

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Bay School District

Date of Administrative Review (Entrance Conference Date): March 12, 2024

Date review results were provided to the School Food Authority (Exit Conference Date): March 15, 2024

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ☒ School Breakfast Program
 - ☒ National School Lunch Program
 - ☐ Fresh Fruit and Vegetable Program
 - ☐ Afterschool Snack
 - ☒ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ☐ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ☒ Yes
 - ☐ No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
☒	☐	Certification and Benefit Issuance	☒	☐
☐	☒	Verification	☐	☐
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐

Findings:

- Of the 322 source documents reviewed, there were multiple errors identified.
 - Four (4) applications were determined incorrectly.
 - One (1) application went from free to reduced due to incorrect income calculation.
 - One (1) application went from reduced to paid due to incorrect income calculation.
 - Two (2) applications went from free to paid due to incorrect income calculations.According to 7 CFR 210.7(c)(1)(i), the School Food Authority (SFA) must correctly approve each child's eligibility for free and reduced meals.

B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
☐	☒	Meal Components and Quantities	☐	☐
☐	☒	Offer versus Serve	☐	☐
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐

Findings:

1)

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐
☐	☒	Civil Rights	☐	☐
☐	☒	SFA On-Site Monitoring	☐	☐
☐	☒	Local School Wellness Policy	☐	☐

☐	x	Smart Snacks in Schools	☐	☐
☐	x	Professional Standards	☐	☐
☐	x	Water	☐	☐
☐	x	Food Safety, Storage, and Buy American	☐	☐
☐	x	Reporting and Record Keeping	☐	☐
☐	x	School Breakfast Program and Summer Meals Outreach	☐	☐
☐	x	After School Snack	☐	☐
☐	x	Seamless Summer	☐	☐
☐	x	Fresh Fruit and vegetable Program	☐	☐
☐	x	Other:	☐	☐
Findings:				
1)				