

Commissioner's Memo  
4/19/2022

## Reporting Annual Arkansas Department of Health Inspections Conducted in Child Nutrition Food Preparation Sites

### Memo Information

Memo Number **CNU-22-023**

Memo Date 4/19/2022

Memo Type Regulatory

Unit Child Nutrition

Regulatory Authority SP19-2019; Section 9(h) of the Child Nutrition and WIC Reauthorization Act of 2004 (43 USC 1751)

Response Required YES

Attention Superintendents; Principals; Child Nutrition Directors/Managers

### Primary Contact Information

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### Memo Text

It is a United States Department of Agriculture (USDA) requirement that every serving/preparation site within each school district has two health inspections performed by the Arkansas Department of Health every school year no later than June 30<sup>th</sup>.

If districts have not received two annual inspections at each school site by the closing of the school year, Child Nutrition Directors are required to contact the local health department and schedule an inspection.

If it is not possible for the health department to make two visits a year, Child Nutrition Directors are required to keep sufficient documentation to show scheduling attempts and justification for non-compliance.

The number of health inspections performed within the school district each year must be reported to the Arkansas Department of Education, Division of Elementary and Secondary Education, Child Nutrition Unit (DESE, CNU). This year the attached Health Inspection Report of 2021-2022 School Year Inspections will need to be completed and submitted to DESE CNU.

Please email the attached Health Inspection Report to [ADE.CNU-A-PS@ade.arkansas.gov](mailto:ADE.CNU-A-PS@ade.arkansas.gov) no later than May 27, 2022.

If you have questions or need assistance with the Health Inspection Report, email your Area Specialist.

### Attachments

- [Health\\_Inspection\\_Report\\_2021-2022\\_161323.pdf](#)