STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Siloam Springs School District
Date of Administrative Review (Entrance Conference Date): December 3, 2025
Date review results were provided to the School Food Authority (Exit Conference Date): December 5, 2025
High Risk Follow-up Required: ☐ Yes ✓ No

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
   ✓ School Breakfast Program
   ✓ National School Lunch Program
   ☐ Fresh Fruit and Vegetable Program
   ☐ Afterschool Snack
   ✓ Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
   ☐ Community Eligibility Provision
   ☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
   ✓ Yes ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	**NO**		Technical Assistance	Corrective Action
☐	✓	Module 1: Eligibility: Certification and Benefit Issuance	☐	☐
☐	✓	Module 2: Verification	☐	☐
☐	✓	Module 3: Meal Counting and Claiming	☐	☐
B. Meal Patterns and Nutritional Quality				
YES	**NO**		Technical Assistance	Corrective Action
☐	✓	Module 4: Meal Components and Quantities	☐	☐
C. General Program Areas				
YES	**NO**		Technical Assistance	Corrective Action
☐	✓	Module 5: Wellness	☐	☐
☐	✓	Module 5: Smart Snacks	☐	☐
☐	✓	Module 6: Food Safety and Storage	☐	☐
X	☐	Module 7: Hiring and Professional Standards	✓	✓
☐	✓	Module 8: General Area	☐	☐
☐	✓	Module 9: Afterschool Snack	☐	☐
☐	✓	Module 10: Fresh Fruit and Vegetable Grant Program	☐	☐
☐	✓	Module 11: Food Service Management Company	☐	☐

1. **Finding *(Module 7: Professional Standards):*** Upon review of documentation, it was discovered that bi-annual time certifications had not been done for the 2024 – 2025 school year. In accordance with 2 CFR 200.430(g)(1)(iii), charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must reasonable reflect the total activity for which the employee is compensated by the recipient or subrecipient, not exceeding 100% of compensated activities.