

Commissioner's Memo
9/16/2022

Registration of Food Service Management Companies for the 2023-2024 School Year

Memo Information

Memo Number **CNU-23-008**

Memo Date 9/16/2022

Memo Type Regulatory

Unit Child Nutrition

Regulatory Authority 7 CFR 210.19(a)(5)

Response Required YES

Attention Superintendents; General Business Managers; Child Nutrition Directors/Managers

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Memo Text

For Food Service Management Companies (FSMC) to contract with a School Food Authority (SFA) in Arkansas Public Schools including Charter Schools, they must first register with the Arkansas Department of Education (ADE), Division of Elementary and Secondary Education (DESE), Child Nutrition Unit (CNU).

The registration form must be received no later than Friday, October 7, 2022, at 4:30 p.m. Central Standard Time (CST). Forms received after the deadline will not be considered and these FSMCs will not be eligible to submit proposals for the 2023-2024 school year.

Annual registration is required for FSMCs planning to contract with Arkansas schools.

Initial and complete the attached attestation/registration form, scan it, and send it to the following email: cnumeals.rfp@ade.arkansas.gov. The subject line should read FSMC Registration.

A list of all registered FSMCs will be compiled and posted to the DESE, CNU website under the FSMC tab. This is to be used by SFAs in their solicitation process.

Attachments

- [Attestation_Statement_and_Registration_Form_for_FSMC_2023-2024_144303.pdf](#)