

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Arkansas Lighthouse Charter Schools

Date of Administrative Review (Entrance Conference Date): February 7, 2024

Date review results were provided to the School Food Authority (Exit Conference Date): February 9, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☒ Fresh Fruit and Vegetable Program
- ☒ Afterschool Snack
- ☒ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☐ Community Eligibility Provision
- ☐ Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☐ Yes ☐ No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
☐	☒	Certification and Benefit Issuance	☐	☐
☒	☐	Verification	☒	☒
☐	☒	Meal Counting and Claiming	☐	☐
☐	☒	Charge Policy and Unpaid Meal Procedures	☐	☐

Findings:

- 1) Upon review of verification documents for school year 2023-24, of the four (4) applications selected for verification, two (2) resulted in a termination of benefits. It was found that the district did not allow households ten (10) calendar days from the time adverse action notification before changing the status, rather they gave three (3) days. In accordance with 7 CFR 245.6a(j), ten days advance notification shall be provided to households that are to receive a reduction or termination of benefits, prior to the actual reduction or termination.

B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
☐	☒	Meal Components and Quantities	☐	☐
☐	☒	Offer versus Serve	☐	☐
☐	☒	Dietary Specifications and Nutrient Analysis	☐	☐

Findings:

- 1) N/A

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
☐	☒	Resource Management	☐	☐
☒	☐	Civil Rights	☒	☒
☐	☒	SFA On-Site Monitoring	☐	☐
☐	☒	Local School Wellness Policy	☐	☐
☐	☒	Smart Snacks in Schools	☐	☐
☐	☒	Professional Standards	☐	☐
☐	☒	Water	☐	☐
☐	☒	Food Safety, Storage, and Buy American	☐	☐

☐	☒	Reporting and Record Keeping	☐	☐
☐	☒	School Breakfast Program and Summer Meals Outreach	☐	☐
☒	☐	After School Snack	☒	☒
☐	☐	Seamless Summer	☐	☐
☐	☒	Fresh Fruit and vegetable Program	☐	☐
☐	☐	Other:	☐	☐

Findings:

- 1) Upon review of the Afterschool Snack Program (ASSP), it was found that the meal pattern was not met on the day of review (February 7, 2024). Lays potato chips were served with 6oz of juice, however according to the USDA Food Buying Guide, snack-type vegetable products such as potato chips, do not contribute toward meal pattern requirements. In accordance with 7 CFR 210.10(o)(2), afterschool snacks must contain two (2) different components from the following four (4) components (grain, meat/meat alternate, fruit/vegetable, and milk).
- 2) Upon review of student allergy documentation, it was found that the district did not have meal modification medical statements on file. In accordance with 7 CFR 210.10(m)(1), Schools must make substitutions in lunches and afterschool snacks for students who are considered to have a disability under 7 CFR 15b.3 and whose disability restricts their diet. Substitutions must be made on a case-by-case basis only when supported by a written statement of the need for substitution(s) that includes recommended alternate foods, unless otherwise exempted by FNS. Such statement must be signed by a licensed physician.