

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Pea Ridge

Date of Administrative Review (Entrance Conference Date): March 11, 2024

Date review results were provided to the School Food Authority (Exit Conference Date): March 13, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
☒ School Breakfast Program
☒ National School Lunch Program
☐ Fresh Fruit and Vegetable Program
☐ Afterschool Snack
☐ Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
☐ Community Eligibility Provision
☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
☒ Yes ☐ No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☐	☐	Certification and Benefit Issuance	☐	☐
☒	☐	Verification	☒	☒
☐	☐	Meal Counting and Claiming	☐	☐
☐	☐	Charge Policy and Unpaid Meal Procedures	☐	☐
Findings: 1) Based on the districts FNS 747 Verification Report submitted in October 2023, it was noted that the district pulled one (1) too many applications. However, after further review of application documentation and verification narrative, it was found that the FNS 747 was completed inaccurately as it did not include SNAP applications. SNAP applications are to be included in verification reporting in accordance with 7 CFR 245.6. Based on the actual number of free/reduced meal applications (339), the correct number of applications (11) were verified.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Meal Components and Quantities	☒	☒
☐	☐	Offer versus Serve	☐	☐
☐	☐	Dietary Specifications and Nutrient Analysis	☐	☐
Findings: 1) Upon review of production records for the week of February 5 – 9, 2024 for Pea Ridge Middle School meal pattern violations were discovered. The weekly total of red/orange vegetable offered was 1/2 cup. In accordance with 7 CFR 210(c), a total of 3/4 cup of red/orange vegetables must be offered for students grade K-8. This is a repeat meal pattern violation from the 2021-2022 school year Administrative Review. Fiscal action, including disallowing meals claimed for one day of review, may take place when a repeat vegetable subgroup meal pattern violations occurs. The disallowance of one day of lunch meals during the review week (or 217 meals) is equal to \$479.16 in reclaimed reimbursement.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	☐	Resource Management	☐	☐

☐	☐	Civil Rights	☐	☐
☐	☐	SFA On-Site Monitoring	☐	☐
☐	☐	Local School Wellness Policy	☐	☐
☐	☐	Smart Snacks in Schools	☐	☐
☐	☐	Professional Standards	☐	☐
☐	☐	Water	☐	☐
☐	☐	Food Safety, Storage, and Buy American	☐	☐
☐	☐	Reporting and Record Keeping	☐	☐
☐	☐	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	☐	After School Snack	☐	☐
☐	☐	Seamless Summer	☐	☐
☐	☐	Fresh Fruit and vegetable Program	☐	☐
☐	☐	Other:	☐	☐
Findings: 1)				