

Title:	Effective Date:	Grade:	Job Category:
Arkansas Highway Police Sergeant	December 17, 2025	L17	Protective Services
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CHARACTERISTICS OF WORK

Under general supervision, this rank is responsible for directly supervising employees in an assigned area enforcing state laws regulating commercial and private non-passenger transportation vehicles.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Supervise employees in an assigned area and relay instructions from superiors to subordinates.
- Enforce all laws related to axle and gross weights, Motor Carrier Safety Assistance Program, movement of oversize loads and vehicles, motor fuel taxes and special distillate fuel taxes, and interstate and intrastate shipment of bulk fuel and hazardous materials as well as other laws governing the movement of persons or vehicles and protection of people and property.
- Conduct traffic and criminal enforcement with emphasis on commercial and private non-passenger vehicles and construction/work zones. Investigate criminal activity and testify in court.
- Collect revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agents.
- Exercise full law enforcement authority, including but not limited to, subduing and restraining suspects, defending themselves and others, arresting and transporting high-risk offenders, pursuing suspects on foot, executing search and arrest warrants, and using deadly and non-lethal force when necessary.
- Perform additional tasks such as assisting with disabled vehicles, monitoring roadways, directing traffic, moving unconscious persons from hazardous locations, and defusing situations through officer presence.
- Maintain expertise in size, weight, hazardous materials, license, tax, traffic and criminal law enforcement, and motor carrier safety.
- Prepare written reports and communications.

MINIMUM REQUIREMENTS

Education and experience: The educational equivalent to a diploma from an accredited high school. Prior employment as a certified law enforcement officer. Demonstrated leadership experience in a law enforcement capacity in terms of personnel, processes and/or programs. Must hold the rank of PFC or above.

Physical requirements: Skill at firing a weapon proficiently and consistently as required by Department standards. Must be able to lift 100 pounds. Must be able to bend, stoop and climb in and out of vehicles, crawl and slide under vehicles in order to properly conduct inspections. Must be able to pursue, subdue and restrain suspects as well as defend themselves, other officers and innocent third parties from attackers. Must be able to engage in pursuit driving and control a vehicle at high speeds.

Working conditions: Constant in-state travel, shift work, abnormal working hours, on-call duty, and exposure to danger. The wearing of uniforms and firearms as directed.

Licenses, registrations and certifications: Basic certification by the Commission on Law Enforcement Standards and Training. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program. Must maintain North American Standard Level I Inspection Procedure Parts A and B certification.

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("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

A criminal background check will be required to determine suitability of employment, and failure to meet these standards may cause the applicant to be rejected or terminated from that position.