

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: White Hall High School

Date of Administrative Review (Entrance Conference Date): 2/12/2024

Date review results were provided to the School Food Authority (Exit Conference Date): 2/15/2024

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☐ Afterschool Snack
 - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ☒ Yes
 - ☐ No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
☒	☐	Certification and Benefit Issuance	☒	☒
☒	☐	Verification	☒	☒
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐

Findings:

- Upon review of 475 applications, it was found that one (1) application was determined incorrectly. The application should have been determined as reduced per income amount and household size but was determined as free. Per 7 CFR 210.7(c)(1)(i), the School Food Authority must correctly approve each child's eligibility for free and reduced meals.
- Upon review of 2023-2024 verification documents, it was discovered that income tax documentation from 2022 was accepted for proof of income for one (1) of twenty-two (22) applications selected for review. In accordance with 7 CFR 245.6a(7) allowable income source documents include written evidence such as wage stubs, award letters, letters from employers, and collateral contacts. Additionally, allowable income documentation must provide proof of current income. Current is defined as one month prior to selection notification and up until verification documents are due.

B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
☐	☒	Meal Components and Quantities	☐	☐
☐	☒	Offer versus Serve	☐	☐
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐

Findings:

1)

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐
☐	☒	Civil Rights	☐	☐
☐	☒	SFA On-Site Monitoring	☐	☐
☐	☒	Local School Wellness Policy	☐	☐
☐	☒	Smart Snacks in Schools	☐	☐
☐	☒	Professional Standards	☐	☐
☐	☒	Water	☐	☐
☐	☒	Food Safety, Storage, and Buy American	☐	☐
☐	☒	Reporting and Record Keeping	☐	☐

☐	✓	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	✓	After School Snack	☐	☐
☐	✓	Seamless Summer	☐	☐
☐	✓	Fresh Fruit and vegetable Program	☐	☐
☐	✓	Other:	☐	☐
Findings: 1)				