

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Bergman School District

Date of Administrative Review (Entrance Conference Date): 1/15/2025

Date review results were provided to the School Food Authority (Exit Conference Date): 1/21/2025

High Risk Follow-up Required: ☒ Yes ☐ No

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
☒ National School Lunch Program
☐ Fresh Fruit and Vegetable Program
☐ Afterschool Snack
☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☐ Community Eligibility Provision
☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☒ Yes ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
☒	☐	Module 1: Eligibility: Certification and Benefit Issuance	☒	☒
☐	☒	Module 2: Verification	☐	☐
☐	☒	Module 3: Meal Counting and Claiming	☐	☐
Findings:				
1. Upon review of 315 student eligibility documents the following errors were found.				
a. Nineteen (19) applications were missing the last four digits of the social security number of the adult household. In accordance with 7 CFR 245.6(a)(6) The application must require applicants to provide the last four digits of the social security number of the adult household member who signs the application must be provided. If the adult member signing the application does not possess a social security number, the household must so indicate.				
b. Two (2) applications were miscalculated resulting in one household status being changed from free to reduced and one household status being changed from reduced to paid. In accordance with 7 CFR 245.6(c)(4) The local educational agency must use the income information provided by the household on the application to calculate the household's total current income.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Module 4: Meal Components and Quantities	☐	☐
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
☐	☒	Module 5: Wellness	☐	☐
☐	☒	Module 5: Smart Snacks	☐	☐
☐	☒	Module 6: Food Safety and Storage	☐	☐
☐	☒	Module 7: Hiring and Professional Standards	☐	☐
☐	☒	Module 8: General Area	☐	☐
☐	☐	Module 9: Afterschool Snack	☐	☐

☐	☐	Module 10: Fresh Fruit and Vegetable Grant Program	☐	☐
☐	☐	Module 11: Food Service Management Company	☐	☐