

Commissioner's Memo
3/2/2022

2022 Culinary Directions for Managers Part 1 and Part 2

Memo Information

Memo Number **CNU-22-015**

Memo Date 3/2/2022

Memo Type Regulatory

Unit Child Nutrition

Regulatory Authority Ark. Code Ann. §20-7-134; §20-7-135

Response Required YES

Attention Superintendents; Child Nutrition Directors/Managers

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Memo Text

All Child Nutrition Managers and Directors in Arkansas school districts that participate in the National School Lunch Program and are paid from the non-profit food service account are required to be certified by the Child Nutrition Unit of the Arkansas Department of Education.

Managers must complete Culinary Directions Part 1 and Part 2 to be eligible for certification after one year of on-the-job training and the recommendation of their immediate supervisor. See the attached General Information for Manager Certification Training for more details.

Directors must complete Culinary Directions Part 1, Part 2, Directors Training, and at least three digital learning workshops during their one year of on-the-job training to be eligible for certification with a recommendation from their immediate supervisor. Directors must maintain at least 12 hours of professional development annually to maintain their director certification.

The 2022 Child Nutrition Culinary Directions Parts 1 and 2 will be held at Conway Junior High School, 1815 Prince Street, Conway, Arkansas. Culinary Directions Part 1 must be completed prior to starting Part 2.

Culinary Directions Part 1 and Part 2 will each be one-week sessions:

Session A: June 6-10, 2022

Session B: June 13-17, 2022

Both Culinary Directions Part 1 and 2 participants will have prerequisites to the on-site program. The participant will receive a list of required prerequisites once the registration process is complete. These prerequisites must be completed and certificates of completion turned in no later than May 23, 2022. Candidates will not be accepted into the on-site class if the prerequisites are not complete.

The Arkansas School Nutrition Association (ASNA) offers scholarships to cover the cost of Culinary Directions Part 1 or Part 2 registration for ASNA members. Scholarship checks are distributed at registration. The scholarship application is attached or available on the ASNA website at www.arsna.org. The application deadline for the ASNA Scholarship is April 15, 2022.

For general information about becoming a certified Child Nutrition Manager and/or Director, and workshop registration information, see the attachments below:

- 2022 Culinary Directions Child Nutrition Parts 1 and 2 Training Program Brochure
- General Information for Arkansas Manager Certification Training
- Culinary Directions Prerequisites for Part 1 and 2
- Enrollment Instructions for Culinary Directions Prerequisites for Part 1 and 2
- ASNA scholarship application

The deadline for registering for Culinary Directions Part 1 and 2 is April 20, 2022.

Please register as soon as possible as space is limited. Each session will be filled as the registration is processed. Once a session is full, participants will be assigned to the open session.

Attachments

- [2022_Culinary_Directions_Child_Nutrition_Parts_1_and_2_Training_Program_Brochure_154604.pdf](#)
- [ASNA_scholarship_application_154611.pdf](#)
- [Culinary_Directions_Prerequisites_for_Part_1_and_2_154619.pdf](#)
- [Enrollment_Instructions_for_Culinary_Directions_Prerequisites_for_Part_1_and_2_154628.pdf](#)
- [General_Information_for_Arkansas_Manager_Certification_Training_154635.pdf](#)