expenses).

Licenses, registrations and certifications: Valid Class A commercial driver's license with tanker ("N") endorsement.

A pre-employment drug/alcohol test will be conducted after a contingent offer of employment or transfer has been made, and prior to the candidate performing any work for the Department in that capacity. Internal applicants who are already in a safety-sensitive position will not be subject to pre-employment drug/alcohol testing; however, offers to internal applicants who are not in a safety-sensitive position will be contingent upon pre-employment drug/alcohol testing. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)