

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** West Side (Cleburne Co.)

**Date of Administrative Review (Entrance Conference Date):** 3/11/2025

**Date review results were provided to the School Food Authority (Exit Conference Date):** 3/13/2025

### General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - ☒ School Breakfast Program
  - ☒ National School Lunch Program
  - ☒ Fresh Fruit and Vegetable Program
  - ☐ Afterschool Snack
  - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - ☒ Community Eligibility Provision
  - ☐ Special Provision 2

### Review Findings

- Were any findings identified during the review of this School Food Authority?
  - ☒ Yes
  - ☐ No

| REVIEW FINDINGS                                           |                                     |                                                    |                          |                          |
|-----------------------------------------------------------|-------------------------------------|----------------------------------------------------|--------------------------|--------------------------|
| A. Meal Access and Reimbursement – Performance Standard 1 |                                     |                                                    |                          |                          |
| YES                                                       | NO                                  |                                                    | Technical Assistance     | Corrective Action        |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Certification and Benefit Issuance                 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Verification                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Meal Counting and Claiming                         | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Charge Policy and Unpaid Meal Procedures           | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Meal Patterns and Nutritional Quality                  |                                     |                                                    |                          |                          |
| YES                                                       | NO                                  |                                                    | Technical Assistance     | Corrective Action        |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Meal Components and Quantities                     | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Offer versus Serve                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Dietary Specifications and Nutrient Analysis       | <input type="checkbox"/> | <input type="checkbox"/> |
| C. General Program Areas                                  |                                     |                                                    |                          |                          |
| YES                                                       | NO                                  |                                                    | Technical Assistance     | Corrective Action        |
| <input checked="" type="checkbox"/>                       | <input type="checkbox"/>            | Resource Management                                | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Civil Rights                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | SFA On-Site Monitoring                             | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Local School Wellness Policy                       | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Smart Snacks in Schools                            | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Professional Standards                             | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Water                                              | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Food Safety, Storage, and Buy American             | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Reporting and Record Keeping                       | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | School Breakfast Program and Summer Meals Outreach | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | After School Snack                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Seamless Summer                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> | Fresh Fruit and vegetable Program                  | <input type="checkbox"/> | <input type="checkbox"/> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |        |                          |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------|--------------------------|--------------------------|
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> | Other: | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>Findings:</p> <p>1. <b>Finding (Module 8: General):</b> Upon reviewing the Revenue from Non-program Foods, the district submitted the Non-Program Foods Revenue tool, which showed that the revenue ratio was lower than the food cost ratio. The tool also showed that the amount charged for adult meals was insufficient to cover the cost of a meal for both breakfast and lunch. In accordance with 7 CFR 210.14(f)(2), the proportion of total revenue from the sale of non-program foods to the total revenue of the school food service account must be equal to or greater than the proportion of total food costs for obtaining non-program foods compared to the total costs for obtaining both program and non-program foods in the account.</p> |                                     |        |                          |                          |