

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Berryville

Date of Administrative Review (Entrance Conference Date): 1/23/24

Date review results were provided to the School Food Authority (Exit Conference Date): 1/29/24

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☒ Afterschool Snack
 - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ☒ Yes
 - ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Certification and Benefit Issuance	☐	☐
☒	☐	Verification	☐	☒
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐
Findings: Upon review of verification documentation for school year 2023-2024, it was observed that the School Food Authorities (SFA) completed standard sampling, therefore the number of applications selected for verification should have been three (3) percent of all approved applications on file, in accordance with 7 CFR 245.6a(c)(3)(i). The SFA should have selected fifteen (15) applications however the SFA selected seven (7) applications for verification.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Meal Components and Quantities	☐	☐
☐	☒	Offer versus Serve	☐	☐
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐
☐	☒	Civil Rights	☐	☐
☐	☒	SFA On-Site Monitoring	☐	☐
☐	☒	Local School Wellness Policy	☐	☐
☐	☒	Smart Snacks in Schools	☐	☐
☐	☒	Professional Standards	☐	☐
☐	☒	Water	☐	☐
☐	☒	Food Safety, Storage, and Buy American	☐	☐

☐	✓	Reporting and Record Keeping	☐	☐
☐	✓	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	✓	After School Snack	☐	☐
☐	✓	Seamless Summer	☐	☐
☐	✓	Fresh Fruit and vegetable Program	☐	☐
☐	✓	Other:	☐	☐