



ARKANSAS DEPARTMENT OF AGRICULTURE

PLANT INDUSTRIES DIVISION

CERTIFIED BULK WHEAT SALES IN ARKANSAS: GUIDELINES FOR CERTIFIED SEED PRODUCERS & RETAIL FACILITIES

FOR CERTIFIED SEED PRODUCERS:

Certified Seed Producers in Arkansas who have applied for certification and received analysis reports with an assigned class of certified seed must follow these steps to begin selling bulk certified wheat:

1. **Review Bulk Sales Rules:**

Read and understand all relevant rules regarding certified bulk wheat sales.

2. **Submit Application for Bulk Certification:**

- Complete and submit the application to sell bulk certified wheat.
- Include your **currently valid certification permit number**.
- If operating from **multiple locations**, submit a separate form **for each one**.
- Pay **\$10 per location** to receive a Bulk Certification Permit.
- Each approved location gets a **permit number and certificate**.
- **Permits expire on June 30th each year** and must be renewed annually.

3. **Order Bulk Certified Seed Certificates:**

- Contact the Department's Seed Section to request the number of certificates you expect to use.
- Certificates are **serially numbered** and cost **\$0.25 each**.
- **Return unused certificates** at season's end (no refunds provided).

4. **Follow Bulk Sales Procedures:**

Adhere to all outlined processes from rules for selling bulk certified wheat.

FOR RETAIL SEED FACILITIES (NOT IN CERTIFIED SEED PROGRAM):

Retail facilities without a Seed Certification Permit can still sell bulk certified wheat by following these steps:

1. **Review Bulk Sales Rules:**

Read and understand the rules and requirements for selling bulk wheat.

2. **Apply at Least One Week in Advance:**

- Complete and submit the application for approval.

- A **Bulk Certification Permit number** will be assigned.
- **Permits expire on June 30th each year** and must be renewed.

3. **Facility Inspection:**

- If using **bulk storage bins**, an Inspector from the Arkansas Department of Agriculture will assess your setup.
- The inspection ensures acceptable procedures are in place for:
 - **Receiving**
 - **Storing**
 - **Dispensing**
 - **Record keeping**
- These processes must support proper **seed identity maintenance**.

4. **Order Bulk Certified Seed Certificates:**

- Once approved, contact the Department's Seed Section to request certificates.
- Certificates are **serially numbered** and cost **\$0.25 each**.
- **Return any unused certificates** at season's end (no refunds).

5. **Comply with Bulk Sales Procedures:**

Follow all official rules when selling bulk certified wheat.

