

## Contracted TRC Project Renewal Request Form

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Individual studies under the Basic Agreement must be renewed. Upon approval of this request, it is mutually agreed to renew the Project Agreement for the period stated below under the same terms and conditions set forth in the original Agreement.

All forms must be submitted through Doc Express by May 1 each year.

Contractor: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Project Number: \_\_\_\_\_ Percentage Completed: \_\_\_\_\_  
Date Submitted: \_\_\_\_\_ Project Start Date: \_\_\_\_\_  
Renewal Start Date: \_\_\_\_\_ Renewal End Date: \_\_\_\_\_  
Length of Renewal: \_\_\_\_\_ Months Project on Schedule\*: Yes No (Explain)  
\*Based on current work-time schedule.

A revised work-time schedule must be submitted if the project is not on schedule.

Explanation: