

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: De Queen

Date of Administrative Review (Entrance Conference Date): 3/10/2025

Date review results were provided to the School Food Authority (Exit Conference Date): 3/13/2025

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☐ Afterschool Snack
 - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ☒ Yes
 - ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Certification and Benefit Issuance	☒	☒
☒	☐	Verification	☒	☒
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐
- Upon review of four hundred seventy-five (475) student eligibility documents eight(8) applications were missing the last four digits of the signer's social security number or an indication of no social security number. In accordance with 7 CFR 245.6(a)(6) the last four digits of the social security number of the adult household member who signs the application must be provided. If the adult member signing the application does not possess a social security number, the household must so indicate. - Upon review of twenty-three (23) verification packets it was found that two (2) households submitted documentation that showed only net income. In accordance with 7 CFR 245.6a(f)(2), the documentation must indicate the source, amount, frequency, date, name of recipient, and be reflective of current gross income from any point between the months prior to the free and reduced meal application turned in and the time the household is requested to provide the income documentation.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Meal Components and Quantities	☐	☐
☒	☐	Offer versus Serve	☒	☒
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐
Upon observation of breakfast meal service at De Queen Jr. High on March 13, 2025, several students exited the serving line without a ½ cup of fruit. In accordance with 7 CFR 220.8(e) Under offer versus serve, students are allowed to decline one of the four food items, provided that students select at least 1/2 cup of the fruit component for a reimbursable meal.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐

☐	☒	Civil Rights	☐	☐
☐	☒	SFA On-Site Monitoring	☐	☐
☒	☐	Local School Wellness Policy	☒	☒
☐	☒	Smart Snacks in Schools	☐	☐
☐	☒	Professional Standards	☐	☐
☐	☒	Water	☐	☐
☐	☒	Food Safety, Storage, and Buy American	☐	☐
☐	☒	Reporting and Record Keeping	☐	☐
☐	☒	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	☐	After School Snack	☐	☐
☐	☐	Seamless Summer	☐	☐
☐	☐	Fresh Fruit and vegetable Program	☐	☐
☐	☐	Other:	☐	☐
4. Upon review of wellness documentation, it was found that the district has not completed the triennial assessment. In accordance with 7 CFR 210.31(e)(2), schools are required to assess compliance with the local school wellness policy at least once every three years and make the assessment results available to the public.				