

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Sloan-Hendrix School District

Date of Administrative Review (Entrance Conference Date): February 12, 2024

Date review results were provided to the School Food Authority (Exit Conference Date): February 15, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☒ Afterschool Snack
 - ☐ Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - ☒ Yes
 - ☐ No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
☒	☐	Certification and Benefit Issuance	☒	☒
☒	☐	Verification	☒	☒
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐

Findings:

- 1) During review of eligibility documents for school year 2023-2024, it was found that two (2) free and reduce applications did not have the last four of the Social Security Number (SSN). In accordance with 7 CFR 245.6 (a)(6), applications must have the last four digits of the adult's SSN or if the adult does not have a SSN, that must be indicated.
- 2) Upon review of verification documentation from the 2023-2024 school year it was discovered that one (1) application was verified correctly as moving from reduced to paid, however, the student was never changed in the point of sale (POS) system ten (10) days after sending verification results letter. In accordance with 7 CFR 245.6a(j), ten days advance notification shall be provided to households that are to receive a reduction or termination of benefits, prior to the actual reduction or termination.

B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
☒	☐	Meal Components and Quantities	☒	☒
☐	☒	Offer versus Serve	☐	☐
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐

Findings:

- 1) Upon review of high school production records for December 4-8, 2023, it was found that the hot line breakfast option had 9.5 oz eq grains served for the week with 7.5 oz eq being whole grain rich. Therefore, the weekly whole grain rich percentage was 78.95%. According to 7 CFR 220.8(c), at least 80% of grains offered weekly must meet the whole grain-rich criteria as specified in 7 CFR 220.8(c)(2)(iv)(A), and the remaining grain items offered must be enriched.

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐
☐	☒	Civil Rights	☐	☐
☐	☒	SFA On-Site Monitoring	☐	☐
☐	☒	Local School Wellness Policy	☐	☐
☒	☐	Smart Snacks in Schools	☒	☒
☐	☒	Professional Standards	☐	☐
☐	☒	Water	☐	☐

☐	☒	Food Safety, Storage, and Buy American	☐	☐
☐	☒	Reporting and Record Keeping	☐	☐
☐	☒	School Breakfast Program and Summer Meals Outreach	☐	☐
☒	☐	After School Snack	☒	☒
☐	☐	Seamless Summer	☐	☐
☐	☐	Fresh Fruit and vegetable Program	☐	☐
☐	☐	Other:	☐	☐

Findings:

- 1) On February 13, 2024, it was observed that two drinks in the a la carte line did not meet Smart Snack compliance. Gatorade and Ice Drinks were being sold to middle school age students. In accordance with 7 CFR 210.11(m)(2)(i-v): allowable beverages for middle school aged students are limited to: plain water, plain carbonated water, low or non-fat milk, and 100 percent fruit/vegetable juice, which may be diluted with water (with or without carbonation and with no added sweeteners).
- 2) During review of the Afterschool snack documentation from the month of December 2023 the following errors were discovered.
 - a. On December 6, 7, 14, and 19, a component was served with water as the Afterschool snack. Water does not credit as one of the four (4) required Afterschool snack components.
 - b. On December 5, 1, 6, and 13, fruit chews or fruit rollup served with another component. Fruit chews and fruit rollups do not credit as one of the four (4) required Afterschool snack components.

In accordance with 7 CFR 210.10(o)(2), Afterschool snack must contain two (2) different components from the following four (4) components: milk, meat/meat alternate, vegetable or fruit, and grain.

In accordance with 7 CFR 210.10(o)(S) and 7 CFR 210.18(1)(2)(i) the state agency must take fiscal action for missing food components. The consolidated errors consisted of an overclaim of 72 snacks (\$84.24).