

Commissioner's Memo  
10/12/2021

## Registration of Food Service Management Company SY 2022-2023

### Memo Information

Memo Number **CNU-22-010**

Memo Date 10/12/2021

Memo Type Regulatory

Unit Child Nutrition

Regulatory Authority 7 CFR 210.19(a)(5)

Response Required YES

Attention Superintendents; General Business Managers; Child Nutrition Directors/Managers

### Primary Contact Information

Name Krista Jackson

Phone Number 501-324-9502

Email [krista.jackson@ade.arkansas.gov](mailto:krista.jackson@ade.arkansas.gov)

### Memo Text

ATTENTION CO-OP DIRECTORS; SUPERINTENDENTS; CHILD NUTRITION DIRECTORS; BUSINESS MANAGERS

Food Service Management Companies (FSMC) that wish to contract food service operations with any School Food Authority (SFA) in Arkansas must register with the Arkansas Department of Education, Division of Elementary and Secondary Education, Child Nutrition Unit.

Any affiliate or subsidiary of a parent company must register independently.

The registration form must be received by CNU no later than 4:30 pm on Friday, October 29, 2021.

Scan and email the attached registration form to:

Krista Jackson – [krista.jackson@ade.arkansas.gov](mailto:krista.jackson@ade.arkansas.gov)

Only FSMCs registered by October 29, 2021, will be eligible to respond to the Request for Proposal (RFP) released by an SFA for procurement of a FSMC for school year 2022-2023.

Registrations received after the deadline will not be considered.

An official list of registered FSMCs will be provided to SFAs from the CNU when procuring FSMC services for school year 2022-2023.

### Attachments

- [Registration\\_Form\\_FSMC\\_AR\\_22-23\\_123038.pdf](#)