

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Star City

Date of Administrative Review (Entrance Conference Date): 12/16/2024

Date review results were provided to the School Food Authority (Exit Conference Date): 12/17/2024

High Risk Follow-up Required: ☐ Yes ☒ No

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☒ Afterschool Snack
 - ☐ Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☒ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - ☒ Yes ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Module 1: Eligibility: Certification and Benefit Issuance	☐	☐
☐	☒	Module 2: Verification	☐	☐
☐	☒	Module 3: Meal Counting and Claiming	☐	☐
Findings: 1) Upon review of breakfast meal service on December 17, 2024, at Star City High School, one (1) student only got two (2) items. In accordance with 7 CFR 220.8(b)(1)(ii), at breakfast, the meal selected by each student must have at least three (3) food items required for a reimbursable meal, including at least ½ cup fruit or vegetable.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Module 4: Meal Components and Quantities	☒	☒
Findings:				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Module 5: Wellness	☐	☐
☐	☒	Module 5: Smart Snacks	☐	☐
☐	☒	Module 6: Food Safety and Storage	☐	☐
☐	☒	Module 7: Hiring and Professional Standards	☐	☐
☒	☐	Module 8: General Area	☒	☒
☐	☒	Module 9: Afterschool Snack	☐	☐
☐	☒	Module 10: Fresh Fruit and Vegetable Grant Program	☐	☐
☐	☒	Module 11: Food Service Management Company	☐	☐
Findings: 2) Upon review, it was discovered that the SFA did not publicly advertise the availability of summer meals. Per 7 CFR 210.12(d)(2), SFAs must cooperate with summer food service program sponsors to distribute materials to inform families of the availability and location of free summer food service program meals when school is not in session.				

Cc: Brandy Tucker, Child Nutrition Director
Matt Fink, Arkansas Legislative Audit

Attachments: Administrative Review Summary Report