

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Helena – West Helena

Date of Administrative Review (Entrance Conference Date): February 7, 2024

Date review results were provided to the School Food Authority (Exit Conference Date): February 15, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ✓ School Breakfast Program
 - ✓ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☐ Afterschool Snack
 - ☐ Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ✓ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - ☐ Yes
 - ✓ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☐	✓	Certification and Benefit Issuance	☐	☐
☐	✓	Verification	☐	☐
☐	✓	Meal Counting and Claiming	☐	☐
☐	✓	Charge Policy and Unpaid Meal Procedures	☐	☐
Findings: 1)				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☐	✓	Meal Components and Quantities	☐	☐
☐	✓	Offer versus Serve	☐	☐
☐	✓	Dietary Specifications and Nutrient Analysis	☐	☐
Findings: 1)				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	✓	Resource Management	☐	☐
☐	✓	Civil Rights	☐	☐
☐	✓	SFA On-Site Monitoring	☐	☐
☐	✓	Local School Wellness Policy	☐	☐
☐	✓	Smart Snacks in Schools	☐	☐
☐	✓	Professional Standards	☐	☐
☐	✓	Water	☐	☐
☐	✓	Food Safety, Storage, and Buy American	☐	☐
☐	✓	Reporting and Record Keeping	☐	☐
☐	✓	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	✓	After School Snack	☐	☐

☐	✓	Seamless Summer	☐	☐
☐	✓	Fresh Fruit and vegetable Program	☐	☐
☐	✓	Other:	☐	☐
Findings: 1)				