

Agreement and Policy Statement 2025-2026

Issue Number: CNU E-Memo 24-2025

Correspondence Date: 04/02/2025

Regulatory Authority: 7 CFR 220 and 7 CFR 210

Response Required: Yes

Attention: Superintendents and Child Nutrition Directors

Contact: Courtney Erick

Phone Number: 501-324-9502

Email: Courtney.erick@ade.arkansas.gov

School districts, Private schools, and Residential Child Care Institutions (RCCIs) wishing to operate the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP) and received reimbursement for the meals they serve must complete an annual agreement and policy statement with the Arkansas Department of Education, Division of Elementary and Secondary Education, Child Nutrition Unit (ADE, DESE, CNU). The [Agreement and Policy Statement for School Year 2025-2026](#) is available. The agreement contains multiple pieces, please use the [Agreement and Policy Statement Checklist](#) as a guide to ensure all pieces are completed.

Free and Reduced Application, Forms and Letters:

ADE, DESE, CNU provides sample forms and letters that may be utilized. Those that opt to use forms and letters that are district created or generated from their point-of-sale systems or internally created must submit a copy of each letter for approval.

If a district is utilizing a web-based meal application the link must be provided for approval prior to release.

Agreement Signatures:

The active Superintendent and Child Nutrition Director (CND) for the 2025-2026 school year may sign off on the signature page. If a new Superintendent or CND will be in place starting after July 1, 2025, and a signature cannot be obtained the current Superintendent and/or CND may sign off on the Signature Page.

A digital learning special session overview of the agreement and policy statement is scheduled for April 17, 2025, [Register Here](#).

An in-person special session overview of the agreement and policy statement is scheduled for April 16, 2025, [Register Here](#).

All agreements must be emailed to ADE.CNU-A-PS@ade.arkansas.gov by **May 14, 2024**.

Contact your Area Specialist via email or at 501-324-9502 for further details.