

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Blevins School District

Date of Administrative Review (Entrance Conference Date): March 31, 2025

Date review results were provided to the School Food Authority (Exit Conference Date): April 1, 2025

High Risk Follow-up Required: ☒ Yes ☐ No

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☒ Afterschool Snack
 - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ☒ Yes ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Module 1: Eligibility: Certification and Benefit Issuance	☒	☒
☒	☐	Module 2: Verification	☒	☒
☐	☒	Module 3: Meal Counting and Claiming	☐	☐
Findings: - Upon review of one hundred eighty-one (181) student eligibility documents, sixteen (16) applications were found to be missing the last four digits of the signer's social security number. In accordance with 7 CFR 245.6(a)(6), the last four digits of the social security number of the adult household member who signs the application must be provided or there must be an indication that the signer does not have a social security number. The errors noted above resulted in an 8% error rate. In accordance with 7 CFR 210.18(1), fiscal action must be applied for School Food Authorities with an eligibility error greater than 3%. - Upon review of verification documentation, it was found that there was no verification tracking form, therefore it could not be confirmed that a confirmation review took place. Per Section 105(a) of Public Law 108-265, before conducting verification activities, the initial eligibility determination for each approved household application shall be reviewed for accuracy by an individual other than the individual making the initial eligibility determination.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Module 4: Meal Components and Quantities	☒	☒
Findings: - Upon review of production records for Blevins High School for the week of February 24-27, 2025, it was discovered that the serving line did not meet the daily requirements for grain for the ninth through twelfth grain students. - On February 26, 2025, the serving line did not offer enough grain component, only reaching 1 ounce grain component. In accordance with 7 CFR 210.10(c), a minimum				

of 2-ounce equivalent of grain must be offered on the serving line daily for grade groups ninth through twelfth.

- b. On February 27, 2025, the serving line did not offer a grain component on the serving line, therefore not reaching the minimum 2-ounce equivalent of grain daily requirement.

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
☒	☐	Module 5: Wellness	☒	☒
☐	☒	Module 5: Smart Snacks	☐	☐
☒	☐	Module 6: Food Safety and Storage	☒	☒
☐	☒	Module 7: Hiring and Professional Standards	☐	☐
☐	☒	Module 8: General Area	☐	☐
☐	☒	Module 9: Afterschool Snack	☐	☐
☐	☒	Module 10: Fresh Fruit and Vegetable Grant Program	☐	☐
☐	☒	Module 11: Food Service Management Company	☐	☐

Findings:

1. Upon review of the wellness documents, it was discovered that the triennial assessment had not been completed. In accordance with 7 CFR 210.31(e)(2), at least once every three years, assess schools' compliance with the local school wellness policy, and make assessment results available to the public.
2. Upon observation of the kitchen, it was found that the district did not have Material Safety Data Sheets (MSDS) for the chemicals used in the foodservice operation. The food safety program must meet the requirement in paragraph (c)(1) or paragraph (c)(2) of 7 CFR 210.13.
3. Upon review of the storage areas, it was discovered that food which was taken out of the original packaging was not labeled or dated. In accordance with Arkansas Food Code 3-302.11, working containers holding food or food ingredients that are removed from their original packages for use in the food establishment shall be identified with the common name of the food.
4. Upon a review of the storage area, it was found that three (3) products were purchased from non-domestic sources and did not have appropriate Buy American justification forms on file. The three (3) products were pineapple tidbits from Indonesia, mandarin oranges from China, and canned tropical fruit salad from Thailand. Per the Buy American Provision, 7 CFR 210.21(d), federal regulations require that program operators purchase and use domestic agriculture products to the maximum extent possible.
5. Upon review of the storage area, it was discovered that the district did not have a way to keep track of USDA donated foods. In accordance with 7 CFR 250.12(b), SFAs must store USDA donated food separately from other food and keep a separate inventory of these items.